

Campbell County Sheriff's Office 2023 December Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

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Sheriff



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December 2023 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style with a long, sweeping underline.

Sheriff Mike Jansen
Campbell County Sheriff

Notable

Everyone was getting into the Christmas spirit as Sheriff Mike Jansen was invited to read a Christmas book to preschool students at the Southgate Independent School.



Training

This month Deputy Daryl Jouett completed a two-hour online training course offered through the Kentucky Department of Criminal Justice Training Center (DOCJT) entitled Police Mandatory Training. This course is designed to provide the officer with the best practices related to intimate partner violence investigations and includes information on how to utilize a trauma-informed, victim-centered approach when interviewing victims.

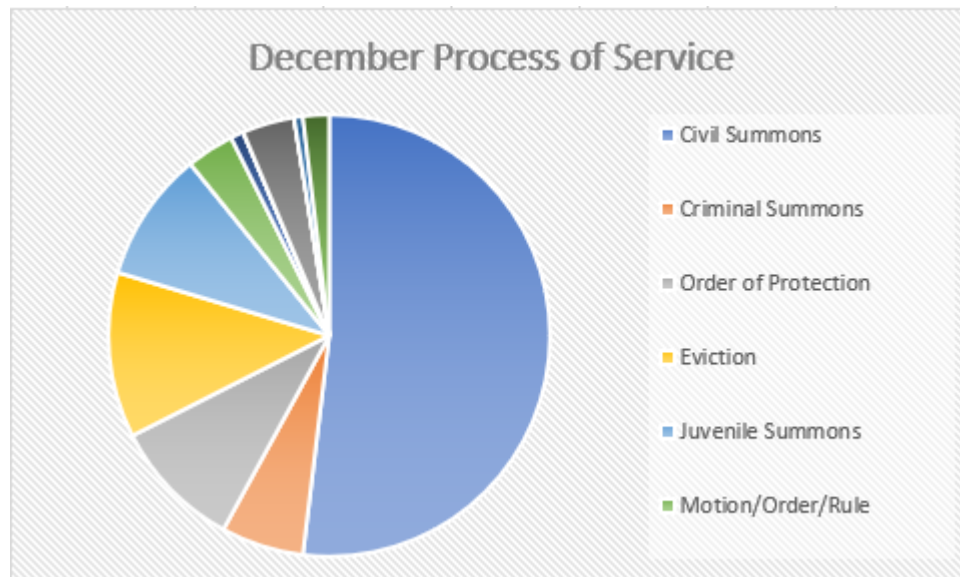
Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 33 trips within the state of Kentucky traveling approximately 1,256 miles transporting 35 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Fayette, Kenton, Marion, Mason, and Meade Counties. Four trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. For these trips Deputies traveled 335 miles to the cities of Batavia and Dayton, Ohio and Lawrenceburg, Indiana and Jacksboro, Tennessee to transport prisoners back to Campbell County.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of December Deputies and Court Security Officers served out 11 warrants.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. In the month of December the property tax bills are paid at the base, or actual, amount of the taxes due. This month the office collected and processed \$6,662,129.55 in taxes. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of December the Campbell County Sheriff's Office processed 314 documents for Service of Process; 41 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 3 sets of fingerprints; and performed 701 vehicle inspections both at the Sheriff's Office location and off site.

Process of Service Documents Processed by the Campbell County Sheriff's Office

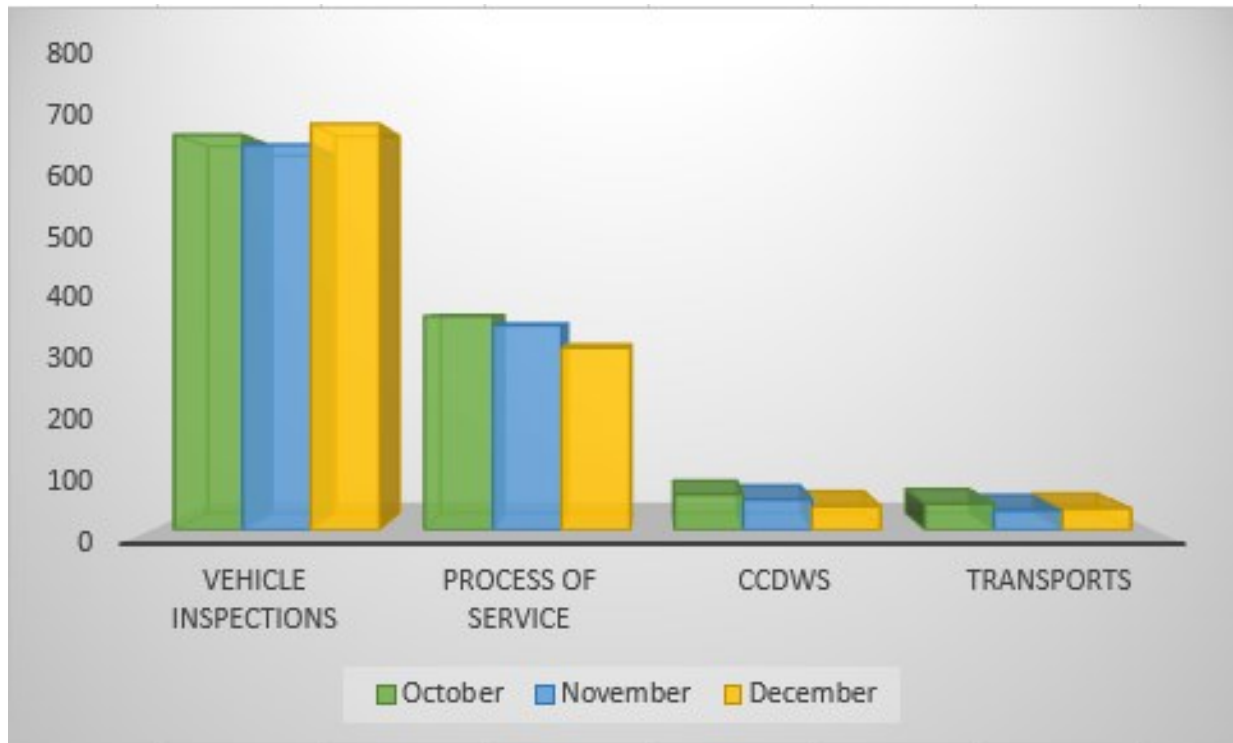


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of December. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	163	81
Criminal Summons:	19	10
Order of Protection	30	17
Eviction:	38	37
Juvenile Summons:	30	20
Motion/Order/Notice/Other	11	2
Show Cause Order:	3	1
Small Claims:	0	0
Subpoena:	12	10
Sum. for Involuntary Commitment:	2	2
<u>Writ & Warrant of Possession:</u>	<u>6</u>	<u>6</u>
Total	314	186

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents the main four quantifiable services performed by the Campbell County Sheriff's Office per month, comparing each service over a period of three months to show consistency and/or variance on a month to month basis. The specific numbers for each service are broken down below.

Vehicle Inspections:

October: 682
November: 665
December: 701

CCDWs:

October: 61
November: 52
December: 41

Process of Service:

October: 369
November: 353
December: 314

Transports:

October: 45
November: 34
December: 37

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of December 2023**

Deputy	Long Distance Transport	Short Distance Transport
Lt. Chaplin	1*	0
Sgt. Garnick	0	1*
Deputy Harney	3*	2*
Deputy Metz	2	2
Deputy Windgassen	3*	2
Deputy Schreiner	1	5
Deputy Bailey	1	5*
Deputy Stephens	0	12*
Court Security Officer Strange	0	2*
Court Security Officer Timmons	0	0
Court Security Officer Sheanshang	0	1*
Court Security Officer Weinel	0	0
Court Security Officer Fornash	0	1*
Court Security Officer Harber	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency **CC Sheriff's Office**
 Dates **12/01/2023** Thru **12/31/2023**

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office -----								
00026 Traffic Stop	0	0	0	2	0	0	0	2
00066 Paper Service	0	26	67	98	57	79	0	327
00073 Lockout	0	0	0	0	0	1	0	1
00082 Landlord/Tenant Dispute	0	0	0	0	0	1	0	1

CC Sheriff's Office Agency Total	0	26	67	100	57	81	0	331

Total	0	26	67	100	57	81	0	331

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month December that involved calling into Dispatch.