

Campbell County Sheriff's Office 2023 September Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



1098 Monmouth Street

Newport, Kentucky 41071

(859) 292-3833

www.campbellcountysheriffky.org

September 2023 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Notable

Sheriff Mike Jansen made the opening remarks at the 2023 Kentucky Sheriff's Association (KSA) Training Conference in Owensboro. Sheriff Jansen was the KSA President this year.



Training

This month Lieutenant Nick Chaplin, Sergeant Dave Garnick, and Deputies Windgassen, Joe Strange, and Ed Bailey completed a two-hour online training course offered through the Kentucky Department of Criminal Justice Training Center (DOCJT) entitled Police Mandatory Training. This course is designed to provide the officer with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims.

Sheriff Mike Jansen and Lieutenant Nick Chaplin attended the annual Kentucky Sheriff's Association (KSA) Conference in Owensboro where they completed 40 hours of training in the Sheriff's Executive Command Course. This course is issued through DOCJT and is designed to meet the statutory requirements regarding Asset Forfeiture training. This enables attendees to identify the unique leadership, management, and administrative challenges confronting the Office of Sheriff in Kentucky.

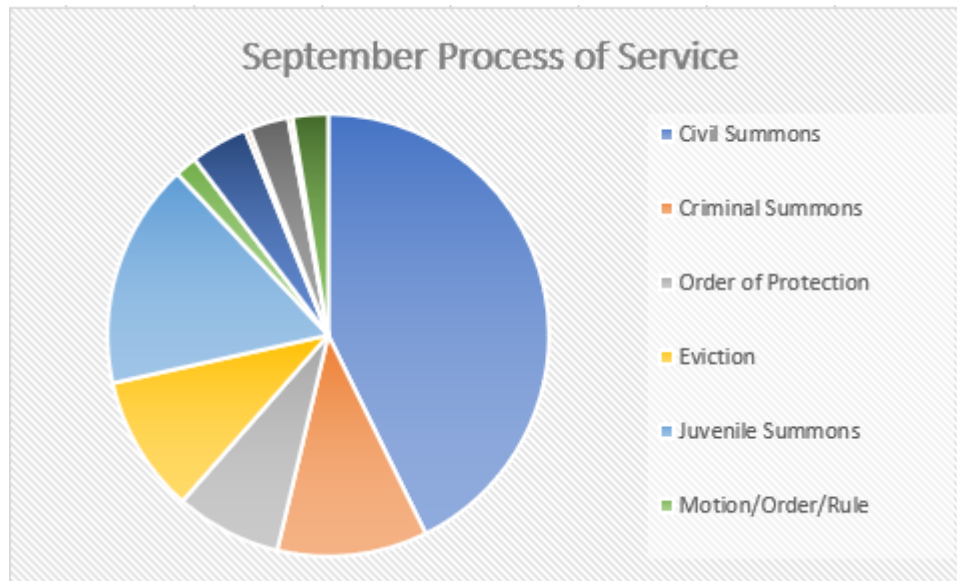
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of September Deputies and CSO's provided security for 1 jury trial. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 37 trips within the state of Kentucky traveling approximately 1,620 miles transporting 53 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Carrol, Fayette, Grant, Kenton, Mason, Oldham, Powell, and Shelby Counties. Five trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. For these trips Deputies traveled 2,888 miles to Columbiana, Alabama; Toledo, Ohio; Memphis, Tennessee; and Brooksville and Rockville, Indiana to transport prisoners back to Campbell County.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of September Deputies and Court Security Officers served out 13 warrants.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of September the Campbell County Sheriff's Office processed 309 documents for Service of Process; 81 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 6 sets of fingerprints; and performed 835 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

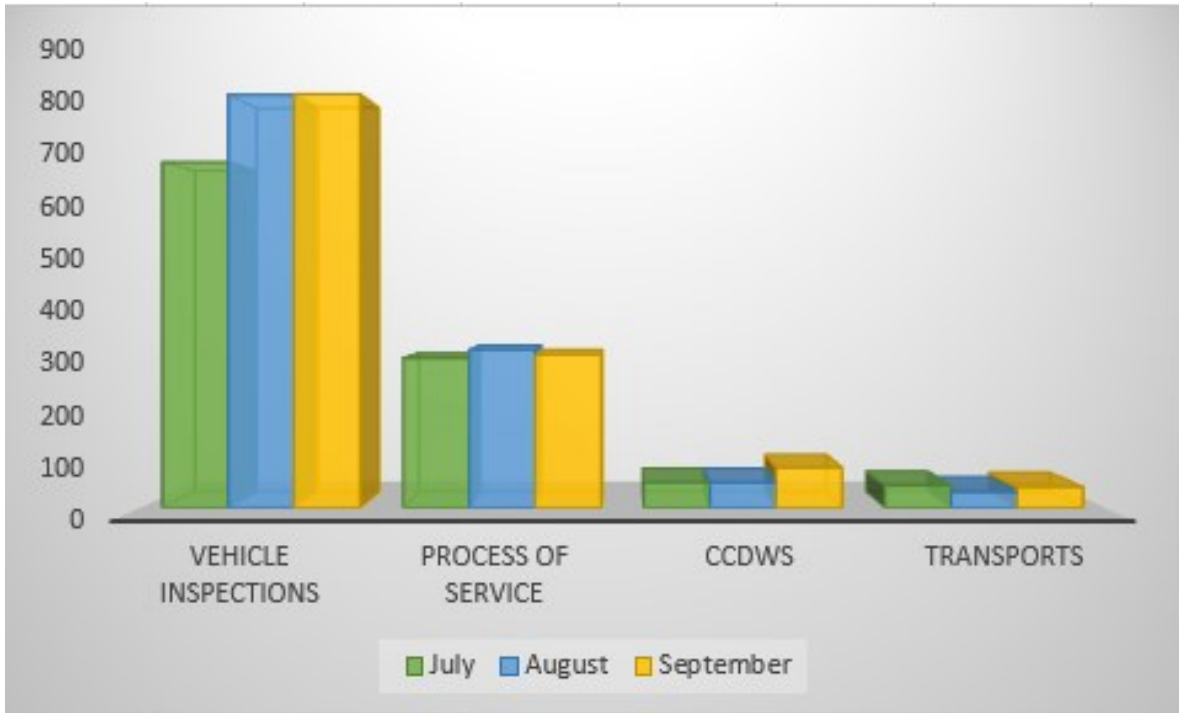


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of September. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	132	63
Criminal Summons:	34	12
Order of Protection	24	13
Eviction:	31	31
Juvenile Summons:	51	27
Motion/Order/Notice/Other	5	3
Show Cause Order:	13	7
Small Claims:	1	1
Subpoena:	9	5
Sum. for Involuntary Commitment:	1	1
<u>Writ & Warrant of Possession:</u>	<u>8</u>	<u>8</u>
Total	309	171

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office over a period of three months. The specific numbers for each service are broken down below.

Vehicle Inspections:

July: 698
 August: 834
 September: 835

CCDWs:

July: 51
 August: 51
 September: 81

Process of Service:

July: 302
 August: 319
 September: 309

Transports:

July: 45
 August: 32
 September: 42

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of September 2023**

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Garnick	0	0
Deputy Harney	2	0
Deputy Metz	4*	0
Deputy Windgassen	4	1*
Deputy Schreiner	0	2
Deputy Bailey	3*	13
Deputy Stephens	7*	6*
Court Security Officer Strange	1*	4*
Court Security Officer Timmons	0	0
Court Security Officer Sheanshang	0	0
Court Security Officer Weinel	0	3*
Court Security Officer Fornash	0	3*
Court Security Officer Harber	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month September that involved calling into Dispatch.