

Campbell County Sheriff's Office

2021 Annual Report

Serving Those In Need In Extraordinary Times



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Gough, Clerk

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Message from the Sheriff

Fellow Citizen's of Campbell County,

I would like to thank you for the continuing privilege and honor to serve as your Sheriff. The year 2021 did not ease up and we continued to deal with trying times related to the pandemic for the entire year. With that said the Sheriff Office never stopped serving the people of Campbell County.

Any and all that was required of the Sheriff Office was handled without hesitation. There was large amount activity that did occur in our office in spite of the pandemic. As you read through this year's annual report, you will see that my staff consistently serve the citizens of Campbell County and Kentucky with anything when the need arises.

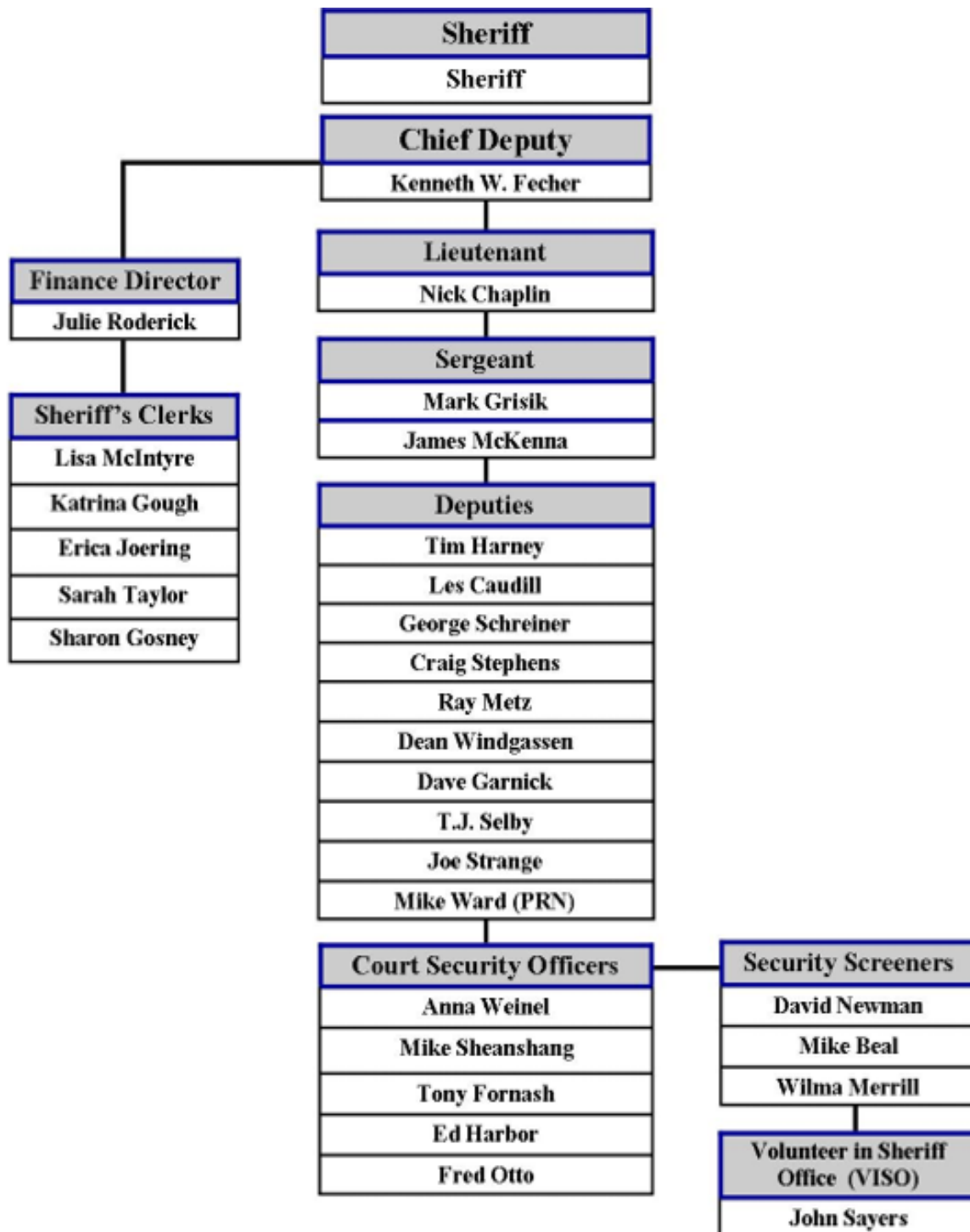
This was evident in December when a Category 4 Tornado ripped through the western part of Kentucky. Deputy Mike Ward, retired Chief of the Alexandria Police Department, and certified was called to Graves County to help organize the relief effort through the KY Office Emergency Management. As sheriff, I was pleased to be able send him to handle this important role. A short time later, an official declaration for assistance went out all Kentucky agencies to send deputies to assist the local law enforcement in securing the hard-hit area. Three deputies volunteered to response to the area for a week-long assignment the week of Christmas. The following weeks we has three more Campbell County Sheriff deputies rotate in their place to continue the effort and then we wrapped up with a final two deputies in the third week to wrap up the assistance operation.

I want to thank all my staff for their service to our community, while displaying great attitude, focus, commitment and dedication. The Campbell County Sheriff's Office wishes all in our community nothing but the best and a safe new year.

 Respectfully,

Sheriff Mike Jansen

Organization of the Campbell County Sheriff's Office



Notable Events

Retirements

On June 30, 2021 the Sheriff's Office celebrated the retirement of Court Security Officer (CSO) Henry "Hank" Feldman. Hank served over 20 years with the Campbell County Sheriff's Office. Hank started in the Circuit Court before moving into a position as the CSO in District Court Division Two where he became a fixture in District Court. Hank also assisted in the operations of Teen Court by serving as the CSO for the program. The Sheriff's Office wishes Hank all the best in his retirement.



Left: Chief Deputy Ken Fecher presents CSO Hank Feldman with an award for his years of

Right: Judge Karen Thomas presents Hank with a gift from District Court.



On December 10th the Sheriff's Office honored Richard Lucas, the office's Finance Director, on his retirement. Richard began his career within Campbell County working for the Campbell County Fiscal Court in their finance department. After twenty years there Richard came to the Campbell County Sheriff's Office where he spent eight years in the role of Finance Director. Richard was a great asset to the Sheriff's office and a valued employee. He will be missed but we wish him all the best in this new chapter of his life.



Pictured Left from Left to Right: Sheriff Jansen, Property Valuation Administrator Daniel Braun, Richard Lucas, County Clerk Jim Luersen.

Pictured Right: Employees of the Sheriff's Office, IT Director Steve Penrod and Daniel Braun.



Notable Events

Promotion

In January Deputy Jim McKenna was promoted to the rank of Sergeant. Sgt. McKenna has been with the Sheriff's Office for In September Sergeant Nick Chaplin was promoted to the rank of Lieutenant. Lt. Chaplin has been with the Sheriff's Office through several administrations and runs the Courthouse Division of the Sheriff's Office.



Pictured Left: Sgt. Jim McKenna at a Cops and Kids event.



Pictured Left: Far right in brown, Lt. Nick Chaplin at a KSA Conference.

Condolences

On April 18, 2021 Court Security Officer Robert "Bob" Roderick passed away. Bob had been a member of the Sheriff's Office for 25 years and was a well known fixture of the Campbell County Courthouse. Over his years with the office, Sheriff's Office employees, Courthouse employees, attorneys, officers and others had their time in court brightened by Bob and his infamous humor.



Notable Events

Community Activities

During the months of April and May the Campbell County Sheriff's Office and the Newport Police Department partnered with The Food Soldier Hunger Coalition to host the USDA's Farmers to Families Food Box Program. This program distributes boxes of food to any person who comes to the designated pick up location during the scheduled distribution time.



Pictured above: Sheriff Mike Jansen with members of the Newport Wildcats baseball team, Cpl. Paul Kunkel of the Newport Police Dept. and members of the Armed Forces.



Pictured left, from left to right: Sgt. McKenna, Sheriff Jansen, members of the Newport City Works and Farmers to Families Team, Deputy Dave Garnick, and Newport Police Chief Chris Fangman.



Pictured above: Sheriff Jansen during set up and delivery.

The Annual Ft. Thomas Fourth of July Parade was a festive occasion this year. People lined the streets to watch as the parade participants walked and road by. This year Deputies Dave Garnick and Les Caudill and Sgt. Jim McKenna joined Sheriff Mike Jansen in the parade.



Pictured above: Deputy Garnick on the golf cart.



Pictured above: Sheriff Jansen handing out candy on the parade route.



Pictured above: Deputy Caudill driving in the parade.

Notable Events

Community Activities continued

The 2021 Senior Picnic was held on September 22nd this year. The Senior Picnic is an annual event held by the Campbell County Fiscal Court. This years theme was "Senior Stock". The Sheriff's Office was on hand to assist attendees in getting from their cars to the picnic grounds. Sheriff Jansen, Chief Deputy Ken Fecher, Lieutenant Nick Chaplin and Sergeant Mark Grisik were there helping attendees get to and from the picnic site via golf cart.



Above: Sgt. Grisik assists attendees off the golf cart.



Above: Sheriff Jansen hands out the box lunches.



Above: Lt. Chaplin assist attendees arriving at the picnic.

Cops and Kids

The 2021 Annual Cops and Kids Christmas program run by FOP Lodge 10 resumed as normal this year. Deputies and officers met at Meijer in Cold Spring to shop with children. After shopping for gifts for the children and their family members everyone went to the Newport Elks Lodge where volunteers wrapped the gifts. (Pictured below from left to right: Court Security Officer Anna Weinel, Deputy George Schreiner, and Sgt. Mark Grisik)



Notable Events

Assistance to Graves County Sheriff's Office

On December 10th Western Kentucky was struck by a massive tornado that caused catastrophic damage. While many people were quick to offer aid and support to the tornado victims, there were those who drove in from other areas to take advantage of the homes and buildings left vacant. As looting increased in the area Grave's County Sheriff Jon Hayden put out a request for assistance from other Sheriff's offices in the state. Nine deputies from the Campbell County Sheriff's Office volunteered to travel to Graves County to patrol there and dissuade and/or apprehend these thieves. Three of our deputies volunteered to give up spending Christmas with their families in order to help. Lt. Nick Chaplin, Deputy Dean Windgassen, and Deputy Dave Garnick spent 7 days in Graves County working 12 hour shifts. As those deputies were leaving Graves County to return home, 3 more Campbell County Sheriff's Deputies were preparing to travel to Graves County in the new year to take their places.



Training

This year many of the Deputies and Court Security Officers (CSO's) had to complete multiple training courses as a result of most trainings having been canceled or postponed in 2020 due to the pandemic. This year we saw a slew of training courses being held while offices worked to catch up on the required number of training hours for employees. The training courses that our Deputies and CSO's attend are through the Kentucky Department of Criminal Justice Training Center (DOCJT). These training courses are state certified and designed to meet the continuing education requirements required of law enforcement officers. For the northern region of the state DOCJT hold their training sessions at the Boone County Sheriff's Office. Some very specified training courses are held at the Kentucky Sheriff's Association (KSA) Conference. Below is a listing and description of the courses completed by Deputies and CSO's broken down by month.

February - Sheriff Jansen attended a course at the annual KSA Conference entitled Sheriff's Executive Command Course. This course is intended for Sheriffs, Chief Deputies and their Command Staff.

March - Court Security Officers Hank Feldman, Ed Huber, and Anna Weinel attended a 40 hour Court Security Officer In-Service training. This training course provided officers with material relevant to their work in a court setting. Topics covered include legal updates, security equipment for courts, front door screening, active shooter response, and drug recognition.

Deputies George Schreiner and Tim Harney completed an 8 hour online course entitled Emergency Vehicle Operations. This course covers legal aspects and case law, agency policy, and decision making processes involved in emergency and pursuit driving.

April - Deputies Les Caudill and Sergeants Mark Grisik and Jim McKenna also completed the Emergency Vehicle Operations course.

May - Deputies Ray Metz, Dean Windgassen and Dave Garnick completed 40 hour course entitled Duties of the Sheriff's Office. This course is an overview of the work and responsibilities of Sheriff Offices in the state of Kentucky. Topics include tax collection and disbursements, evictions, Writs of Possession and protective orders. Other duties related to high risk trial planning, jury sequestration, and handling prisoners in court are also covered.

Deputies Mike Ward, Les Caudill and Tim Harney completed a 40 hour training course entitled Contemporary Policing in the 21st Century. This course serves to inform and enhance an officer's awareness of the topics that are prevalent in policing in the 21st century. The course focuses on officer safety, crime prevention, human trafficking, domestic violence, social media, threat groups, 4th amendment issues, intellectual property, overdose prosecutions, cultures, dealing with people in crisis, Autism and the First Responder, Conflict Resolution, De-escalation and generational differences.

Training

May - Deputies Dave Garnick, Craig Stephens, Dean Windgassen and Lt. Nick Chaplin also completed the Emergency Vehicle Operations course.

June - Deputy Ray Metz completed the 8 hour online Emergency Vehicle Operations course.

July - Deputy Fred Otto completed the 8 hour online Emergency Vehicle Operations course.

August - Deputy Fred Otto completed the 40 hour Contemporary Policing in the 21st Century course. Deputies Dave Garnick, Les Caudill, Joe Strange, Lt. Nick Chaplin and Chief Deputy Ken Fecher completed a 2 hour course entitled Police Mandatory Training. This is an online course that meets the mandatory training requirements for officer certification. This course serves to provide officers with information about domestic abuse committed by law enforcement officers. Information in this course includes how to respond when the officer is the suspect or when the law enforcement officer is the victim.

Deputy George Schreiner completed a 40 hour course entitled Sexual Assault Investigations. This course trains officers to identify and collect the kind of evidence that is appropriate for cases involving known offenders. This course teaches that investigations in acquaintance rape should focus on evidence that establishes the absence of consent and/or the presence of force or threat and the importance of the Sexual Assault kit, process of evidence collection and Kentucky laws as they relate to sex crimes.

Deputy Mike Ward completed the 40 hour training course entitled Duties of the Sheriff's Office.

September - Sheriff Jansen, Chief Deputy Fecher, Sgt. Grisik, and Lt. Chaplin attended the KSA Conference where they each completed the 41 hour Sheriff's Executive Command Course. This course is intended for Sheriffs, Chief Deputies and their Command Staff. The course meets the requirements regarding Asset Forfeiture training. The course enables the officer to identify the unique leadership, management and administrative challenges confronting the Office of Sheriff in Kentucky.

Deputy Fred Otto and Sergeants Mark Grisik and Jim McKenna completed the Emergency Vehicle Operations Course.

October - Sheriff Jansen and Deputies George Schreiner, TJ Selby, Tim Harney, Craig Stephens, Ray Metz, and Dean Windgassen completed the 2 hour Police Mandatory Training course.

November - Deputy Mike Ward completed the 2 hour Police Mandatory Training course.

December - Deputy TJ Selby completed the 40 hour Drug Investigative Techniques course.

Training

Throughout the year the Northern Kentucky Special Operations Team (SWAT) continued to meet for their bi-monthly trainings. The SWAT team is made up of members from Law Enforcement Agencies throughout Campbell County. The Campbell County Sheriff's Office has one member on the team, Sgt. Mark Grisik. Training exercises are performed at multiple locations depending upon the exercises planned for that training session. Some of the locations used include the Alexandria Police Department, the former McCormick Vocational Building, and various firing ranges. The SWAT team training exercises cover a variety of scenarios such as hostage rescue involving cars and buses, building and room clearing tactics, etc. Each training includes fire range exercises which can involve hand gun and shot gun exercises and operating in "low light" and "dark" conditions. The team trains to utilize specialized equipment like extended pole cameras and pin hole cameras, flash bangs, and gas guns. Special simulation equipment/software was made available to the team so that officers could train in real-time scenarios .

Services of the Sheriff's Office

The Campbell County Sheriff's Office performs a variety of services, some of those services performed in the Campbell County Justice Center and some performed in our administrative offices located in the Campbell County Administration Building and annex building in Alexandria.

The Sheriff's Office provides courthouse security at the Campbell County Justice Center where Court Security Officers (CSOs) and Deputies are stationed at the entrance to the Justice Center where visitors must pass through a security and safety checkpoint before proceeding on to the courtrooms and offices located in the building. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court hearings and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from detention centers in other jurisdictions to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. For the year of 2021 Deputies and CSO's made approximately 348 trips transporting prisoners and traveling approximately 29,160 miles. This mileage does not include trips in which transports were made via plane. Prisoner transports are regularly made throughout the states of Kentucky and Ohio as well as to other states within the US. Prisoners being returned to Kentucky from states too far away to travel to and from via car would necessitate a transport made by plane. Please note that additional trips may have been made during the year and not accounted for as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners from on a daily or near daily and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals.

The Sheriff's Office also serves Warrants, issues Citations, and completes Call Response Runs and Reports. With the exception of serving Warrants in the course of processing and transporting prisoners these tasks are secondary to the main works of the office. During 2021 approximately 97 warrants were served, 6 citations were written, and 3 Call Response Run Reports were filed.

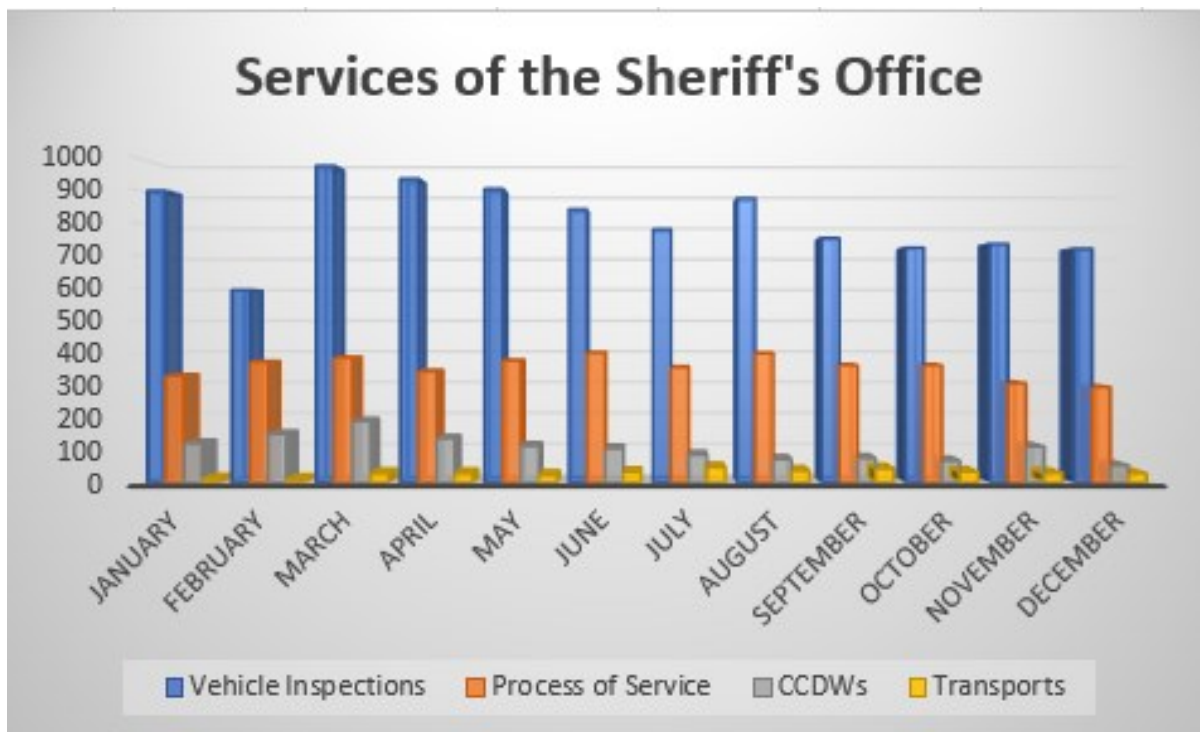
The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. This year Deputies assisted 16 people with gaining entry to their locked vehicles.

Services of the Sheriff's Office

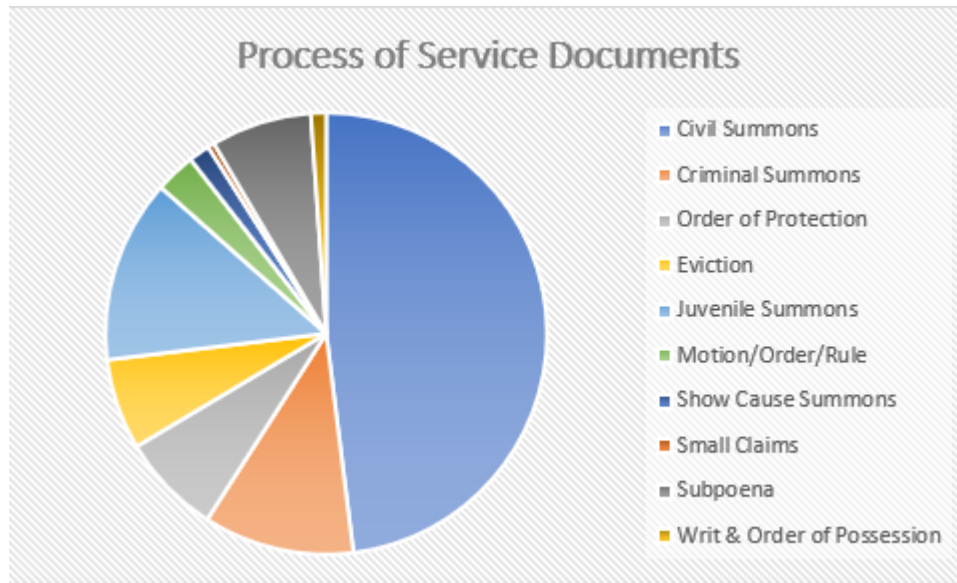
In the state of Kentucky Sheriff's Offices are responsible for mailing out, collecting and disbursing the County Property Tax Bills and payments. Collection for each year begins on November 1st of the year for which the taxes are being paid and continues through to April 15th of the following year. So the 2020 tax year ended on April 15, 2021. Upon the close of business on April 15th any unpaid taxes were transferred to the Campbell County Clerk's Office for processing. The total amount of property taxes collected for the 2020 Property Tax Year was \$65,881,707.16.

Other regular services performed in the administrative offices of the Sheriff's Office include processing and service of legal documents to be served - these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Fingerprinting; and Vehicle Inspections.

The totals for the year for services of CCDWs, Vehicle Inspections, Documents served and Fingerprinting are as follows: 1,279 CCDW applications, renewals, requests for duplicate licenses, or changes of information; 9,774 vehicle inspections performed both at Sheriff's Office locations and off site at residences and businesses; 4,294 documents processed for Service of Process; 348 prisoner transports. The below chart reflects each of these four services performed in each month of 2021.



Services of the Sheriff's Office



The graph above is a comparison of the number of each type of legal document received and processed to be served. Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service. The graphic reflects the volume of the various types of documents received.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	2054	1068
Criminal Summons:	499	253
Order of Protection:	311	149
Eviction:	296	281
Juvenile Summons:	596	384
Motion/Order/Rule/Other:	118	51
Show Cause Order:	66	25
Small Claims:	20	13
Subpoena:	292	199
Writ & Warrant for Possession:	42	39
Total	4294	2462

Please note that due to situations beyond the control of the Sheriff's office the recipient of a document may be unable to served because they have moved, been evicted, be deceased, be incarcerated, etc.

The Campbell County Sheriff's Office would like to thank all of the employees and those who worked hard during this year as we continued to face the unique challenges of operating during a pandemic. Thank you for making 2021 as successful a year as possible.



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Armstrong, Clerk