

# Campbell County Sheriff's Office 2022 February Monthly Report



**Submitted by: Sheriff Mike Jansen**

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Campbell County Sheriff's Office

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*Sheriff*



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## February 2022 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style with a long, sweeping underline.

Sheriff Mike Jansen  
Campbell County Sheriff

## **Services of the Sheriff's Office**

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 30 trips within the state of Kentucky traveling approximately 1,306 miles transporting 37 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Boyd, Carroll, Carter, Casey Grant, Jefferson, Kenton, and Mason Counties. Seven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 2,004 miles outside of the state. Transports outside of Kentucky were made to Batavia, Lebanon, Hamilton, Marysville, and Springfield, Ohio. Deputies also traveled to Petersburg, Virginia and Barboursville, West Virginia.

Deputies also serve warrants, issue citations, and complete Call Response Run Reports. During the month of February Deputies and Court Security Officers served out 15 warrants, wrote 1 Citation, and completed 1 Call Response Run Report. The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. This month Deputies were able to assist 1 person get back into their vehicle.

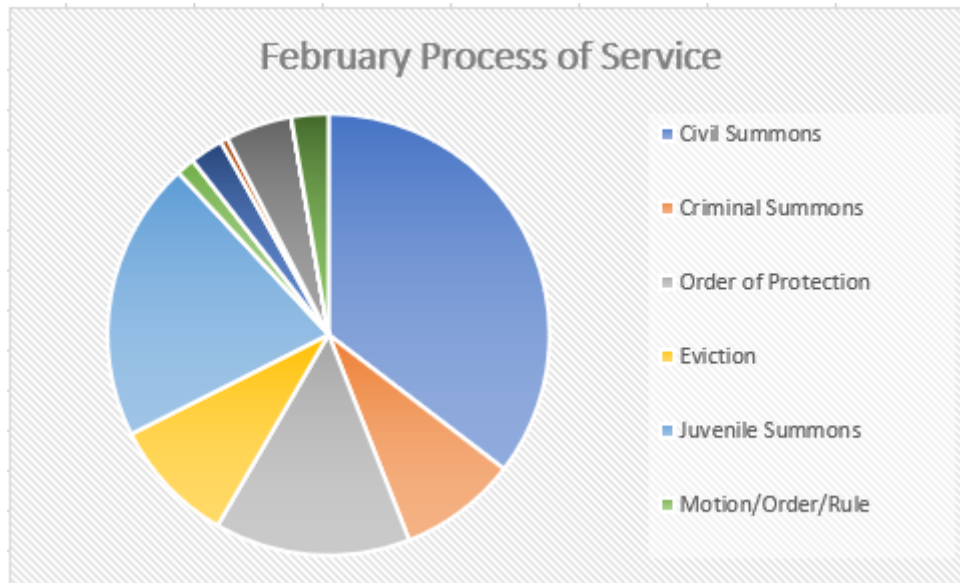
Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. November is consistently the month in which the majority of tax bills are paid due to the fact that the State offers a 2% discount of the bill total if paid in November. If a bill is paid in the month of December the face amount, or actual amount, of the taxes are due. After December late fees begin to be assessed. In the month of February \$150,536.18 was collected in Real/Tangible Taxes and \$52.49 was collected in Franchise Taxes. The office also handles processing and serving Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of February the Campbell County Sheriff's Office processed 370 documents for Service of Process; 59 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 15 sets of fingerprints; and performed 599 vehicle inspections both at the Sheriff's Office location and off site.

## **Training**

The Special Operations Unit (SWAT Team) meets regularly twice a month for training exercises. The Sheriff's Office has one deputy on the SWAT Team, Sgt. Mark Grisik. The SWAT Team performs exercises such as vehicle rescues, building entry and clearing, and fire range training.

Deputies Dean Windgassen, Mike Ward, Dave Garnick, TJ Selby, Joe Strange, and Fred Otto completed the Department of Criminal Justice Training (DOCJT) 2 hour online Mandatory Course regarding domestic violence. This course serves to provide officers with information about domestic abuse committed by law enforcement officers. Information in this course includes how to respond when the officer is the suspect or when the law enforcement officer is the victim.

## Process of Service Documents Processed by the Campbell County Sheriff's Office

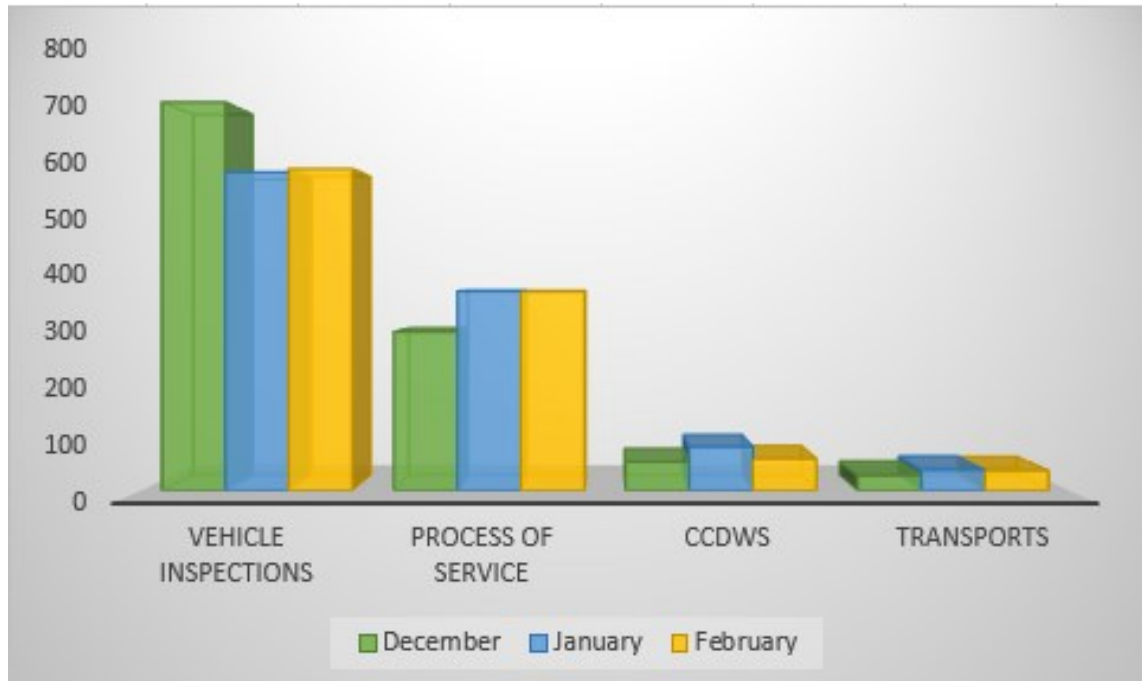


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of February. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	131	74
Criminal Summons:	32	17
Order of Protection	53	19
Eviction:	34	34
Juvenile Summons:	76	47
Motion/Order/Notice/Other	5	2
Show Cause Order:	9	4
Small Claims:	2	1
Subpoena:	18	12
Sum. for Involuntary Commitment:	0	0
<u>Writ &amp; Warrant of Possession:</u>	<u>10</u>	<u>10</u>
<b>Total</b>	<b>370</b>	<b>221</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in December was 723, in January was 593, and in February was 599. The number of documents received for Process of Service in December was 295, in January was 371, and in February was 370. The number of CCDWS licenses processed in the month of December was 53, in January was 81, and in February was 59. As for prisoner transports, in December 29 transports were made, in January 38 transports were made, and in February 37 transports were made.

**Prisoner Transports Performed by the  
Campbell County Sheriff's Office  
in the Month of February 2022**

<b>Deputy</b>	<b>Long Distance</b>	<b>Short Distance</b>
<b>Sgt. Grisik</b>	<b>0</b>	<b>0</b>
<b>Deputy Garnick</b>	<b>1*</b>	<b>2</b>
<b>Deputy Harney</b>	<b>2*</b>	<b>1*</b>
<b>Deputy Caudill</b>	<b>5</b>	<b>0</b>
<b>Deputy Windgassen</b>	<b>1</b>	<b>0</b>
<b>Deputy Schreiner</b>	<b>1</b>	<b>4</b>
<b>Sgt. McKenna</b>	<b>0</b>	<b>3</b>
<b>Deputy Stephens</b>	<b>2</b>	<b>5</b>
<b>Deputy Metz</b>	<b>2*</b>	<b>1</b>
<b>Deputy Selby</b>	<b>2*</b>	<b>4*</b>
<b>Deputy Strange</b>	<b>0</b>	<b>3</b>
	<b>0</b>	<b>0</b>
<b>Court Security Officer Sheanshang</b>	<b>0</b>	<b>2</b>
<b>Court Security Officer Weinel</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Fornash</b>	<b>0</b>	<b>1</b>
<b>Court Security Officer Harber</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Otto</b>	<b>0</b>	<b>0</b>

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

## INCIDENT ANALYSIS - DAY

Agency    **CC Sheriff's Office**  
 Dates      **02/01/2022**      Thru      **02/28/2022**

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency:    CCSO    CC Sheriff's Office								
00008    Business Check.Sig12	0	0	1	0	0	0	0	1
00013    Harassment	0	0	1	0	0	0	0	1
00024    Suspicious Person/Vehicle	0	1	0	0	0	0	0	1
00026    Traffic Stop	0	2	1	3	0	0	0	6
00027    Traffic Accident	0	0	0	1	0	0	0	1
00032    Miscellaneous	0	0	0	1	0	0	0	1
00036    Assist Other Agency	0	0	1	0	0	0	0	1
00037    Disabled Motorist	0	1	1	0	0	0	0	2
00045    Transporting	0	0	1	0	0	2	0	3
00051    Roadway Obstruction	0	0	1	0	0	0	0	1
00066    Paper Service	0	93	100	69	31	47	0	340
00078    Eviction	0	1	2	6	1	4	0	14
<b>CC Sheriff's Office    Agency Total</b>	<b>0</b>	<b>98</b>	<b>109</b>	<b>80</b>	<b>32</b>	<b>53</b>	<b>0</b>	<b>372</b>
<b>Total</b>	<b>0</b>	<b>98</b>	<b>109</b>	<b>80</b>	<b>32</b>	<b>53</b>	<b>0</b>	<b>372</b>

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of August that involved calling into Dispatch.