

# **Campbell County Sheriff's Office**

## **2021 November Monthly Report**



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

*Sheriff*



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## November 2021 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen  
Campbell County Sheriff

## **Services of the Sheriff's Office**

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of October there were 3 jury trials held in the Campbell County Courthouse that security was provided for. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 20 trips within the state of Kentucky traveling approximately 812 miles transporting 26 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Grant, Kenton, Mason, and Oldham Counties. Seven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 1,766 miles outside of the state. Transports outside of Kentucky were made to Batavia, Caldwell, Lebanon, and Hamilton, Ohio. As well, Dearborn County Indiana and Hopewell, Virginia.

Deputies also serve warrants and issue citations. During the month of November Deputies and Court Security Officers served 12 warrants. The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. This month deputies were able to assist 3 people with getting back into their vehicles.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the time period of November 1st through April 15th of the following year. November is consistently the month in which the majority of tax bills are paid due to the fact that the State offers a 2% discount of the bill total if paid in November. During this first month of tax payment collection \$60,691,479.46 were collected in Real Estate taxes, and \$674,528.18 were called in Franchise tax payments. The office also handles processing and serving Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of November the Campbell County Sheriff's Office processed 307 documents for Service of Process; 111 CCDW applications, renewals, requests for duplicate licenses, or changes of information; did 13 sets of fingerprints; and performed 738 vehicle inspections both at the Sheriff's Office location and off site.

## Training

The Special Operations Unit (SWAT Team) meets regularly twice a month for training exercises. The Sheriff's Office has one deputy on the SWAT Team, Sgt. Mark Grisik. This month the SWAT Team performed exercises in officer down recovery, vehicle assaults and rescues, building entry and clearing, and completing inventory.

## Notable

On November 6th Deputy Dave Garnick represented the Sheriff's Office at the Touch-A-Truck event held at the Bellevue Beach Park.





## Notable

On December 10th the Sheriff's Office honored Richard Lucas, the office's Finance Director, on his retirement. Richard began his career within Campbell County working for the Campbell County Fiscal Court in their finance department. After twenty years there Richard came to the Campbell County Sheriff's Office where he spent eight years in the role of Finance Director. Richard was a great asset to the Sheriff's office and a valued employee. He will be missed but we wish him all the best in this new chapter of his life.



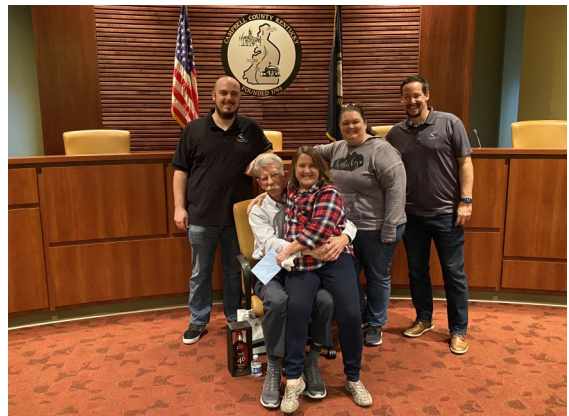
*Pictured Above left to right: Sheriff Jansen, head of PVA Daniel Braun, Richard Lucas, County Clerk Jim Luersen.*



*Pictured Above: Daniel Braun presenting Richard Lucas with a retirement gift.*

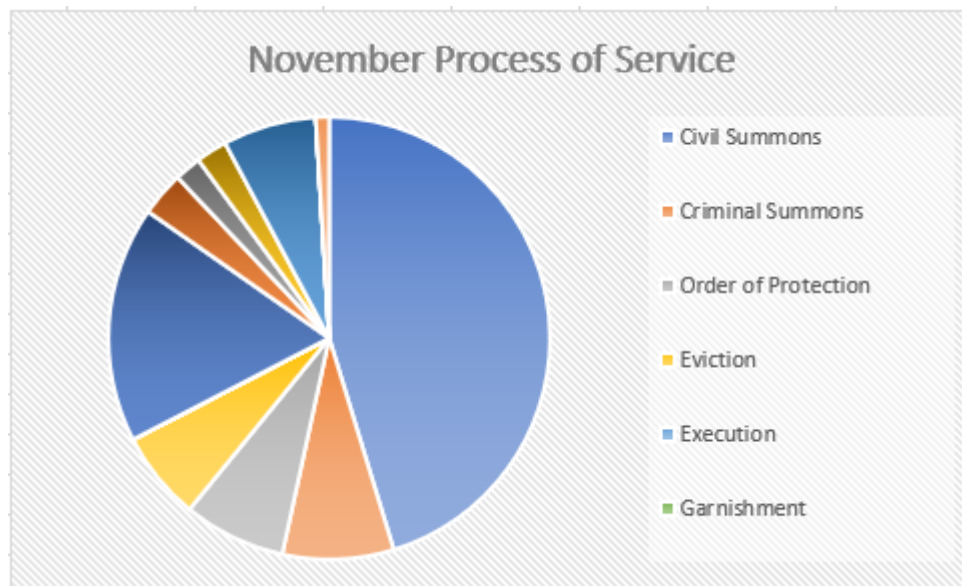


*Picture Above back row, left to right: Head of IT Dept. Steve Penrod, Deputy Dean Windgassen, Clerk Sharon Gosney, Clerk Katrina Gough, Chief Deputy Ken Fecher, Head of PVA Daniel Braun, CSO Anna Weinell. Front row: Richard Lucas and Finance Director Julie Roderick.*



*Pictured above (standing): IT Dept. employees Jared Reineke, Jennifer Heiert, Steve Penrod. (Seated): Richard Lucas and Fiscal Court employee and longtime friend Lisa Hines.*

## Process of Service Documents Processed by the Campbell County Sheriff's Office

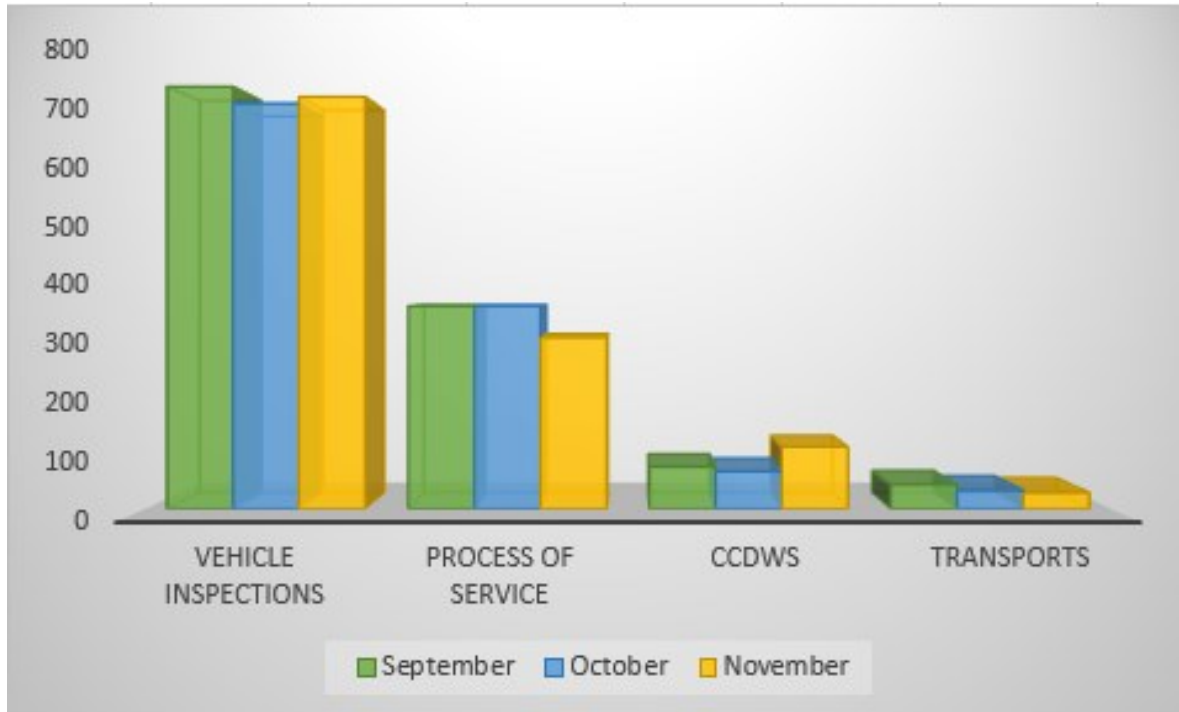


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of November. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	139	79
Criminal Summons:	25	16
Order of Protection	23	6
Eviction:	20	20
Garnishment:	0	0
Juvenile Summons:	53	26
Motion/Order/Notice/Other	10	5
Show Cause Order:	6	1
Small Claims:	7	3
Subpoena:	21	17
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	3	3
<b>Total</b>	<b>307</b>	<b>176</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in September was 756, in October was 726, and in November was 738. The number of documents received for Process of Service in September was 363, in October was 363, and in November was 307. The number of CCDWs licenses processed in the month of September was 75, in October was 67, and in November was 111. As for prisoner transports, in September 43 transports were made, in October 33 transports were made, and in November 27 transports were made.



# **Prisoner Transports Performed by the Campbell County Sheriff's Office in the Month of November 2021**

<b>Deputy</b>	<b>Long Distance Transport</b>	<b>Short Distance Transport</b>
<b>Sgt. Grisik</b>	<b>0</b>	<b>0</b>
<b>Deputy Garnick</b>	<b>1*</b>	<b>0</b>
<b>Deputy Harney</b>	<b>1*</b>	<b>1*</b>
<b>Deputy Caudill</b>	<b>4*</b>	<b>0</b>
<b>Deputy Windgassen</b>	<b>1</b>	<b>0</b>
<b>Deputy Schreiner</b>	<b>1*</b>	<b>3</b>
<b>Sgt. McKenna</b>	<b>1*</b>	<b>2</b>
<b>Deputy Stephens</b>	<b>1</b>	<b>2</b>
<b>Deputy Metz</b>	<b>2*</b>	<b>2</b>
<b>Deputy Selby</b>	<b>7*</b>	<b>3*</b>
<b>Deputy Strange</b>	<b>0</b>	<b>5</b>
	<b>0</b>	<b>0</b>
<b>Court Security Officer Sheanshang</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Weinel</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Fornash</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Harber</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Otto</b>	<b>0</b>	<b>0</b>

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.



# INCIDENT ANALYSIS - DAY

Agency		CC Sheriff's Office							
Dates		11/01/2021	Thru		11/30/2021				
		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
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Agency:	CCSO	CC Sheriff's Office							
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00008	Business Check.Sig12	0	0	1	0	0	0	0	1
00026	Traffic Stop	0	0	1	0	0	0	0	1
00027	Traffic Accident	0	1	0	0	0	0	0	1
00032	Miscellaneous	0	0	2	0	0	3	0	5
00037	Disabled Motorist	0	0	0	0	1	1	0	2
00045	Transporting	0	1	0	2	0	0	0	3
00048	Investigation/Follow Up	0	0	0	1	0	0	0	1
00049	Attempt To Locate	0	0	1	0	0	0	0	1
00066	Paper Service	0	81	56	35	45	24	0	241
00073	Lockout	0	0	0	1	0	0	0	1
00078	Eviction	0	3	2	0	1	0	0	6
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CC Sheriff's Office Agency Total		0	86	63	39	47	28	0	263
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Total		0	86	63	39	47	28	0	263

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of August that involved calling into Dispatch.