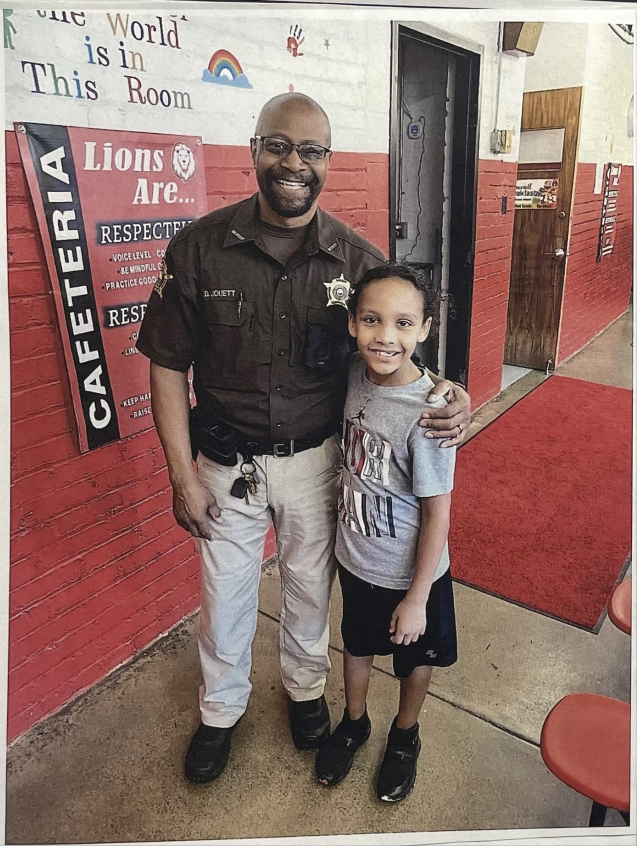


Campbell County Sheriff's Office

2023 Annual Report


Name: LJ Edwards

Community Helper: _____



This community helper is Deputy J. J. Edwards

This community helper works to _____ keep us healthy.
☒ keep us safe.
_____ give us transportation.
_____ help us learn.
_____ give us goods.
_____ provide us with a service.



This community helper works _____ inside only.
_____ outside only.
☒ both inside and outside.

This community helper works ☒ in the daytime only.
_____ at night only.
_____ both day and night.

The place where this community helper works is _____
Southgate Independent School

The special equipment this community helper uses is _____
Taser, Long Stick, Gun, Hand Cuffs, Police Car

This community helper is important to the community because _____
He keeps us safe and catch bad guys.



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Armstrong, Clerk

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Message from the Sheriff

Dear Residents of Campbell County,

As we entered the year 2023, the Campbell County Sheriff's Office remained steadfast in its commitment to serving with dedication, professionalism, and integrity. Our team diligently completed the required annual training to ensure that we are well-equipped to uphold our responsibilities.

In response to a request from several schools seeking enhanced safety measures, the Sheriff's Office engaged in collaborative discussions and thorough legal reviews to establish a Memorandum of Understanding. This initiative led to the placement of full-time deputies in Southgate Independent School, Newport Central Catholic High School, and Bishop Brossart High School, enhancing the security of students, faculty, and visitors.

The implementation of these programs has yielded significant achievements in safeguarding these educational institutions under the umbrella of the Campbell County Sheriff's Office. The successful partnership with the school administrations, coupled with the dedication of School Resource Deputies Darryl Jouett, Adam Noe, and Ken Fecher, has ensured a safe and conducive learning environment for all.

In 2023, I had the privilege of serving as the President of the Kentucky Sheriffs Association, a role made possible by the unwavering support of my team, family, and the citizens of Campbell County. Our shared motto, "No Sheriff Stands Alone," exemplified the spirit of collaboration and unity throughout the year.

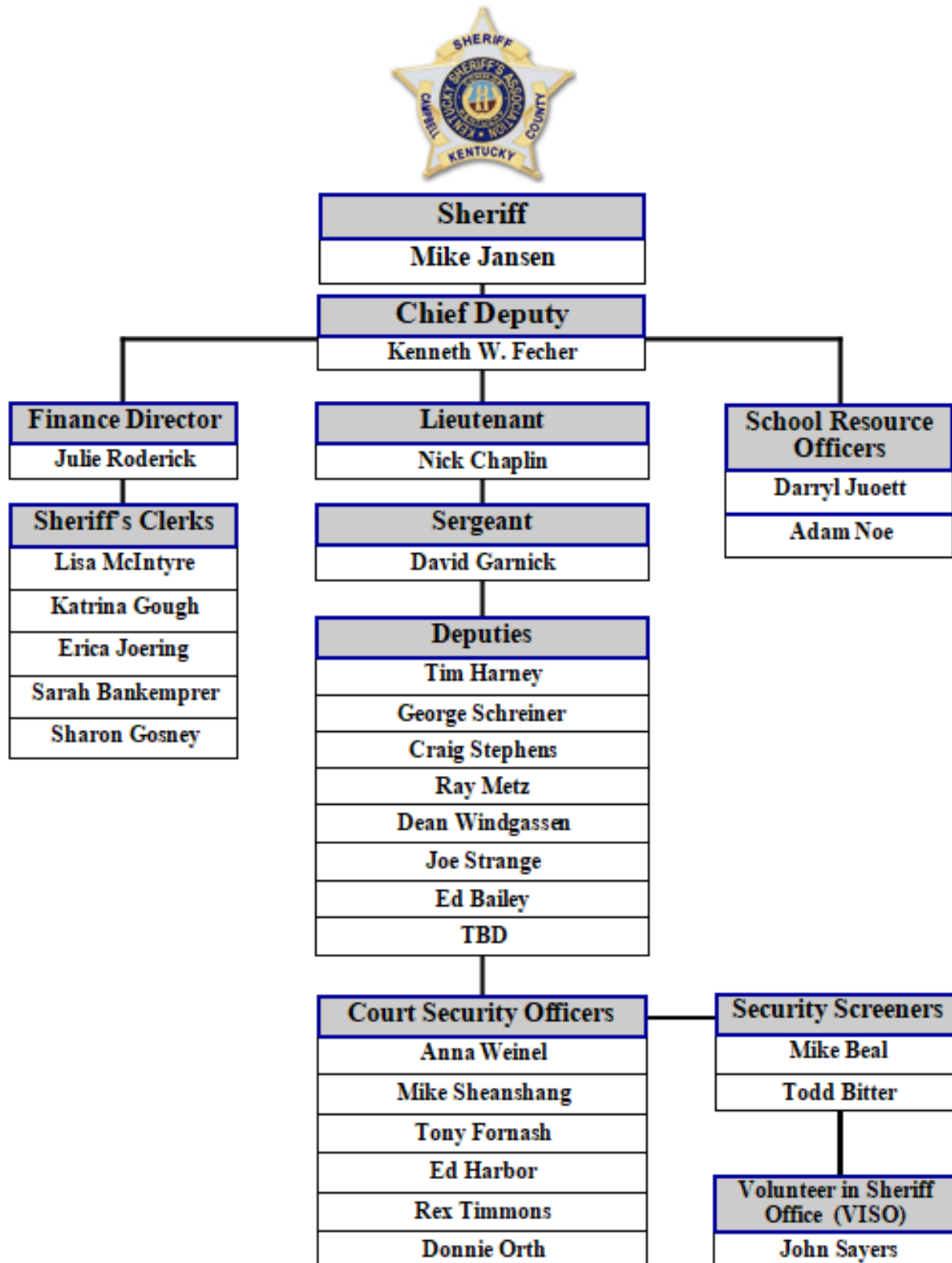
Looking ahead, I reaffirm my commitment to serving as your Campbell County Sheriff with the same dedication, professionalism, and integrity. The Campbell County Sheriff's Office extends its wishes for a safe and prosperous new year to all members of our community.

Respectfully,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen

Organization of the Campbell County Sheriff's Office



Notable Events

Notable

Sheriff Jansen took on the duty of President of the Kentucky Sheriff's Association (KSA) for the year of 2023. The KSA works closely with Kentucky state legislators and officials in Frankfort to craft legislation and policies that assist Sheriffs in serving and protecting the citizens of their counties. KSA also operates the Boys and Girls Ranch, a western Kentucky nonprofit that is dedicated to positively impacting the lives of children by working on matters of self-esteem and character building while providing a summer of fun and safe activities.



*Sheriff Jansen
pictured in the
middle during a
KSA meeting.*

In August the Sheriff's Office hired its first School Resource Officer (SRO) to work in the Southgate Independent School System. An SRO is a sworn law enforcement officer who has specialized training to work with youth at a school site. SRO training includes things such as working with special-needs students, mental health awareness and trauma-informed action. Deputy Darryl Jouett came to the Campbell County Sheriff's Office after years of experience working for the Erlanger Police Department where he spent time in their school system as a D.A.R.E. officer.



*Deputy Jouett's 1st Day at
the Southgate Schools*



*Entering School with the
students*



*Deputy Jouett answering questions for
students*

Notable Events

Notable

In September Sheriff Mike Jansen made the opening remarks at the 2023 Kentucky Sheriff's Association (KSA) Training Conference in Owensboro.



On November 1st the Campbell County Sheriff's Office expanded its School Resource Officer program with the addition of Deputy Adam Noe. Deputy Noe retired as a Lieutenant from the Ft. Thomas Police Department after 22 years of service in Law Enforcement. Deputy Noe will be the School Resource Officer (SRO) for Newport Central Catholic and Bishop Brossart Schools.

Deputy Noe in the school cafeteria with students (pictured right)



Deputy Noe in the hallway speaking with students (pictured left)

Notable Events

Notable

In early November SRO Darryl Jouett hosted Mr. Chris Carpenter (Retired Lieutenant Fort Thomas PD) of Livingstone Security Systems at the Southgate Schools for a staff training session. Mr. Carpenter spent twenty years in law enforcement during which he spent 18 years assigned to the SWAT team where he served as a team leader. Mr. Carpenter has trained school staff, police patrol officers, SWAT operators, narcotics agents, Ark Encounter & Creation Museum public safety, private businesses, as well as agents / officers in an array of foreign countries. For this training session he spent several hours with the school's faculty and staff preparing them for what we hope and pray will never happen, an attack on the school. Having a readiness mindset and going through drills is paramount in protecting our children.



In December Sheriff Jansen was invited to read a Christmas book to preschoolers in the Southgate Independent Schools.



Trainings

The training courses that our Deputies and CSO's attend are through the Kentucky Department of Criminal Justice Training Center (DOCJT). These training courses are state certified and designed to meet the continuing education requirements required of law enforcement officers. For the northern region of the state DOCJT often hold their training sessions at the Boone County Sheriff's Office or another local police agency or offer online courses. Some very specified training courses are held at the Kentucky Sheriff's Association (KSA) Conference. Below is a listing of the courses completed by Deputies and CSO's broken down by individual.

Sheriff's Executive Command Course - An annual 40 hour course through the Kentucky Sheriff's Association held during their annual conference and designed to meet the statutory requirements regarding Asset Forfeiture training. This training enables attendees to identify the unique leadership, management, and administrative challenges confronting the Office of Sheriff in Kentucky. Attended by Sheriff Mike Jansen, Lieutenant Nick Chaplin

Police Mandatory Training - Two hour online course designed to provide the officer with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims.

Attended by Sheriff Mike Jansen, Chief Deputy Ken Fecher, Lt. Nick Chaplin, Sgt. Dave Garnick, Deputy Dean Windgassen, Deputy Tim Harney, Deputy George Schreiner, Deputy Craig Stephens, Deputy TJ Selby, Deputy Joe Strange, Deputy Ed Bailey, Deputy Ray Metz, Deputy Daryl Jouett

School Resource Officer Training 1 - Two hour online course. Key topics covered in this course include foundations of school-based law enforcement, the school resource officer as a teacher and mentor, youth mental health awareness, students with special needs, Handle With Care, school reunification, and social media and cyber security.

Attended by Chief Deputy Ken Fecher

Emergency Vehicle Operations - Four hour online course designed to meet the requirements of Kentucky House Bill 298 (Jill's Law). Course addresses the mandatory requirements for Kentucky law enforcement agencies and officers regarding emergency and pursuit driving. The course covers agency policy, emergency and pursuit operations, legal aspects and case law, and the decision-making process for the individual officer involved in emergency vehicle operations.

Attended by Sheriff Mike Jansen, Chief Deputy Ken Fecher, Lt. Nick Chaplin, Sgt. Dave Garnick, Deputy Dean Windgassen, Deputy Joe Strange, Deputy Ed Baily, Deputy Tim Harney, Deputy George Schreiner, Deputy Craig Stephens, Deputy Ray Metz, Deputy Daryl Jouett

Trainings

Current Leadership Issues for Mid-Level Executive - 40 hour in-person course held in Bowling Green This designed for Kentucky Lieutenants, Captains, and Majors. The curriculum addresses the most current leadership, administrative and legal issues confronting law enforcement mid-level executives. This course meets the statutory requirements regarding Asset Forfeiture Training. Utilizing currently available technology to deliver content, this course consists of in-person classroom instruction, an online Podcast assignment, and a discussion board writing assignment.

Attended by Sgt. Dave Garnick

LEN MDT Re-Certification - Two hour online re-certification course for the Law Enforcement Network Mobile Data Terminal (MDT). An MDT is a computer device commonly located in the console area of a police vehicle that allows the officer to access data and communicate with the dispatch center.

Attended by Sgt. Dave Garnick, Deputy Ed Bailey, Deputy Adam Noe

Digital Photography - 40 hour in-person course held at CVG Police Department. This course is designed for patrol officers and investigators who need advanced training in police photography. Blocks of instruction include: Exposure and Metering, Low-light and Flash photography, Depth of Field, White Balance, and more. The Nikon D-7100 camera system is used for all exercises. All cameras and equipment for this training is provided by the Department of Criminal Justice Training.

Attended by Deputy George Schreiner, Deputy Tim Harney

Drug Investigative Technique - 40 hour in-person course held at the Boone County Sheriff's Office. This course is designed to provide law enforcement personnel with basic understanding and training to safely investigate narcotics-related criminal activities. This course enables officers to identify the current investigative techniques related to criminal surrounding illegal drugs trafficked in Kentucky. Officers will be able to identify current behaviors associated with deception, along with those that could indicate a potential attack against the officer. This course also covers Mexican Drug Trafficking Organizations with influential ties within the Commonwealth of Kentucky.

Attended by Deputy Craig Stephens, Deputy Dean Windgassen

Court Security Officer Basic Training - 80 hour in-person course was held at the DOCJT offices in Richmond. This training course meets the requirements set out in the Kentucky State Statues that create the position of Court Security Office. It does so by providing the CSO with classroom instruction on the role of the court security officer: duties and responsibilities, legal topics to include arrest, search and seizure and use of force issues, interpersonal communication, courtroom protocol, and security. Performance tasks include both defensive tactics and weapons qualification.

Attended by Court Security Officer Rex Timmons

Trainings

Basic Officer Skills - 40 hour in-person training course held at the DOCJT building in Richmond. This course covers high liability and critical areas of law enforcement. It includes defensive driving, basic firearms, defensive tactics and vehicle stops. This course is intended as a refresher training course for previously trained and experienced officers.

Attended by Deputy Ed Bailey, Deputy Daryl Jouett

Legal Update: Constitutional Procedure - 16 hour in-person course held at the Boone County Sheriff's Office. This course covers areas of search and seizure; arrest; evidence; interrogation; and use of force issues. This course satisfies part of the Commonwealth's certification requirements for officers who have left law enforcement fields and returned; or for officers from other states that are now employed by departments/agencies in Kentucky.

Attended by Deputy Ed Bailey, Deputy Daryl Jouett

Legal Update: Penal Code - 24 hour in-person training held at the Boone County Sheriff's Office. This course is also designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes.

Attended by Deputy Ed Bailey, Deputy Daryl Jouett

Resiliency - 40 hour in-person course designed to enhance the ability of law enforcement officers and telecommunicators in the development of plans and strategies to build resiliency and positive coping skills. The objectives for this course are to be able to define what resiliency is; identify why resiliency is important, and identify methods to build psychological resiliency.

Attended by Deputy Ray Metz

Kentucky Motor Vehicle Inspectors Certification Class - 8 hour in-person class through the KY Department of Transportation Cabinet required for certification of vehicle inspectors held at the Transportation Cabinet in Frankfort. This class covers the information and requirements as laid out by the Department of Transportation for performing motor vehicle inspections on vehicles being transferred into Kentucky from other states as well as for salvage vehicles applying for rebuilt titles.

Attended by Deputy Ed Bailey, Courthouse Screener Evan Vanlierop

Kentucky Motor Vehicle Inspectors Re-Certification Class - Two hour online course required for certified vehicle inspectors to maintain their certification. A refresher of the information covered in the Certification Class.

Attended by Sheriff Mike Jansen, Lt. Nick Chaplin, Deputy Craig Stephens, Deputy Tim Harney, Deputy Dean Windgassen, CSO Tony Fornash,

Trainings

Court Security Officer In-Service - 40 hour in-person course held at Boone County Sheriff's Office. This in-service course provides Court Security Officers with material relevant to their work in the court setting. Topics covered include: Disorder in the Courtroom, Ethics, Preliminary Responsibilities, Weapons Screening, Narcotics Update, Officer Wellness, and Response to Aggression. Attended by Court Security Officer (CSO) Anna Weine, CSO Fred Otto, CSO Ed Harber, Deputy Joe Strange

Security Awareness Training - Two hour online course
Attended by Deputy Ray Metz

Taser Seven Certification Training - Three hour online course
Attended by Deputy Tim Harney, CSO Anna Weinel, CSO Tony Fornash

LASO Re-Certification Course - Two hour online course
Attended by Sgt. Dave Garnick

Services of the Sheriff's Office

The Campbell County Sheriff's Office performs a variety of services, some of those services performed in the Campbell County Justice Center and some performed in our administrative offices located in the Campbell County Administration Building and annex building in Alexandria.

The Sheriff's Office provides courthouse security at the Campbell County Justice Center where Court Security Officers (CSOs) and Deputies are stationed at the entrance to the Justice Center where visitors must pass through a security and safety checkpoint before proceeding on to the courtrooms and offices located in the building. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court hearings and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from detention centers in other jurisdictions to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. For the year of 2023 Deputies and CSO's made approximately 430 trips transporting prisoners and traveling approximately 32,979 miles. This mileage does not include trips in which transports were made via plane. Prisoner transports are regularly made throughout the states of Kentucky and Ohio as well as to other states within the US. Prisoners being returned to Kentucky from states too far away to travel to and from via car would necessitate a transport made by plane. Please note that additional trips may have been made during the year and not accounted for as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners from on a daily or near daily and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals.

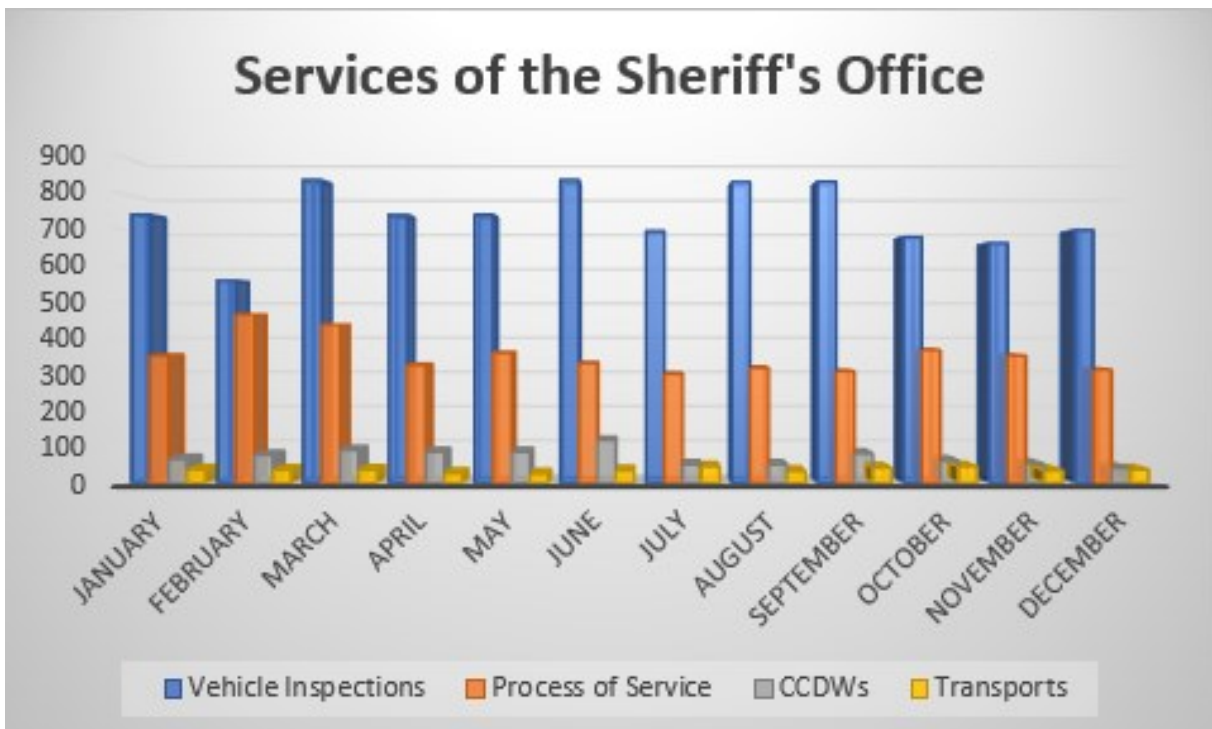
The Sheriff's Office also serves Warrants, issues Citations, and completes Call Response Runs and Reports. With the exception of serving Warrants in the course of processing and transporting prisoners these tasks are secondary to the main works of the office. During 2023 approximately 143 warrants were served, 4 citations were written, and 3 Call Response Run Reports were completed.

Services of the Sheriff's Office

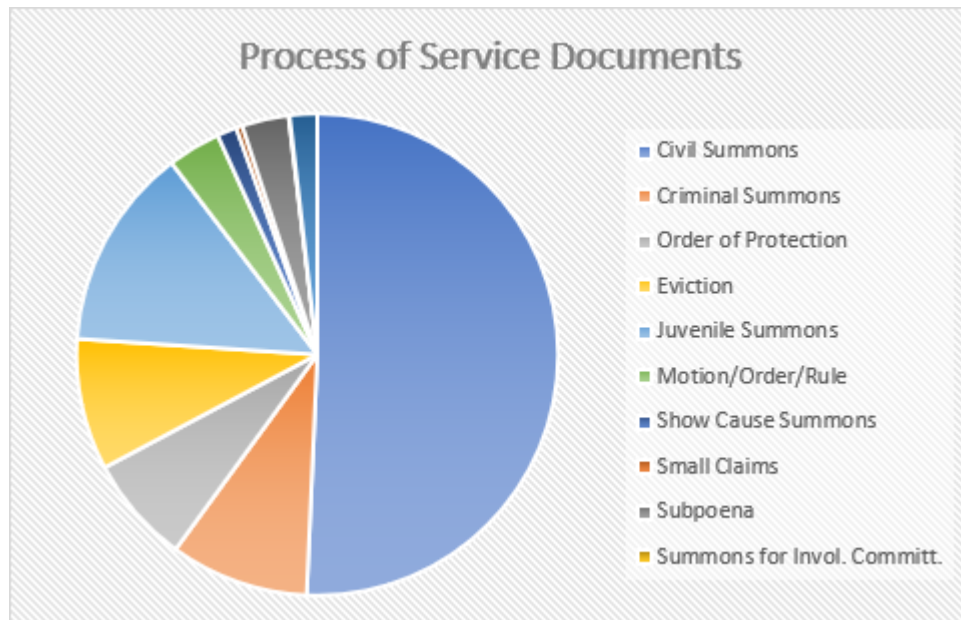
In the state of Kentucky Sheriff's Offices are responsible for mailing out, collecting and disbursing the County Property Tax Bills and payments. Collection for each year begins on November 1st of the year for which the taxes are being paid and continues through to April 15th of the following year. Therefore, the 2022 tax year ended on April 15, 2023. Upon the close of business on April 15th any unpaid taxes were transferred to the Campbell County Clerk's Office for processing. The total amount of property taxes collected and processed for the 2022 Property Tax Year was \$74,791,368.19.

Other regular services performed in the administrative offices of the Sheriff's Office include processing and service of legal documents to be served - these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Fingerprinting; and Vehicle Inspections.

The totals for the year for services of CCDWs, Vehicle Inspections, Documents served and Fingerprinting are as follows: 862 CCDW applications, renewals, requests for duplicate licenses, or changes of information; 8,887 vehicle inspections performed both at Sheriff's Office locations and off site at residences and businesses; 4,245 documents processed for Service of Process; 430 prisoner transports. The below chart reflects each of these four services performed in each month of 2023.



Services of the Sheriff's Office



The graph above is a comparison of the number of each type of legal document received and processed to be served. Below is the listing of types of documents received and served by the Campbell County Sheriff's Office for process of service. The graphic reflects the volume of the various types of documents received.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	2151	1085
Criminal Summons:	395	158
Order of Protection:	306	150
Eviction:	374	369
Juvenile Summons:	577	350
Motion/Order/Rule/Other:	151	55
Show Cause Order:	56	29
Small Claims:	18	10
Subpoena:	133	93
Involuntary Hospitalization	3	3
Writ & Warrant for Possession:	78	80
Total	4242	2382

Please note that due to situations beyond the control of the Sheriff's office the recipient of a document may be unable to served because they have moved, been evicted, be deceased, be incarcerated, etc.

INCIDENT ANALYSIS - DAY

		Agency	CC Sheriff's Office						
		Dates	01/01/2023	Thru		12/31/2023			
Activity		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency:	CCSO	CC Sheriff's Office							
00001	Alarm	0	0	0	0	1	0	0	1
00008	Business Check.Sig12	0	0	0	0	0	0	1	1
00009	Disturbance	0	0	0	1	0	0	0	1
00016	Mentally Disturbed	0	0	3	2	1	0	0	6
00018	Person On Ground	1	0	0	0	0	0	0	1
00019	Property (Found/Dispute)	0	1	1	0	1	4	0	7
00024	Suspicious Person/Vehicle	0	0	1	1	0	0	0	2
00026	Traffic Stop	0	2	5	10	6	3	1	27
00031	Warrants	0	3	3	2	2	2	0	12
00032	Miscellaneous	0	2	1	0	0	3	0	6
00036	Assist Other Agency	0	1	2	0	0	0	0	3
00037	Disabled Motorist	0	4	3	3	4	1	0	15
00043	Welfare Check	0	0	1	0	0	1	0	2
00045	Transporting	0	1	1	1	0	1	0	4
00046	Detail	0	0	1	0	0	0	0	1
00047	City Business	0	0	0	0	0	1	0	1
00049	Attempt To Locate	0	0	0	0	0	1	0	1
00055	Public Contact	0	4	14	8	9	4	0	39
00066	Paper Service	0	1,077	1,149	1,071	1,006	771	0	5,074
00068	Repo	0	0	0	0	0	1	0	1
00073	Lockout	0	0	3	0	0	1	0	4
00078	Eviction	0	0	0	0	0	3	0	3
00082	Landlord/Tenant Dispute	0	0	0	0	0	1	0	1
FGASI	Gas Leak/Odor Indoor	0	0	0	1	0	0	0	1
CC Sheriff's Office Agency Total		1	1095	1,188	1,100	1,030	798	2	5,214
Total		1	1,095	1,188	1,100	1,030	798	2	5,214

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during 2023 that involved calling into Dispatch.

The Campbell County Sheriff's Office would like to thank all of the employees and those who worked hard during this year as we continued to face the unique challenges of operating during a pandemic. Thank you for making 2023 as successful a year as possible.



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Gough, Clerk