

# Campbell County Sheriff's Office

## 2023 June Monthly Report



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

*Sheriff*



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## June 2023 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen  
Campbell County Sheriff

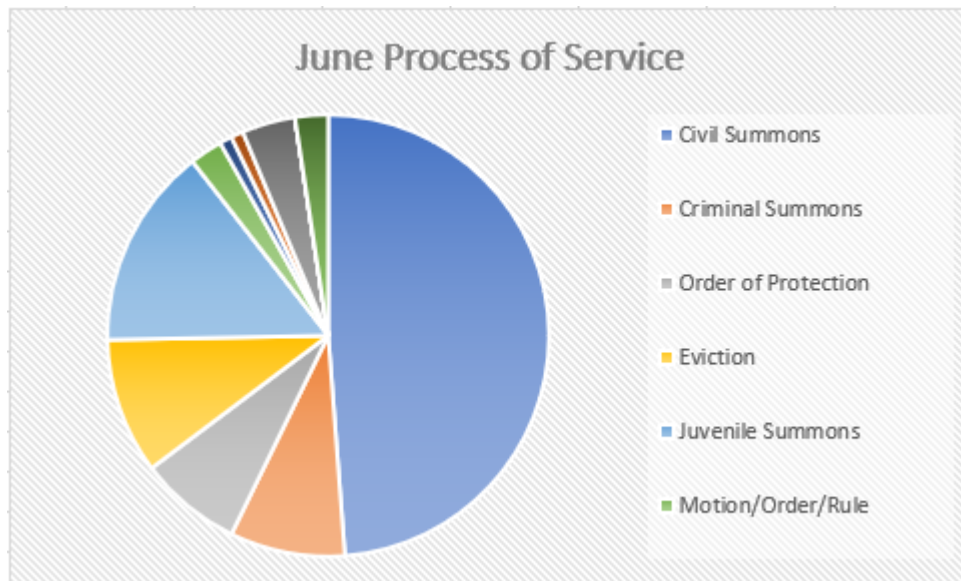
## **Services of the Sheriff's Office**

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of June Deputies and CSO's provided security for 1 jury trial. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 27 trips within the state of Kentucky traveling approximately 424 miles transporting 32 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Grant, Kenton, and Mason Counties. Seven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 2,358 miles outside of the state. Transports outside of Kentucky were made to the cities of Batavia, Dayton, Georgetown, and Youngstown in Ohio as well as to Rockville, Indiana, Greenville, Illinois, and Gallatin, Tennessee.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of June Deputies and Court Security Officers served out 9 warrants and completed 1 Call Response Report.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of June the Campbell County Sheriff's Office processed 332 documents for Service of Process; 118 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 5 sets of fingerprints; and performed 7840 vehicle inspections both at the Sheriff's Office location and off site.

## Process of Service Documents Processed by the Campbell County Sheriff's Office

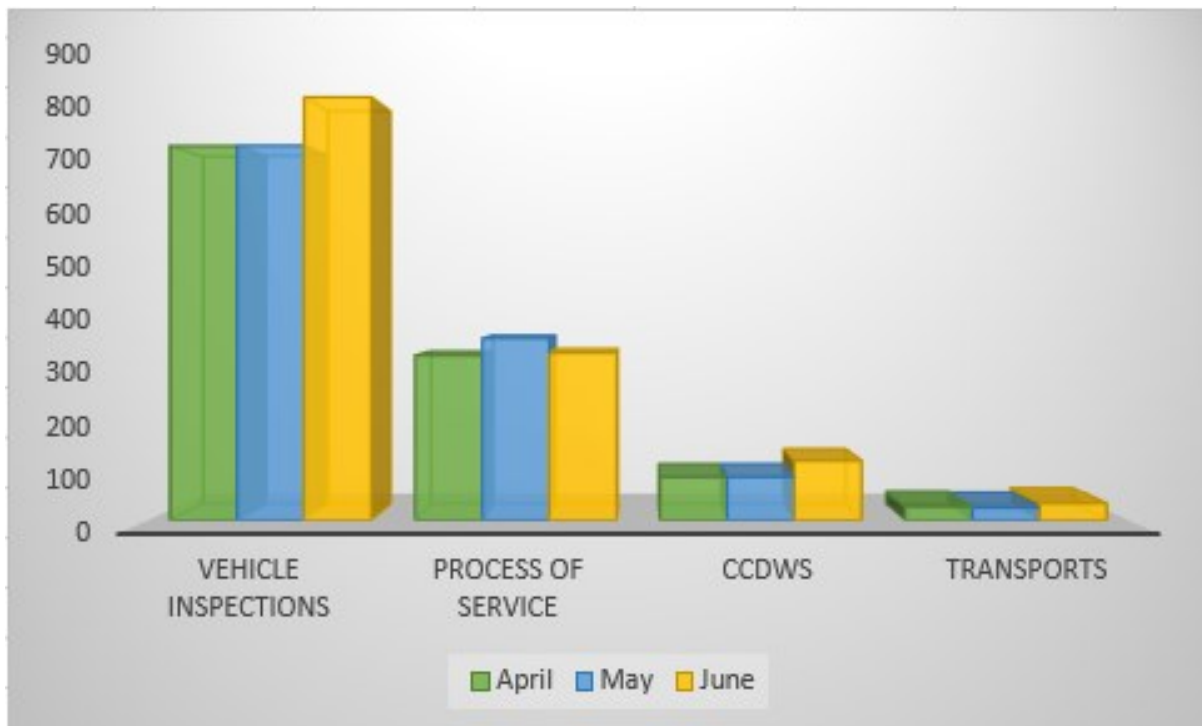


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of June. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	162	86
Criminal Summons:	28	7
Order of Protection	25	11
Eviction:	33	32
Juvenile Summons:	49	32
Motion/Order/Notice/Other	8	4
Show Cause Order:	3	3
Small Claims:	3	0
Subpoena:	13	12
Sum. for Involuntary Commitment:	0	0
<u>Writ &amp; Warrant of Possession:</u>	<u>8</u>	<u>8</u>
<b>Total</b>	<b>332</b>	<b>137</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

### Vehicle Inspections:

April: 743  
 May: 744  
 June: 840

### CCDWS:

April: 86  
 May: 84  
 June: 118

### Process of Service:

April: 327  
 May: 361  
 June: 332

### Transports:

April: 27  
 May: 25  
 June: 34

**Prisoner Transports Performed by the  
Campbell County Sheriff's Office  
in the Month of June 2023**

<b>Deputy</b>	<b>Long Distance Transport</b>	<b>Short Distance Transport</b>
<b>Sgt. Garnick</b>	<b>0</b>	<b>0</b>
<b>Deputy Caudill</b>	<b>0</b>	<b>0</b>
<b>Deputy Windgassen</b>	<b>1</b>	<b>2*</b>
<b>Deputy Schreiner</b>	<b>1</b>	<b>2</b>
<b>Deputy Harney</b>	<b>2</b>	<b>1*</b>
<b>Deputy Stephens</b>	<b>1*</b>	<b>3</b>
<b>Deputy Metz</b>	<b>0</b>	<b>2*</b>
<b>Deputy Selby</b>	<b>1*</b>	<b>8*</b>
<b>Court Security Officer Strange</b>	<b>0</b>	<b>2</b>
<b>Court Security Officer Sheanshang</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Weinel</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Fornash</b>	<b>0</b>	<b>1*</b>
<b>Court Security Officer Harber</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Timmons</b>	<b>0</b>	<b>0</b>

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

## INCIDENT ANALYSIS - DAY

**Agency**    CC Sheriff's Office  
**Dates**     06/01/2023    **Thru**    06/30/2023

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency:    CCSO    CC Sheriff's Office								
00032    Miscellaneous	0	1	0	0	0	2	0	3
00055    Public Contact	0	0	0	0	2	0	0	2
00066    Paper Service	0	44	107	95	109	59	0	414
CC Sheriff's Office <b>Agency Total</b>	0	45	107	95	111	61	0	419
<b>Total</b>	0	45	107	95	111	61	0	419

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of June that involved calling into Dispatch.