

# **Campbell County Sheriff's Office**

## **2022 April Monthly Report**



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Gough, Clerk

Campbell County Sheriff's Office

Mike Jansen

*Sheriff*



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## April 2022 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen".

Sheriff Mike Jansen  
Campbell County Sheriff

## **Services of the Sheriff's Office**

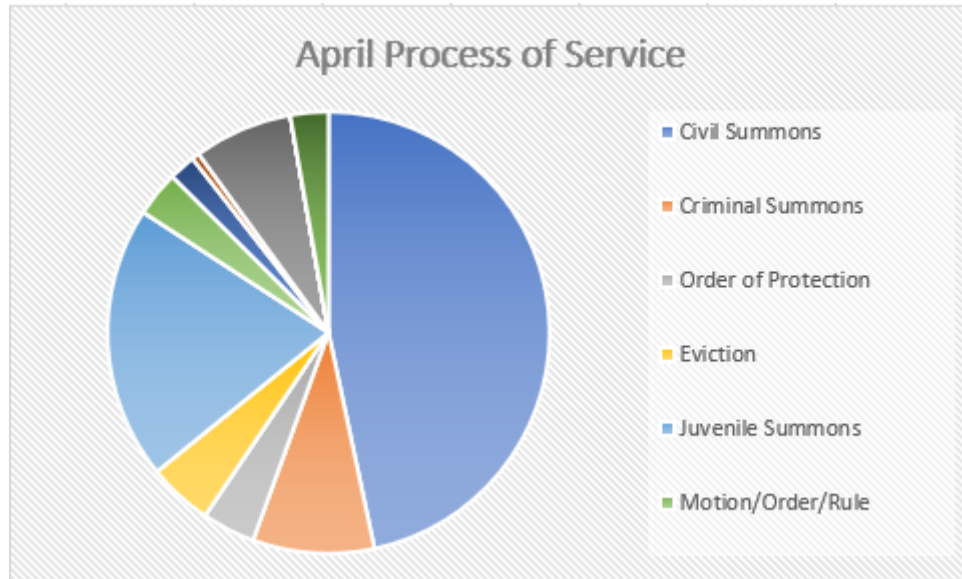
Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 37 trips within the state of Kentucky traveling approximately 3,518 miles transporting 48 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Casey, Christian, Grant, Larue, Laurel, Jefferson, Kenton, Mason, Meade, Muhlenberg, and Powell Counties. Seven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 1,122 miles outside of the state. Transports outside of Kentucky were made to Batavia, Caldwell, Hamilton, Lancaster, Lebanon, and Portsmouth Ohio.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of April Deputies and Court Security Officers served out 10 warrants and wrote 1 Citation. The Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. This month Deputies were able to assist 2 people get back into their vehicles.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. November is consistently the month in which the majority of tax bills are paid due to the fact that the State offers a 2% discount of the bill total if paid in November. If a bill is paid in the month of December the face amount, or actual amount, of the taxes are due. After December late fees begin to be assessed. Due to the last day of this tax season falling on Good Friday, the State office in Frankfort made the decision to extend the last day of the Sheriff's collection period to April 18th. During the 2021 Property Tax Year the Sheriff's office collected and processed \$73,793,670.48, in taxes on behalf of the State, the County, and the various tax districts. Of the 2021 Tax Roll 99.18% of the taxes were collected during this period.

The office also handles processing and serving Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of April the Campbell County Sheriff's Office processed 360 documents for Service of Process; 73 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 7 sets of fingerprints; and performed 764 vehicle inspections both at the Sheriff's Office location and off site.

## Process of Service Documents Processed by the Campbell County Sheriff's Office

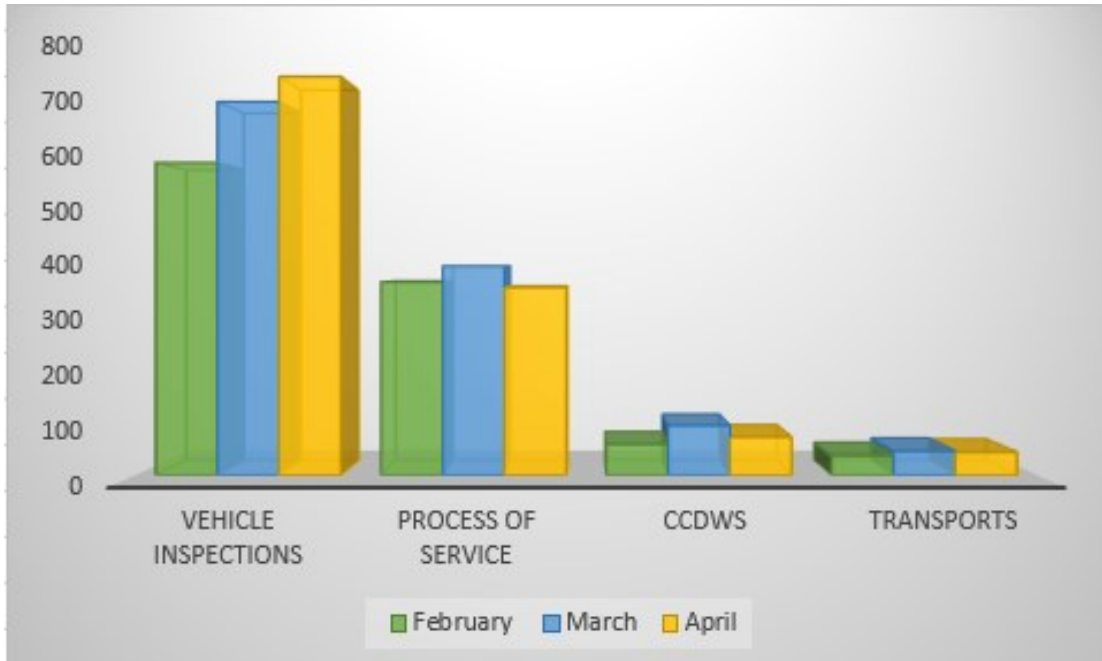


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of April. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	168	78
Criminal Summons:	32	20
Order of Protection	14	8
Eviction:	17	17
Juvenile Summons:	72	43
Motion/Order/Notice/Other	12	6
Show Cause Order:	7	3
Small Claims:	2	2
Subpoena:	26	23
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	10	10
<b>Total</b>	<b>360</b>	<b>210</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in February was 599, in March was 716, and in April was 764. The number of documents received for Process of Service in February was 370, in March was 401, and in April was 360. The number of CCDWs licenses processed in the month of February was 59, in the month of March was 95, and in the month of April was 73. As for prisoner transports, in February 37 transports were made, in March 46 transports were made, and in April 44 trips were made.



**Prisoner Transports Performed by the  
Campbell County Sheriff's Office  
in the Month of April 2022**

<b>Deputy</b>	<b>Long Distance Transport</b>	<b>Short Distance Transport</b>
<b>Lt. Chaplin</b>	<b>0</b>	<b>1</b>
<b>Deputy Garnick</b>	<b>2*</b>	<b>0</b>
<b>Deputy Harney</b>	<b>1</b>	<b>2*</b>
<b>Deputy Caudill</b>	<b>3</b>	<b>0</b>
<b>Deputy Windgassen</b>	<b>2</b>	<b>0</b>
<b>Deputy Schreiner</b>	<b>4*</b>	<b>0</b>
<b>Sgt. McKenna</b>	<b>4*</b>	<b>1</b>
<b>Deputy Stephens</b>	<b>9*</b>	<b>2</b>
<b>Deputy Metz</b>	<b>3*</b>	<b>3*</b>
<b>Deputy Selby</b>	<b>3*</b>	<b>2</b>
<b>Deputy Strange</b>	<b>0</b>	<b>2</b>
<b>Court Security Officer Sheanshang</b>	<b>0</b>	<b>6*</b>
<b>Court Security Officer Weinel</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Fornash</b>	<b>0</b>	<b>5*</b>
<b>Court Security Officer Harber</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Otto</b>	<b>0</b>	<b>0</b>

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

# INCIDENT ANALYSIS - DAY

		Agency		CC Sheriff's Office					
		Dates	04/01/2022	Thru	04/30/2022				
Activity		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
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Agency:	CCSO	CC Sheriff's Office							
<hr/>									
00008	Business Check.Sig12	0	0	0	1	0	0	0	1
00019	Property (Found/Dispute)	0	0	0	0	0	1	0	1
00026	Traffic Stop	0	0	0	1	0	2	0	3
00031	Warrants	0	0	0	2	0	0	0	2
00032	Miscellaneous	0	2	3	4	0	0	0	9
00037	Disabled Motorist	0	0	0	0	0	1	0	1
00045	Transporting	0	1	1	1	1	0	0	4
00046	Detail	0	0	0	0	1	1	0	2
00048	Investigation/Follow Up	0	0	0	0	0	1	0	1
00066	Paper Service	0	43	70	54	9	28	0	204
00078	Eviction	0	1	0	0	0	0	0	1
<hr/>									
CC Sheriff's Office    Agency Total		0	47	74	63	11	34	0	229
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Total		0	47	74	63	11	34	0	229

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of April that involved calling into Dispatch.