

# **Campbell County Sheriff's Office**

## **2022 December Monthly Report**



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

*Sheriff*



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## December 2022 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen  
Campbell County Sheriff

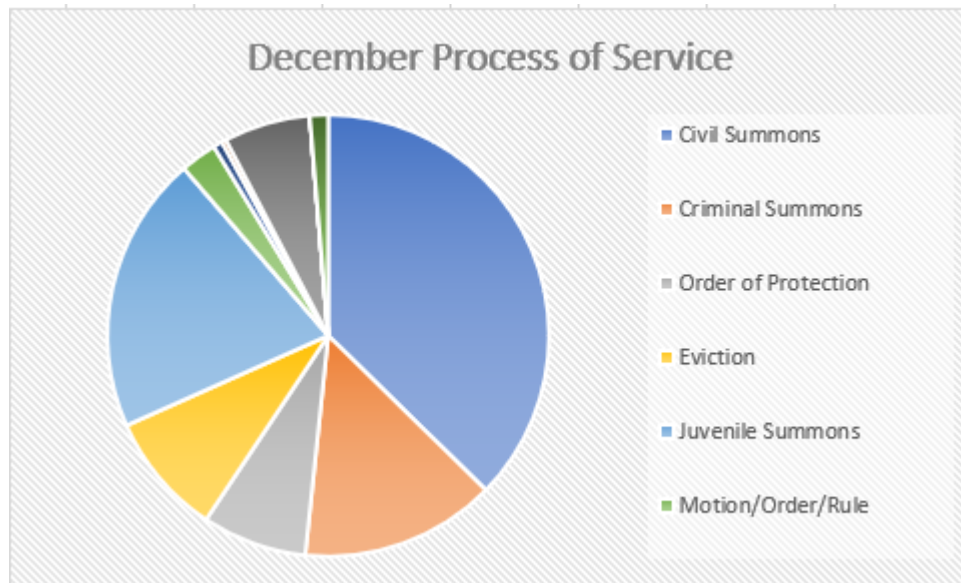
## **Services of the Sheriff's Office**

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of December Deputies and CSO's provided security for 1 jury trial. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 18 trips within the state of Kentucky traveling approximately 1,156 miles transporting 24 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Carroll, Fayette, Hardin, Kenton, Laurel, and Oldham Counties. Seven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 2,586 miles outside of the state. Transports outside of Kentucky were made to the cities of Batavia and London in Ohio and to Crown Point, Indiana. Deputies also traveled to Orlando, Florida to pick up and return a fugitive.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of December Deputies and Court Security Officers served out 14 warrants.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. During the month of November property owners can pay with a 2% discount. If a bill is paid during the month of December, the actual amount of the bill is due. During the month of December the Sheriff's Office processed \$7,461,918.6 in taxes. The Sheriff's office also performs the processing and serving of Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of December the Campbell County Sheriff's Office processed 300 documents for Service of Process; 53 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 7 sets of fingerprints; and performed 504 vehicle inspections both at the Sheriff's Office location and off site.

## Process of Service Documents Processed by the Campbell County Sheriff's Office

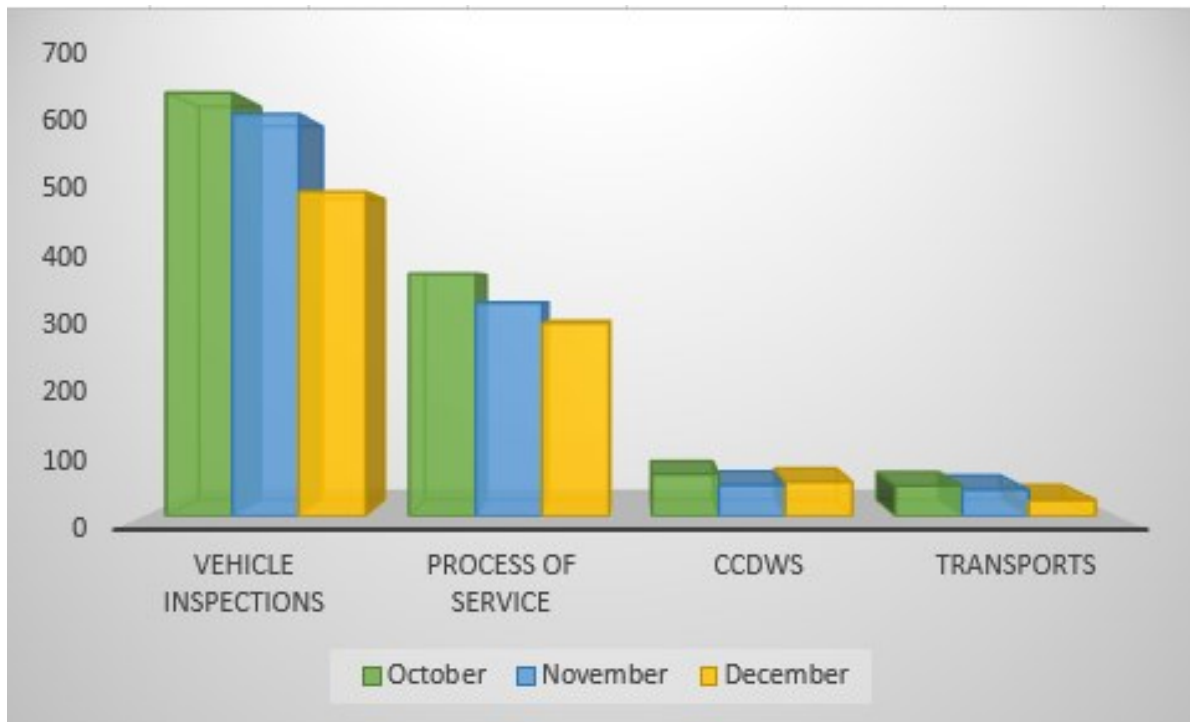


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of December. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	112	69
Criminal Summons:	43	15
Order of Protection	23	12
Eviction:	27	27
Juvenile Summons:	61	36
Motion/Order/Notice/Other	8	6
Show Cause Order:	2	0
Small Claims:	1	0
Subpoena:	19	14
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	4	4
<b>Total</b>	<b>300</b>	<b>183</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in October was 658, in November was 625, and in December was 504. The number of documents received for Process of Service in October was 377, in November was 331, and in December was 300. The number of CCDWS licenses processed in the month of October was 65, in November was 48, and in December was 53. As for prisoner transports, in October 47 trips were made, in November 41 trips were made, and in December 25 trips were made.



# Prisoner Transports Performed by the Campbell County Sheriff's Office in the Month of December 2022

Deputy	Long Distance Transport	Short Distance Transport
Deputy Harney	0	0
Deputy Caudill	0	0
Deputy Windgassen	0	0
Deputy Schreiner	0	0
Sgt. Garnick	0	0
Deputy Stephens	5*	4
Deputy Metz	5*	1
Deputy Selby	1*	6
Deputy Strange	1	2
Court Security Officer Sheanshang	0	0
Court Security Officer Weinell	0	0
Court Security Officer Fornash	0	0
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

# INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office  
 Dates 12/01/2022 Thru 12/31/2022

Activity		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office									
		0	0	1	0	0	0	0	1
00026	Traffic Stop	0	1	1	1	1	1	0	5
00031	Warrants	0	0	0	0	1	0	0	1
00037	Disabled Motorist	0	0	0	0	0	2	0	2
00048	Investigation/Follow Up	0	0	0	0	2	1	0	3
00049	Attempt To Locate	0	0	1	0	0	0	0	1
00055	Public Contact	0	0	0	4	1	1	0	6
00066	Paper Service	0	32	59	21	42	46	0	200
CC Sheriff's Office Agency Total		0	33	62	26	47	51	0	219
Total		0	33	62	26	47	51	0	219

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of December that involved calling into Dispatch.