

Campbell County Sheriff's Office

2023 July Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



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July 2023 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style.

Sheriff Mike Jansen
Campbell County Sheriff

Training

This month Deputy Ed Bailey completed a two-hour online training course offered through the Kentucky Department of Criminal Justice Training Center (DOCJT) entitled Police Mandatory Training. This course is designed to provide the officer with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims.

Deputy Bailey also completed a course through DOCJT entitled LEN MDT Re-cert. This is a two-hour online re-certification course for the Law Enforcement Network Mobile Data Terminal (MDT). An MDT is a computer device commonly located in the console area of a police vehicle that allows the officer to access data and communicate with the dispatch center.

Chief Deputy Ken Fecher completed a two-hour online course entitled School Resource Officer Training 1 offered through DOCJT. Key topics covered in this course include foundations of school-based law enforcement, the school resource officer as a teacher and mentor, youth mental health awareness, students with special needs, Handle With Care, school reunification, and social media and cyber security.

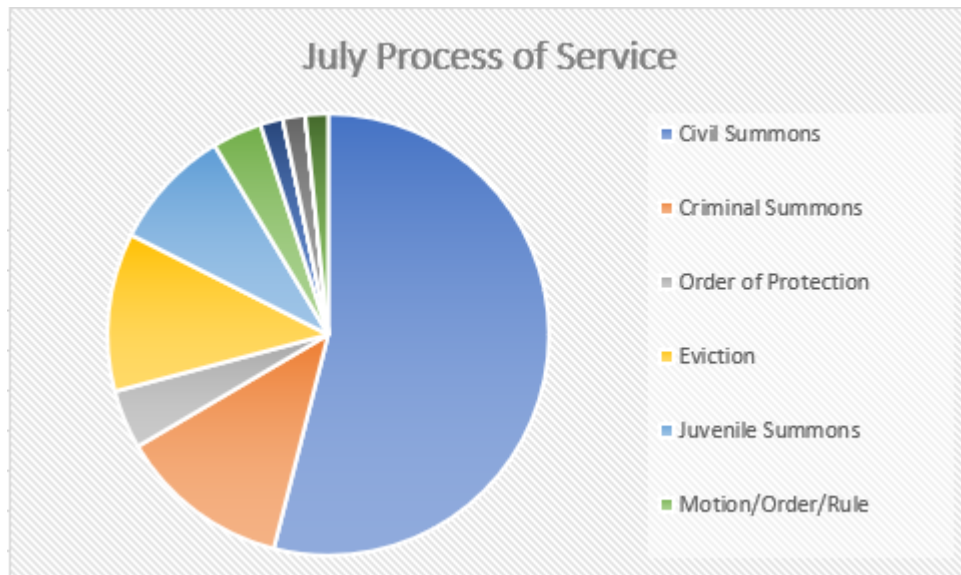
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 23 trips within the state of Kentucky traveling approximately 1,289 miles transporting 38 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Fayette, Greenup, Jefferson, Kenton, Mason, and Taylor Counties. Seven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled approximately 2,266 miles. Cities traveled to included Batavia, Conneaut, Lebanon, and Youngstown, Ohio as well as Plainfield, Indiana.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of July Deputies and Court Security Officers served out 17 warrants.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of July the Campbell County Sheriff's Office processed 302 documents for Service of Process; 51 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 4 sets of fingerprints; and performed 698 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

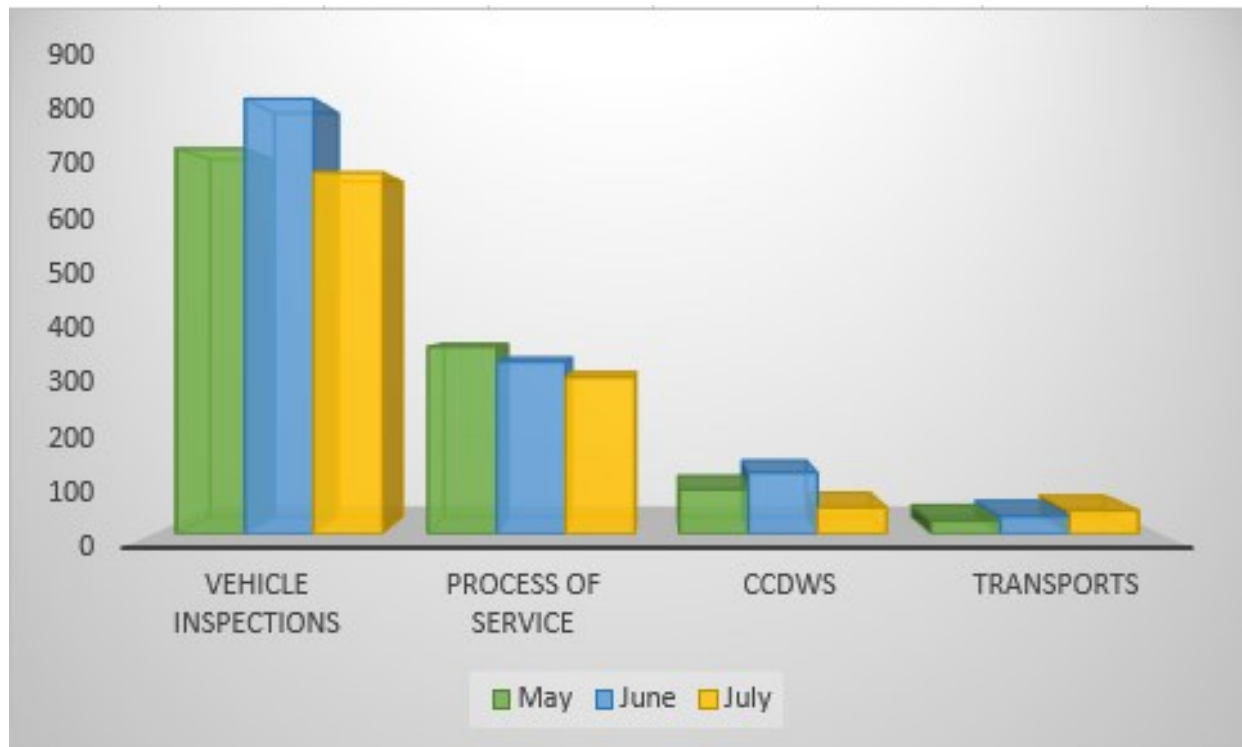


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of July. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	163	68
Criminal Summons:	38	13
Order of Protection	13	4
Eviction:	35	34
Juvenile Summons:	27	9
Motion/Order/Notice/Other	11	3
Show Cause Order:	5	2
Small Claims:	0	0
Subpoena:	5	5
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	5	5
Total	302	143

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

May: 744
 June: 840
 July: 698

CCDWS:

May: 84
 June: 118
 July: 54

Process of Service:

May: 361
 June: 332
 July: 302

Transports:

May: 25
 June: 34
 July: 45

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of July 2023**

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Garnick	0	3*
Deputy Caudill	0	0
Deputy Windgassen	2	4
Deputy Schreiner	4	1*
Deputy Harney	1	0
Deputy Stephens	3*	5
Deputy Metz	4*	2*
Deputy Bailey	0	0
Court Security Officer Strange	0	2
Court Security Officer Sheanshang	0	2
Court Security Officer Weinel	0	1
Court Security Officer Fornash	0	0
Court Security Officer Harber	0	0
Court Security Officer Timmons	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office
Dates 07/01/2023 **Thru** 07/31/2023

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
00031 Warrants	0	1	1	0	0	0	0	2
00037 Disabled Motorist	0	0	0	1	0	0	0	1
00066 Paper Service	0	105	79	38	133	43	0	398
CC Sheriff's Office Agency Total	0	106	80	39	133	43	0	401
Total	0	106	80	39	133	43	0	401

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of July that involved calling into Dispatch.