

# **Campbell County Sheriff's Office**

## **2021 July Monthly Report**



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

*Sheriff*



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## July 2021 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen  
Campbell County Sheriff

## Notable

The Annual Fort Thomas Fourth of July Parade was a festive occasion this year. People lined the streets to watch as the parade participants walked and road by. This year Deputies Dave Garnick and Les Caudill and Sgt. Jim McKenna joined Sheriff Mike Jansen in the parade.



## **Services of the Sheriff's Office**

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of July there was 1 jury trial held in the Campbell County Courthouse that security was provided for. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 40 trips within the state of Kentucky traveling approximately 3,172 miles transporting 62 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Boyd, Hardin, Fulton, Grant, Graves, Greenup, Jessamine, Kenton, Laurel, Larue, Marion, and Mason Counties. Seven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 966 miles outside of the state. Transports outside of Kentucky were made to Chillicothe, Dayton, Lebanon, and Marysville, Ohio. As well as Indianapolis, Indiana. In a longer trip, Deputies flew to Tampa, Florida to transport a prisoner from there back to Campbell County.

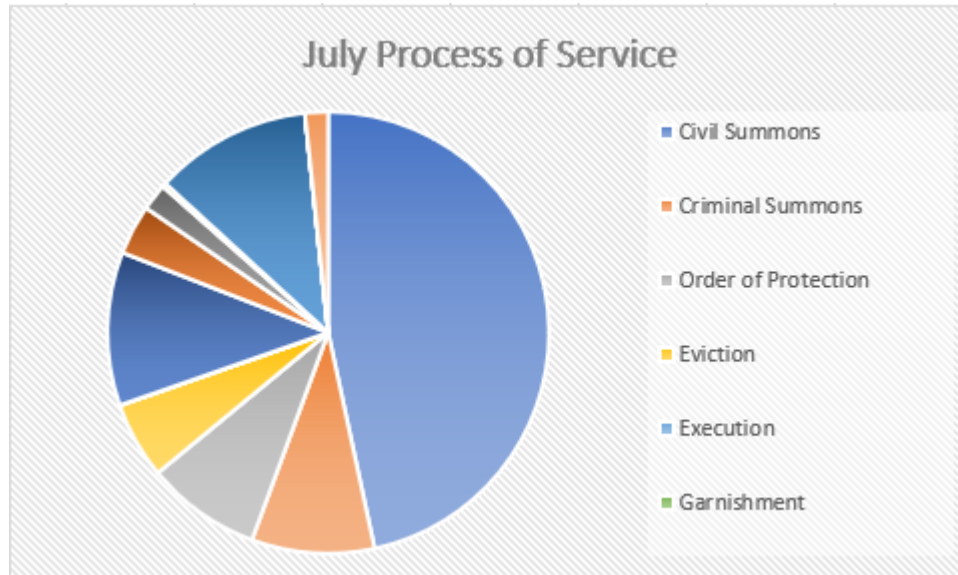
Deputies also serve warrants and issue citations. During the month of July Deputies and Court Security Officers served 13 warrants and wrote one citation. The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and servicing Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of July the Campbell County Sheriff's Office processed 356 documents for Service of Process; 86 CCDW applications, renewals, requests for duplicate licenses, or changes of information; and performed 783 vehicle inspections both at the Sheriff's Office location and off site.

## **Training**

Training sessions for the Special Operations Unit (SWAT) were held on July 7th and July 21st. The Sheriff's Office has one deputy on the SWAT Team, Sgt. Mark Grisik. Each month the SWAT Team holds tactical training sessions and firing range practice.

## Process of Service Documents Processed by the Campbell County Sheriff's Office



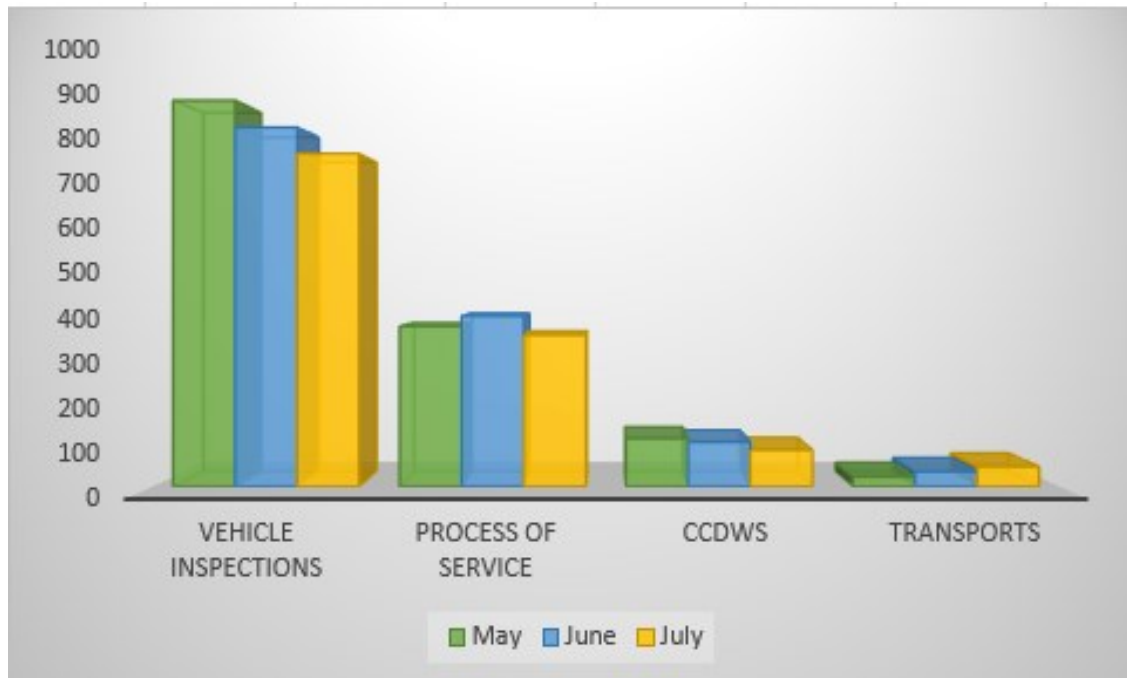
Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of July. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	166	87
Criminal Summons:	32	13
Order of Protection	30	13
Eviction:	20	18
Garnishment:	0	0
Juvenile Summons:	40	17
Motion/Order/Notice/Other	13	3
Show Cause Order:	7	3
Small Claims:	1	1
Subpoena:	41	26
Sum. for Involuntary Commitment:	0	0
<u>Writ &amp; Warrant of Possession:</u>	6	5
<b>Total</b>	<b>356</b>	<b>186</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc.



## Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in May was 908, in June 845, and in July was 783. The number of documents received for Process of Service in May 377 was, in June was 401, and in July was 356. The number of CCDWs licenses processed in the month May was 113, in June was 105, and in July was 86. As for prisoner transports, in May 23 transports were made, in June 35 transports were made, and in July 47 transports were made.

**Prisoner Transports Performed by the  
Campbell County Sheriff's Office  
in the Month of July 2021**

<b>Deputy</b>	<b>Long Distance</b>	<b>Short Distance</b>
<b>Sgt. Grisik</b>	<b>0</b>	<b>0</b>
<b>Deputy Garnick</b>	<b>1*</b>	<b>1*</b>
<b>Deputy Harney</b>	<b>0</b>	<b>1*</b>
<b>Deputy Caudill</b>	<b>3</b>	<b>1*</b>
<b>Deputy Windgassen</b>	<b>5</b>	<b>3*</b>
<b>Deputy Schreiner</b>	<b>2</b>	<b>4</b>
<b>Sgt. McKenna</b>	<b>1*</b>	<b>8*</b>
<b>Deputy Stephens</b>	<b>7*</b>	<b>4</b>
<b>Deputy Metz</b>	<b>5*</b>	<b>5*</b>
<b>Deputy Selby</b>	<b>0</b>	<b>0</b>
<b>Deputy Strange</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Feldman</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Sheanshang</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Weinell</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Fornash</b>	<b>0</b>	<b>2*</b>
<b>Court Security Officer Harber</b>	<b>0</b>	<b>0</b>
<b>Court Security Officer Otto</b>	<b>0</b>	<b>0</b>

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

# INCIDENT ANALYSIS - DAY

Agency **CC Sheriff's Office**  
 Dates **07/01/2021** Thru **07/31/2021**

		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency:	CCSO    CC Sheriff's Office								
00002	Area Check.Sig13	0	0	0	0	0	1	0	1
00008	Business Check.Sig12	0	0	0	4	5	4	0	13
00026	Traffic Stop	0	1	0	0	0	1	0	2
00032	Miscellaneous	0	0	2	0	3	1	0	6
00036	Assist Other Agency	0	0	2	0	0	0	0	2
00045	Transporting	0	0	0	2	2	2	0	6
00046	Detail	0	0	0	0	0	2	0	2
00048	Investigation/Follow Up	0	0	2	2	0	0	0	4
00055	Public Contact	0	0	0	0	1	0	0	1
00066	Paper Service	0	39	65	78	78	46	0	306
00078	Eviction	0	0	1	0	2	4	0	7
	<b>CC Sheriff's Office Agency Total</b>	<b>0</b>	<b>40</b>	<b>72</b>	<b>86</b>	<b>91</b>	<b>61</b>	<b>0</b>	<b>350</b>
	<b>Total</b>	<b>0</b>	<b>40</b>	<b>72</b>	<b>86</b>	<b>91</b>	<b>61</b>	<b>0</b>	<b>350</b>

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of July that involved calling into Dispatch.