

**Campbell County Sheriff's Office
2023 October Monthly Report**



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



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October 2023 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Training

This month Deputies Tim Harney and George Schreiner completed a 40 hour in-person course at conducted by the Kentucky Department of Criminal Justice Training Center and hosted by the CVG Police Department entitled Digital Photography. This course is designed for patrol officers and investigators who need advanced training in police photography. Blocks of instruction include: Exposure and Metering, Low-light and Flash photography, Depth of Field, White Balance, and more. The Nikon D-7100 camera system is used for all exercises. All cameras and equipment for this training is provided by the Department of Criminal Justice Training.

Deputies Daryl Jouett and Ed Bailey completed a 16 hour in-person training course entitled Legal Update: Constitutional Procedure. This course is offered through DOCJT and was held at the Boone County Sheriff's Office. This course covers areas of search and seizure; arrest; evidence; interrogation; and use of force issues. This course satisfies part of the Commonwealth's certification requirements for officers who have left law enforcement fields and returned; or for officers from other states that are now employed by departments/agencies in Kentucky.

Deputies Jouett and Bailey also attended the 24 hour in-person Legal Update: Penal Code training through DOCJT and held at the Boone County Sheriff's Office. This course is also designed to meet statutory requirements for certification of officers who are coming into the Commonwealth from other states/territories; or for officers whose original certification was in the Commonwealth, but have been out of the law enforcement field for one year or more. This course is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes.

Deputy Jouett also attended the 40 hour in-person training course held at the DOCJT building in Richmond entitled Basic Officer Skills. This course covers high liability and critical areas of law enforcement. It includes defensive driving, basic firearms, defensive tactics and vehicle stops. This course is intended as a refresher training course for previously trained and experienced officers.

Deputy Bailey also completed the Kentucky Motor Vehicle Inspectors Certification class. This is an 8 hour in-person class through the KY Department of Transportation Cabinet required for certification of motor vehicle inspectors. This class covers the information and requirements as laid out by the Department of Transportation for performing motor vehicle inspections on vehicles being transferred into Kentucky from other states as well as for salvage vehicles applying for rebuilt titles. This month the class was held at the Transportation Cabinet in Frankfort.

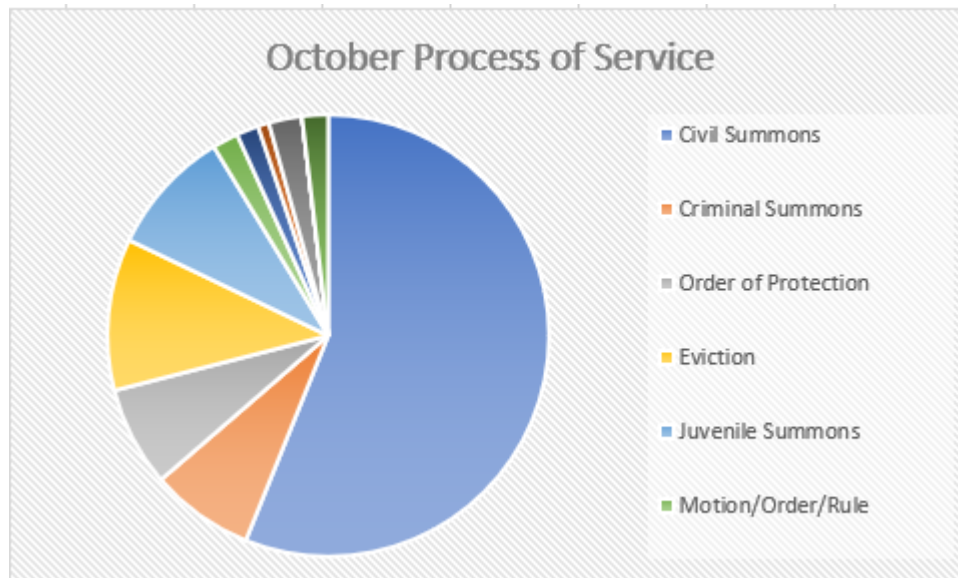
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 42 trips within the state of Kentucky traveling approximately 1,591 miles transporting 40 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Casey, Fayette, Grant, Kenton, Mason, Meade, Ross, and Oldham Counties. Three trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. For these trips Deputies traveled 160 miles to the cities of Lebanon and London in Ohio to transport prisoners back to Campbell County. The Sheriff's office also made arrangements through a private prisoner transportation service to transfer a prisoner from Houston, Texas to Campbell County. Such services are used by Sheriff's offices when a prisoner must be transported over a long distance and for various reasons the Sheriff's office is unable to send deputies to make the trip.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of October Deputies and Court Security Officers served out 5 warrants.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of October the Campbell County Sheriff's Office processed 369 documents for Service of Process; 61 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 14 sets of fingerprints; and performed 682 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

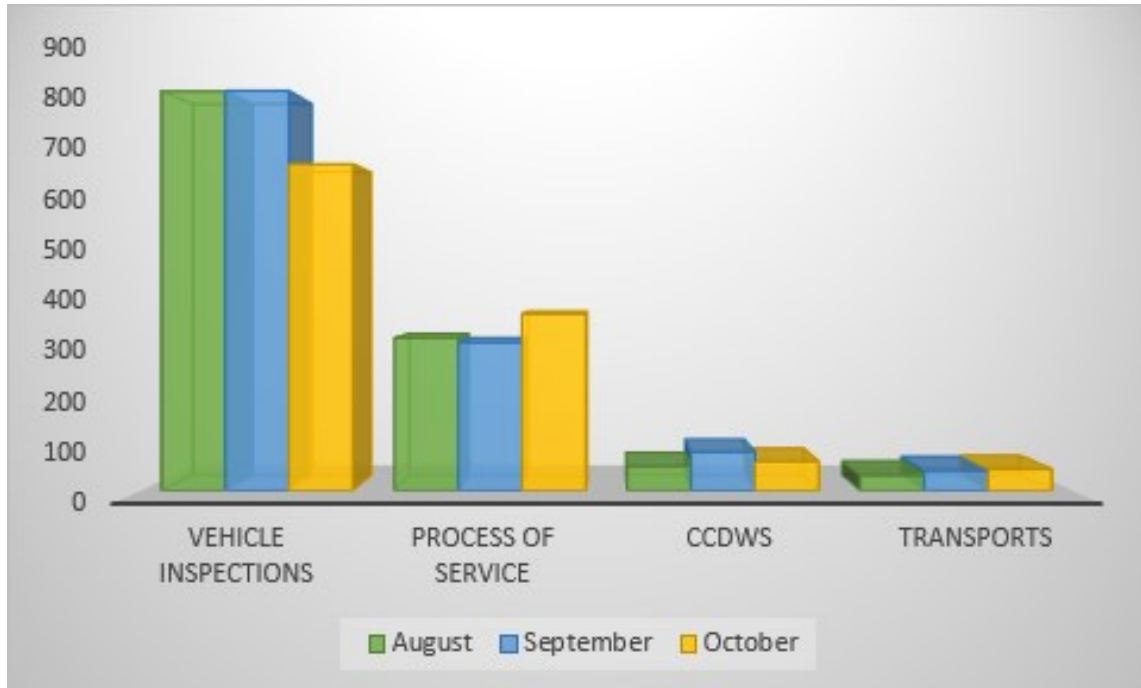


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of October. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	207	116
Criminal Summons:	28	10
Order of Protection	27	12
Eviction:	41	39
Juvenile Summons:	34	17
Motion/Order/Notice/Other	7	5
Show Cause Order:	6	3
Small Claims:	3	1
Subpoena:	9	5
Sum. for Involuntary Commitment:	0	0
<u>Writ & Warrant of Possession:</u>	<u>7</u>	<u>7</u>
Total	369	215

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

August: 834
 September: 835
 October: 682

CCDWS:

August: 51
 September: 81
 October: 61

Process of Service:

August: 319
 September: 309
 October: 369

Transports:

August: 32
 September: 42
 October: 45

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of October 2023**

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Garnick	0	4*
Deputy Harney	4	0
Deputy Metz	2	4
Deputy Windgassen	3	3*
Deputy Schreiner	1	2
Deputy Bailey	2*	5*
Deputy Stephens	1	7*
Court Security Officer Strange	0	5
Court Security Officer Timmons	0	4*
Court Security Officer Sheanshang	0	1*
Court Security Officer Weinel	1*	0
Court Security Officer Fornash	0	2*
Court Security Officer Harber	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency **CC Sheriff's Office**
 Dates **10/01/2023** **Thru** **10/31/2023**

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office -----								
00019 Property (Found/Dispute)	0	0	0	0	0	2	0	2
00026 Traffic Stop	0	0	0	1	0	0	0	1
00037 Disabled Motorist	0	0	1	0	0	0	0	1
00043 Welfare Check	0	0	1	0	0	0	0	1
00045 Transporting	0	0	0	0	0	1	0	1
00066 Paper Service	0	140	58	69	112	73	0	452

CC Sheriff's Office Agency Total	0	140	60	70	112	76	0	458

Total	0	140	60	70	112	76	0	458

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month October that involved calling into Dispatch.