

# **Campbell County Sheriff's Office**

## **2022 September Monthly Report**



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

*Sheriff*



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## September 2022 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style with a long, sweeping underline.

Sheriff Mike Jansen  
Campbell County Sheriff

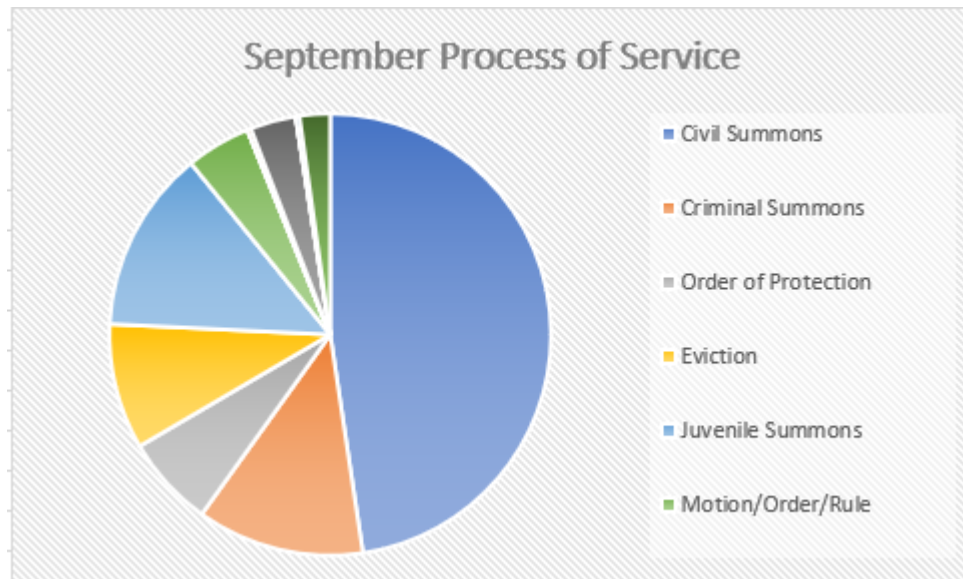
## **Services of the Sheriff's Office**

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of September Deputies and CSO's provided security for 1 jury trial. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 26 trips within the state of Kentucky traveling approximately 1,351 miles transporting 43 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Bullitt, Carroll, Grant, Kenton, Mason, Oldham, and Scott Counties. Six trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 1,034 miles outside of the state. Transports outside of Kentucky were made to Batavia and St. Clairville in Ohio and Corydon, Indianapolis, Lawrenceburg, in Indiana.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of September Deputies and Court Security Officers served out 15 warrants, wrote 1 citation, and completed 1 Collision Report.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year; the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of September the Campbell County Sheriff's Office processed 359 documents for Service of Process; 51 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 15 sets of fingerprints; and performed 734 vehicle inspections both at the Sheriff's Office location and off site.

## Process of Service Documents Processed by the Campbell County Sheriff's Office

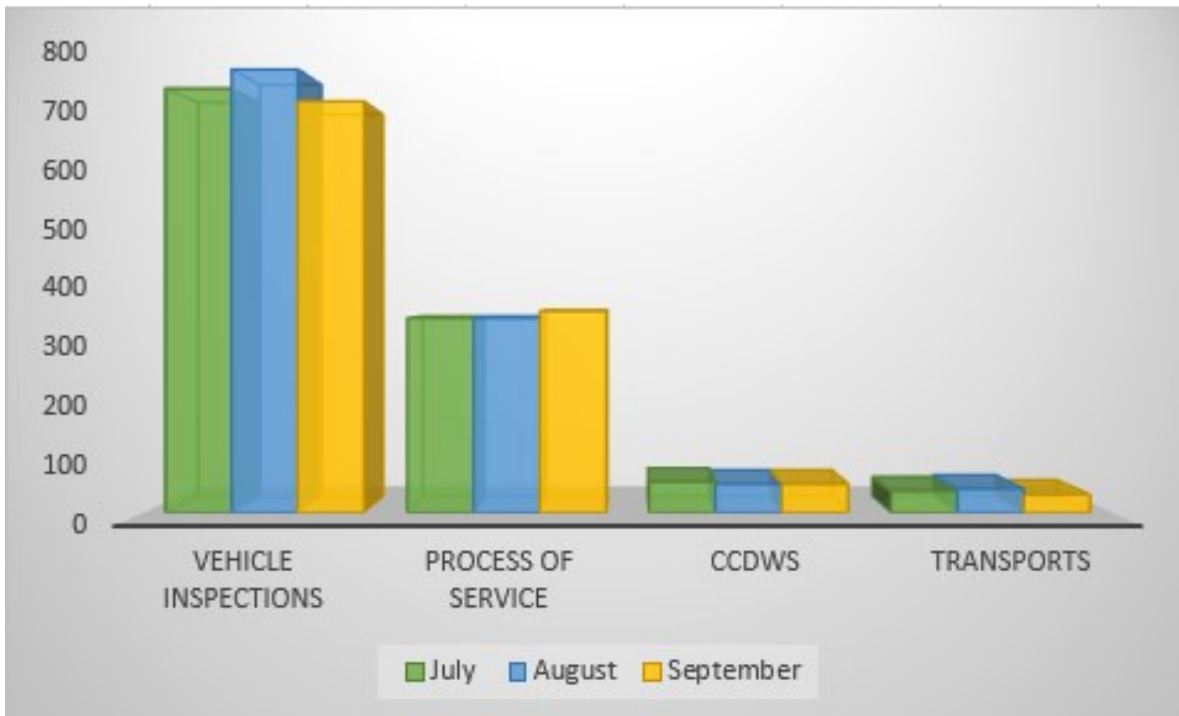


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of September. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	171	81
Criminal Summons:	44	17
Order of Protection	24	13
Eviction:	33	32
Juvenile Summons:	48	26
Motion/Order/Notice/Other	17	10
Show Cause Order:	0	0
Small Claims:	1	1
Subpoena:	12	9
Sum. for Involuntary Commitment:	1	1
<u>Writ &amp; Warrant of Possession:</u>	<u>8</u>	<u>8</u>
<b>Total</b>	<b>359</b>	<b>198</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in July was 757, in August was 791, and in September was 734. The number of documents received for Process of Service in July was 347, in August was 347, and in September was 359. The number of CCDWS licenses processed in the month of July was 55, in August was 51, and in September was 51. As for prisoner transports, in July 38 trips were made, in August 42 were made, and in September 32 trips were made.



# Prisoner Transports Performed by the Campbell County Sheriff's Office in the Month of September 2022

Deputy	Long Distance Transport	Short Distance Transport
Deputy Garnick	0	0
Deputy Harney	1	4*
Deputy Caudill	0	0
Deputy Windgassen	0	1
Deputy Schreiner	2	1
Sgt. McKenna	0	2*
Deputy Stephens	3	1
Deputy Metz	4*	3*
Deputy Selby	1	7*
Deputy Strange	0	1
Court Security Officer Sheanshang	1*	0
Court Security Officer Weinel	0	1*
Court Security Officer Fornash	0	1*
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

# INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office  
 Dates 09/01/2022 Thru 09/30/2022

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
00026 Traffic Stop	0	0	1	0	1	0	0	2
00027 Traffic Accident	0	0	0	1	0	0	0	1
00031 Warrants	0	0	0	0	1	1	0	2
00036 Assist Other Agency	0	0	0	2	0	0	0	2
00037 Disabled Motorist	0	0	0	0	0	1	0	1
00043 Welfare Check	0	0	0	0	0	1	0	1
00045 Transporting	0	0	0	0	1	0	0	1
00048 Investigation/Follow Up	0	0	0	0	1	0	0	1
00066 Paper Service	0	44	8	15	35	0	0	102
00078 Eviction	0	0	0	0	0	1	0	1
CC Sheriff's Office Agency Total	0	44	9	18	39	4	0	114
Total	0	44	9	18	39	4	0	114

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of August that involved calling into Dispatch.