

Campbell County Sheriff's Office

2023 January Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



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January 2023 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style.

Sheriff Mike Jansen
Campbell County Sheriff

Noteworthy

Sheriff Mike Jansen has taken on the duty of President of the Kentucky Sheriff's Association (KSA) for the year of 2023. The KSA works closely with Kentucky state legislators and officials in Frankfort to craft legislation and policies that assist Sheriffs in serving and protecting the citizens of their counties. KSA also operates the Boys and Girls Ranch, a western Kentucky nonprofit that is dedicated to redirecting the lives of children by building their self-esteem and moral character while providing a summer of fun and safe activities.

Training

This month Lieutenant Nick Chaplin, Sergeant Dave Garnick, and Deputy Dean Windgassen completed a two-hour online training course offered through the Kentucky Department of Criminal Justice Training Center (DOCJT) entitled Police Mandatory Training. This course is designed to provide the officer with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims.

Deputy Ray Metz completed a two-hour online course through DOCJT entitled Security Awareness Training.

Deputy Craig Stephens completed the Kentucky Motor Vehicle Inspectors Re-certification class. This is a two-hour online class and test through the KY Department of Transportation Cabinet required for certified vehicle inspectors as a refresher on the information and requirements for performing motor vehicle inspections on vehicles being transferred into Kentucky from other states as well as for salvage vehicles applying for rebuilt titles.

Lt. Dave Garnick also completed a course through DOCJT entitled LEN MDT Re-cert. This is a two-hour online re-certification course for the Law Enforcement Network Mobile Data Terminal (MDT). An MDT is a computer device commonly located in the console area of a police vehicle that allows the officer to access data and communicate with the dispatch center.

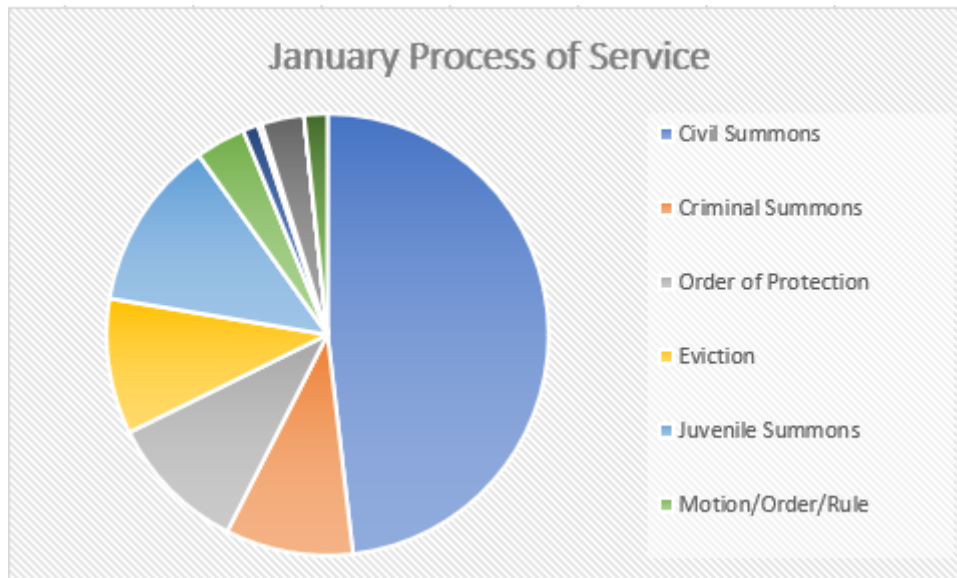
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of January Deputies and CSO's provided security for 2 jury trials. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 29 trips within the state of Kentucky traveling approximately 1,277 miles transporting 32 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Grant, Jessamine, Kenton, Laurel, Mason, Meade, Oldham, and Woodford Counties. Eight trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 2,530 miles outside of the state. Transports outside of Kentucky were made to the cities of Chillicothe, Greenville, Hamilton, and West Union Ohio; Corydon, Indiana and Rockville, Indiana; Columbia, Tennessee, and Columbia, Missouri.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of January Deputies and Court Security Officers served out 16 warrants.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. During the month of November property owners can pay with a 2% discount. In January the Sheriff's Office processed \$1,437,891.30 in taxes. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of January the Campbell County Sheriff's Office processed 353 documents for Service of Process; 66 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 10 sets of fingerprints; and performed 744 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

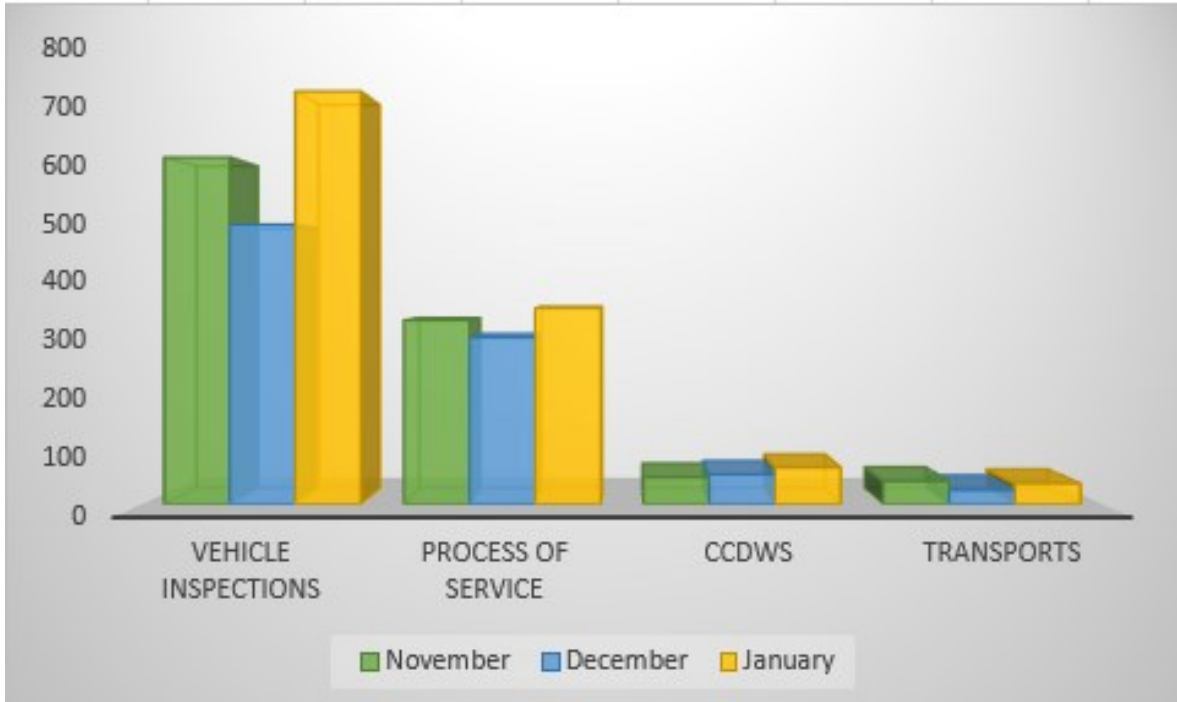


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of January. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	170	92
Criminal Summons:	33	13
Order of Protection	36	12
Eviction:	35	35
Juvenile Summons:	44	23
Motion/Order/Notice/Other	13	6
Show Cause Order:	4	1
Small Claims:	1	1
Subpoena:	11	9
Sum. for Involuntary Commitment:	0	0
<u>Writ & Warrant of Possession:</u>	<u>6</u>	<u>6</u>
Total	353	198

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance month to month. The specific numbers for each service are broken down below.

Vehicle Inspections:

November: 625
 December: 504
 January: 744

Process of Service:

November: 331
 December: 300
 January: 353

CCDWs:

November: 48
 December: 53
 January: 66

Transports:

November: 41
 December: 25
 January: 37

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of January 2023**

Deputy	Long Distance Transport	Short Distance Transport
Deputy Harney	1	3
Deputy Caudill	0	0
Deputy Windgassen	1	0
Deputy Schreiner	4	0
Sgt. Garnick	0	1*
Deputy Stephens	5*	3
Deputy Metz	2*	3*
Deputy Selby	3*	6
Court Security Officer Strange	0	2
Court Security Officer Sheanshang	0	2*
Court Security Officer Weinel	0	0
Court Security Officer Fornash	0	3*
Court Security Officer Harber	0	0
Court Security Officer Timmons	1*	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office
 Dates 01/01/2023 Thru 01/31/2023

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total	
Agency: CCSO CC Sheriff's Office									
00016	Mentally Disturbed	0	0	0	0	1	0	0	1
00019	Property (Found/Dispute)	0	1	0	0	1	1	0	3
00026	Traffic Stop	0	0	1	1	0	0	0	2
00031	Warrants	0	0	1	0	0	0	0	1
00032	Miscellaneous	0	0	0	0	0	1	0	1
00036	Assist Other Agency	0	0	1	0	0	0	0	1
00037	Disabled Motorist	0	1	0	1	0	0	0	2
00047	City Business	0	0	0	0	0	1	0	1
00055	Public Contact	0	1	0	1	0	0	0	2
00066	Paper Service	0	69	120	105	46	32	0	372
00073	Lockout	0	0	2	0	0	0	0	2
CC Sheriff's Office Agency Total		0	72	125	108	48	35	0	388
Total		0	72	125	108	48	35	0	388

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month January that involved calling into Dispatch.