

**Campbell County Sheriff's Office
2023 March Monthly Report**



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

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Sheriff



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March 2023 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style.

Sheriff Mike Jansen
Campbell County Sheriff

Training

This month Deputy Ray Metz completed a two-hour online training course offered through the Kentucky Department of Criminal Justice Training Center (DOCJT) entitled Police Mandatory Training. This course is designed to provide the officer with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims.

Deputies Dean Windgassen and Craig Stephens completed a 40 hour in-person training course through DOCJT entitled Drug Investigative Techniques hosted at the Boone County Sheriff's Office. This course is designed to provide law enforcement personnel with basic understanding and training to safely investigate narcotics-related criminal activities. This course enables officers to identify the current investigative techniques related to criminal surrounding illegal drugs trafficked in Kentucky. Officers will be able to identify current behaviors associated with deception, along with those that could indicate a potential attack against the officer. This course also covers Mexican Drug Trafficking Organizations with influential ties within the Commonwealth of Kentucky.

Court Security Officers Anna Weinel, Fred Otto, Joe Strange, and Ed Harber attended a 40 hour in-person Court Security Officer In-Service training through DOCJT hosted at the Boone County Sheriff's Office. This in-service course provides Court Security Officers with material relevant to their work in the court setting. Topics covered include: Disorder in the Courtroom, Ethics, Preliminary Responsibilities, Weapons Screening, Narcotics Update, Officer Wellness, and Response to Aggression.

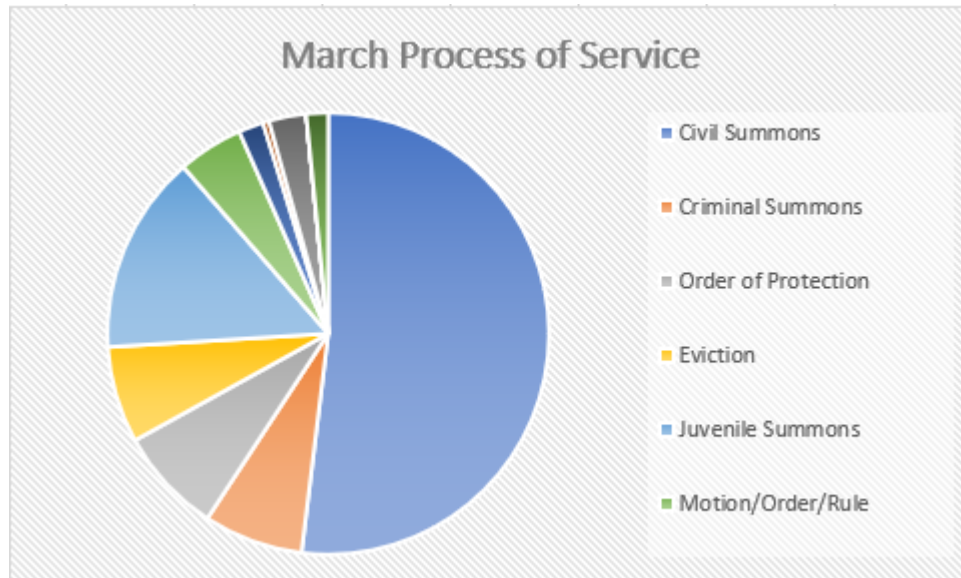
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of March Deputies and CSO's provided security for 3 jury trials. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 27 trips within the state of Kentucky traveling approximately 985 miles transporting 41 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Carroll, Fayette, Grant, Kenton, and Mason Counties. Five trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 2,980 miles outside of the state. Transports outside of Kentucky were made to the cities of London, Hamilton, and Springfield in Ohio; Charlotte, North Carolina, and Jacksonville, Florida.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of March Deputies and Court Security Officers served out 12 warrants and completed 1 Call Response Report.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. During the month of November property owners can pay with a 2% discount. In March the Sheriff's Office processed \$2,235,386.67 in taxes. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of March the Campbell County Sheriff's Office processed 439 documents for Service of Process; 791 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 18 sets of fingerprints; and performed 840 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

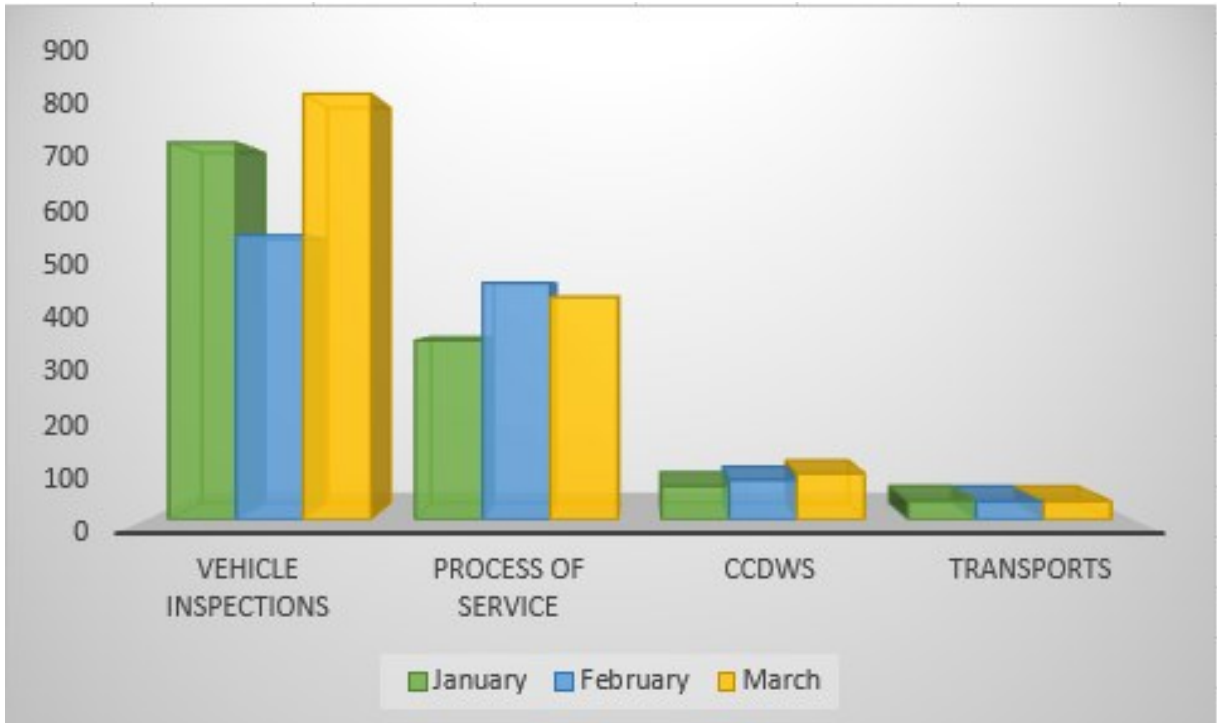


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of March. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	228	126
Criminal Summons:	32	15
Order of Protection	34	22
Eviction:	31	31
Juvenile Summons:	64	46
Motion/Order/Notice/Other	21	7
Show Cause Order:	8	5
Small Claims:	2	1
Subpoena:	12	6
Sum. for Involuntary Commitment:	0	0
<u>Writ & Warrant of Possession:</u>	<u>7</u>	<u>6</u>
Total	439	266

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

January: 744
 February: 561
 March: 840

CCDWS:

January: 66
 February: 78
 March: 91

Process of Service:

January: 353
 February: 467
 March: 439

Transports:

January: 37
 February: 36
 March: 36

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of March 2023**

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Garnick	0	0
Deputy Caudill	0	0
Deputy Windgassen	1*	0
Deputy Schreiner	1	0
Deputy Harney	0	1
Deputy Stephens	2*	3
Deputy Metz	4*	1
Deputy Selby	4*	2
Court Security Officer Strange	1	3
Court Security Officer Sheanshang	0	4*
Court Security Officer Weinel	1*	0
Court Security Officer Fornash	0	4*
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

		Agency CC Sheriff's Office							
		Dates 03/01/2023		Thru			03/31/2023		
Activity		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office									
00001	Alarm	0	0	0	0	1	0	0	1
00016	Mentally Disturbed	0	0	2	0	0	0	0	2
00019	Property (Found/Dispute)	0	0	1	0	0	0	0	1
00026	Traffic Stop	0	1	1	1	2	0	0	5
00032	Miscellaneous	0	1	0	0	0	0	0	1
00036	Assist Other Agency	0	1	0	0	0	0	0	1
00037	Disabled Motorist	0	0	1	0	0	0	0	1
00055	Public Contact	0	2	9	0	4	0	0	15
00066	Paper Service	0	91	121	104	72	39	0	427
CC Sheriff's Office Agency Total		0	96	135	105	79	39	0	454
Total		0	96	135	105	79	39	0	454

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of March that involved calling into Dispatch.