

Campbell County Sheriff's Office 2022 Annual Report



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Armstrong, Clerk

Notable Events

Assistance to Graves County Sheriff's Office

On December 10, 2021 Western Kentucky was struck by a massive tornado that caused catastrophic damage. While many people were quick to offer aid and support to the tornado victims, there were those who drove in from other areas to take advantage of the homes and buildings left vacant. As looting increased in the area Grave's County Sheriff Jon Hayden put out a request for assistance from other Sheriff's offices in the state. Multiple Deputies from the Campbell County Sheriff's Office volunteered to travel to Graves County to patrol there and dissuade and/or apprehend these thieves. In January of 2022 Sgt. Jim McKenna, Deputy TJ Selby and Deputy Tim Harney spent a week patrolling that county. While on patrol on January 1st the Sergeant and Deputies observed a suspicious vehicle with an out-of-state license plate hauling what appeared to be stolen property. Deputies stopped the vehicle and confirmed that the two males and one female inside had looted one of the homes hit by the tornado. The female passenger was also found to have drugs and drug paraphernalia in her possession.



*Items pictured were recovered
from a theft in Graves County.*

Notable Events

Notable

On May 31st Deputy Les Caudill retired from a long career in law enforcement. Deputy Caudill was a US Marine before beginning his career in law enforcement. Deputy Caudill spent years working for the Newport Police Department then the Cold Spring Police Department before coming to work for the Sheriff's Office in 2012. Deputy Caudill was a fixture in many of the courtrooms at the Campbell County Justice Center, with his final time spent mostly in the courtroom of Judge Dan Zalla.



Deputy Les Caudill with Sheriff Mike Jansen at his retirement ceremony

Judge Dan Zalla presenting Deputy Caudill with a certificate of service.



Promotion

In September Deputy Dave Garnick was promoted to the rank of Sergeant. Sgt. Garnick spent many years with the Newport Police Department before retiring and coming to work in the Sheriff's office. Sergeant Garnick's years of experience in Law Enforcement, his knowledge and organizations skills are an asset to the Sheriff's office.



Notable Events

Cops and Kids

The 2022 Annual Cops and Kids Christmas program run by FOP Lodge 10 was held on December 10th. Deputies and officers met at Meijer in Cold Spring to shop with children. After shopping for gifts with the children everyone went to the Newport Elks Lodge where volunteers wrapped the gifts. *(Pictures taken from the FOP #10 Facebook page with permission from administrator.)*



Trainings

The training courses that our Deputies and CSO's attend are through the Kentucky Department of Criminal Justice Training Center (DOCJT). These training courses are state certified and designed to meet the continuing education requirements required of law enforcement officers. For the northern region of the state DOCJT often hold their training sessions at the Boone County Sheriff's Office or another local police agency. Some very specified training courses are held at the Kentucky Sheriff's Association (KSA) Conference. Below is a listing of the courses completed by Deputies and CSO's broken down by individual.

Sheriff Mike Jansen: Sheriff's Executive Command Course - An annual 40 hour course through the Kentucky Sheriff's Association held during their annual conference.

Chief Deputy Ken Fecher: Sheriff's Executive Command Course; Online Mobile Data Terminal Course 2 hours.

Lt. Nick Chaplin: Court Security Officer In Service - This is a 40 hour course that provides Court Security Officers with material relevant to their work in the court setting. Topics include drug recognition, threat groups, defensive tactics update, legal update and other topics. Instruction from the Administrative Office of the Courts include courtroom equipment, courtroom situations, front door screening, active shooter response and conduct in court.

Emergency Vehicle Operations - An online 8 hour course covering mandatory requirements for Kentucky law enforcement agencies and officers regarding emergency and pursuit driving. The course addressed agency policy, emergency and pursuit operations, legal aspects and case law, and the decision-making process for the individual officer involved in emergency vehicle operations.

Online Mobile Data Terminal Course 2 hours; CPR Training

Sgt. David Garnick: Resiliency - This 40 hour course is designed to enhance the ability of law enforcement officers and telecommunicators in the development of plans and strategies to build resiliency and positive coping skills. The learning outcomes for this course are to be able to define what is resiliency; identify why resiliency is important and identify methods to build psychological resiliency.

KLEC Hiring Process - A 16 hour course designed to assist staff assigned to register and administer the hiring and training process for sworn and non-sworn/Telecommunications law enforcement personnel to comply with the statewide Kentucky Law Enforcement Council (KLEC) required pre-employment and professional standards. The learning outcomes for this course are for the attendee to identify the administrative rules and requirements associated with the Professional Standards for Peace Officer Professional Standards (POPS), Telecommunications Professional Standards (TPS), Court Security Officer Standards (CSO), School Resource Officer Professional Standards (SRO) and reciprocity professional standards. The attendee will also be able to identify registration requirements for students via LETRS (Law Enforcement Training & Reporting System), recognize the benefits of the Career Development Program and recruiting and retention opportunities.

Online Emergency Vehicle Operations Course 8 hours: CPR Training

Trainings

Deputy Tim Harney: Internal Affairs - A 40 hour course intended to provide investigators and supervisors with a comprehensive understanding of the Internal Affairs process including both administrative and investigative procedures. Included in this course are how to establish an internal affairs function, the legal issues involved in internal affairs investigations, and the procedures required to investigate an allegation against an employee.

Online Emergency Vehicle Operations Course 8 hours; CPR Training

Deputy George Schreiner: Crisis Intervention Team Training - This course 40 hour course is designed to provide the attendee with the skills and knowledge to effectively respond to and resolve issues related to a call for service involving a person with a mental illness.

Online Emergency Vehicle Operations 8 hours; CPR Training

Deputy Craig Stephens: KY Drug Investigations - This 40 hour course is designed for officers and supervisors who investigate drug related crimes. The curriculum, which is updated annually, addresses the most current investigative techniques, legal issues and trends related to drugs investigations within the State of Kentucky.

Online Security Awareness Training 2 hours; Online Emergency Vehicle Operations Course 8 hours; Online Mobile Data Terminal Course 2 hours; CPR Training

Deputy Ray Metz: Handgun Proficiency - This 40 hour course is designed to improve officers proficiency with duty handguns. It is an excellent refresher for officers who have not had an opportunity to attend any firearms courses since attending basic training. The course goes beyond the fundamentals and teaches officers how to react and deploy their handguns quickly and accurately. Timed live fire drills are utilized along with the use of cover and low light operations.

Online Emergency Vehicle Operations Course 8 hours; CPR Training

Deputy Dean Windgassen – Court Security Officer 40 hours; Online Emergency Vehicle Operations Course 8 hours; Online Mobile Data Terminal Course 2 hours; CPR Training

Deputy Mike Ward: Police Executive Command - This 40 hour course is designed for Kentucky Police Chiefs, Sheriffs, Directors and their executive staff. The curriculum, which is updated annually, addresses the most current leadership, administrative and legal issues confronting law enforcement executives. This course meets the statutory requirements regarding asset forfeiture training. This course enables the attendee to identify the most current leadership, administrative and legal issues confronting law enforcement executives.

Online Emergency Vehicle Operations Course 8 hours.

Deputy T.J. Selby: Taser Instructor Certification Training 16 hours; Court Security Officer 40 hours; Online Emergency Vehicle Operations Course 8 hours; CPR Training

Trainings

Deputy Joe Strange: Legal Update: Constitutional Procedure - This 16 hour course is designed to meet statutory and regulatory requirements for certification of officers who are either coming into the Commonwealth from other states/territories, or for officers with original certification within the Commonwealth but have been out of the law enforcement field for one year or more. This course is a “review” of the Basic Training Academy training Constitutional Issues classes. In this course, attendees will be able to discuss the requirements of the Fourth, Fifth and Sixth Amendments to the United States Constitution when exercising their law enforcement authority.

Legal Update: Penal Code - This 24 hour course is a “review” of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes. This course meets the statutory requirements regarding Domestic Violence Response training. In this course, attendees will be able to define legal terms specific to Kentucky Revised Statutes, discuss elements of the statutes contained within the Kentucky Penal Code, and will be able to determine what offense has occurred by applying elements to a given set of facts.

Online Emergency Vehicle Operations Course 8 hours.

CSO Anna Weinel – Online Security Awareness Training 2 hours; CPR Training

CSO Mike Sheanshang – Court Security Officer 40 hours; CPR Training

CSO Tony Fornash – Court Security Officer 40 hours; CPR Training

CSO Fred Otto – Duties of the Sheriff’s Office - This 40 hour course is an overview of the duties of the Office of the Sheriff in Kentucky. Topics include tax collection and disbursements, Evictions, Writs of Possession and protective orders. Other duties related to high risk trial planning, jury sequestration, and handling prisoners in court are also covered. Attendees will be assessed utilizing a graded rubric in the appropriate use of a tourniquet, trauma dressing, assessment for injuries of self/others, and individual movement techniques.

Online Emergency Vehicle Operations Course 8 hours; CPR Training

Screener Mike Beal: CPR Training

Services of the Sheriff's Office

The Campbell County Sheriff's Office performs a variety of services, some of those services performed in the Campbell County Justice Center and some performed in our administrative offices located in the Campbell County Administration Building and annex building in Alexandria.

The Sheriff's Office provides courthouse security at the Campbell County Justice Center where Court Security Officers (CSOs) and Deputies are stationed at the entrance to the Justice Center where visitors must pass through a security and safety checkpoint before proceeding on to the courtrooms and offices located in the building. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court hearings and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from detention centers in other jurisdictions to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. For the year of 2021 Deputies and CSO's made approximately 348 trips transporting prisoners and traveling approximately 29,160 miles. This mileage does not include trips in which transports were made via plane. Prisoner transports are regularly made throughout the states of Kentucky and Ohio as well as to other states within the US. Prisoners being returned to Kentucky from states too far away to travel to and from via car would necessitate a transport made by plane. Please note that additional trips may have been made during the year and not accounted for as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners from on a daily or near daily and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals.

The Sheriff's Office also serves Warrants, issues Citations, and completes Call Response Runs and Reports. With the exception of serving Warrants in the course of processing and transporting prisoners these tasks are secondary to the main works of the office. During 2022 approximately 157 warrants were served, 9 citations were written, 4 Call Response Run Reports were filed, 2 Collision Reports were completed, and 2 NIBRS Reports were completed.

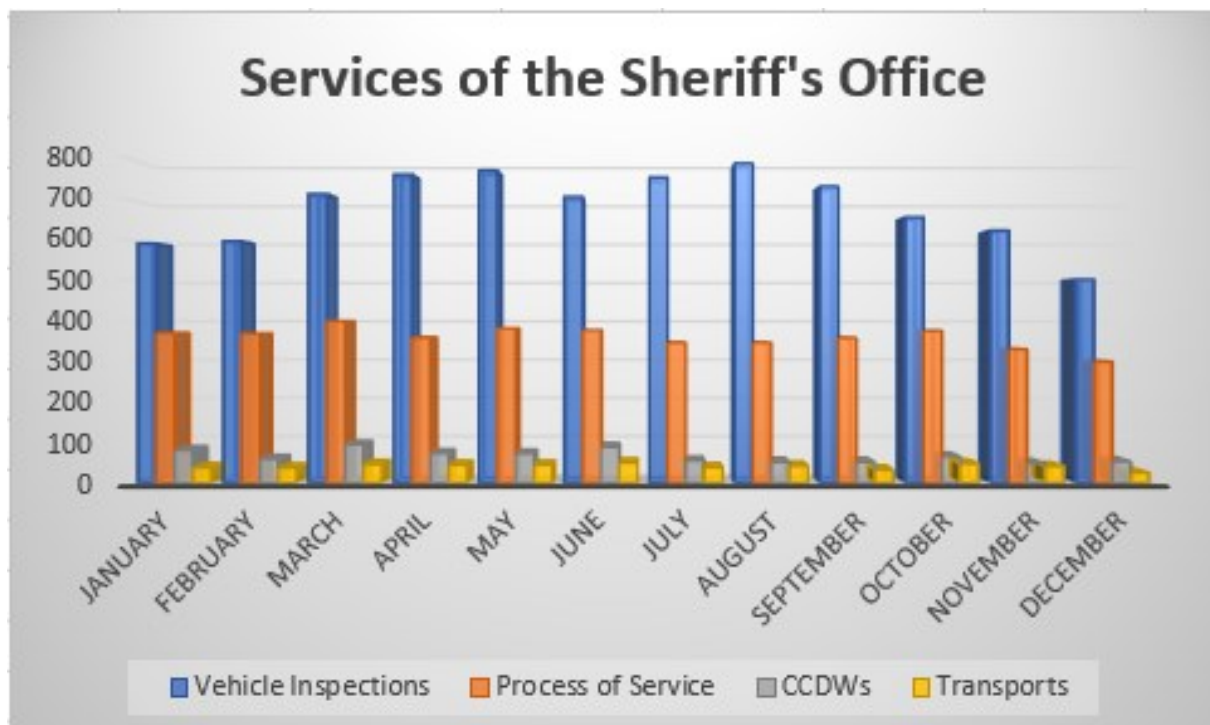
The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. This year Deputies assisted 6 people with gaining entry to their locked vehicles.

Services of the Sheriff's Office

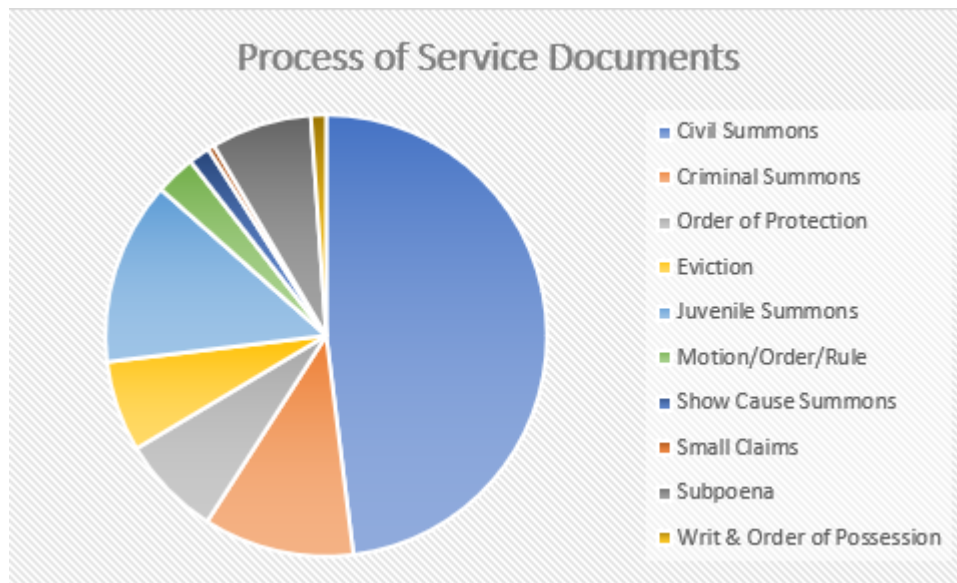
In the state of Kentucky Sheriff's Offices are responsible for mailing out, collecting and disbursing the County Property Tax Bills and payments. Collection for each year begins on November 1st of the year for which the taxes are being paid and continues through to April 15th of the following year. Therefore, the 2021 tax year ended on April 15, 2022. Upon the close of business on April 15th any unpaid taxes were transferred to the Campbell County Clerk's Office for processing. The total amount of property taxes collected and processed for the 2021 Property Tax Year was \$73,793,670.48. This accounts for 99.18% of the 2021 Tax Roll.

Other regular services performed in the administrative offices of the Sheriff's Office include processing and service of legal documents to be served - these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Fingerprinting; and Vehicle Inspections.

The totals for the year for services of CCDWs, Vehicle Inspections, Documents served and Fingerprinting are as follows: 792 CCDW applications, renewals, requests for duplicate licenses, or changes of information; 8,224 vehicle inspections performed both at Sheriff's Office locations and off site at residences and businesses; 4,324 documents processed for Service of Process; 484 prisoner transports. The below chart reflects each of these four services performed in each month of 2022.



Services of the Sheriff's Office



The graph above is a comparison of the number of each type of legal document received and processed to be served. Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service. The graphic reflects the volume of the various types of documents received.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	1900	904
Criminal Summons:	404	184
Order of Protection:	320	143
Eviction:	400	398
Juvenile Summons:	717	395
Motion/Order/Rule/Other:	174	66
Show Cause Order:	59	30
Small Claims:	62	18
Subpoena:	209	157
Writ & Warrant for Possession:	73	73
Total	42323	2368

Please note that due to situations beyond the control of the Sheriff's office the recipient of a document may be unable to served because they have moved, been evicted, be deceased, be incarcerated, etc.

INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office
 Dates 01/01/2022 Thru 12/31/2022

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
	0	0	1	0	0	0	0	1
00008 Business Check.Sig12	0	0	2	1	0	1	0	4
00009 Disturbance	0	1	0	0	1	0	0	2
00011 Animal Complaint	0	1	0	0	0	0	0	1
00013 Harassment	0	0	1	0	0	0	0	1
00016 Mentally Disturbed	0	1	0	0	0	0	0	1
00017 Parking Complaint	0	0	0	1	1	0	0	2
00019 Property (Found/Dispute)	0	1	1	0	1	2	0	5
00024 Suspicious Person/Vehicle	0	2	0	0	0	0	0	2
00025 Traffic Direction	0	0	1	0	0	0	0	1
00026 Traffic Stop	0	9	15	16	8	10	1	59
00027 Traffic Accident	0	0	0	2	0	0	0	2
00030 Vice Activity	0	0	1	0	0	0	0	1
00031 Warrants	0	2	2	4	5	3	0	16
00032 Miscellaneous	0	12	15	9	4	6	0	46
00033 Theft (Except Auto)	0	0	1	0	0	0	0	1
00036 Assist Other Agency	0	0	2	3	3	2	0	10
00037 Disabled Motorist	0	3	4	2	1	8	0	18
00043 Welfare Check	0	0	0	1	0	1	0	2
00045 Transporting	0	6	6	2	3	8	0	25
00046 Detail	0	0	1	0	1	1	0	3
00048 Investigation/Follow Up	0	1	1	6	5	2	0	15
00049 Attempt To Locate	0	0	1	0	2	0	0	3
00051 Roadway Obstruction	0	0	1	0	0	0	0	1
00055 Public Contact	0	1	2	4	1	1	0	9
00066 Paper Service	0	933	521	578	410	345	0	2,787
00073 Lockout	0	1	1	1	0	0	0	3
00078 Eviction	0	6	10	12	11	13	0	52
CC Sheriff's Office Agency Total	0	980	590	642	457	403	1	3,073
Total	0	980	590	642	457	403	1	3,073

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during 2022 that involved calling into Dispatch.

The Campbell County Sheriff's Office would like to thank all of the employees and those who worked hard during this year as we continued to face the unique challenges of operating during a pandemic. Thank you for making 2022 as successful a year as possible.



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Armstrong, Clerk