

Campbell County Sheriff's Office

2021 August Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



1098 Monmouth Street

Newport, Kentucky 41071

(859) 292-3833

www.campbellcountysheriffky.org

August 2021 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Services of the Sheriff's Office

Deputies and Court Security Officers (CSO's) provide security for court hearings, trials, and daily court operations. In the month of August there was 1 jury trial held in the Campbell County Courthouse that security was provided for. Deputies and CSO's also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 00 trips within the state of Kentucky traveling approximately 1,614 miles transporting 44 prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Fulton, Grant, Hardin, Jefferson, Kenton, Larue, and Mason Counties. Six trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 1,148 miles outside of the state. Transports outside of Kentucky were made to Batavia, Lebanon, and Georgetown, Ohio as well as Connersville, Indiana. In a longer trip, Deputies traveled to Salem, Virginia to pick up and return a prisoner to Campbell County.

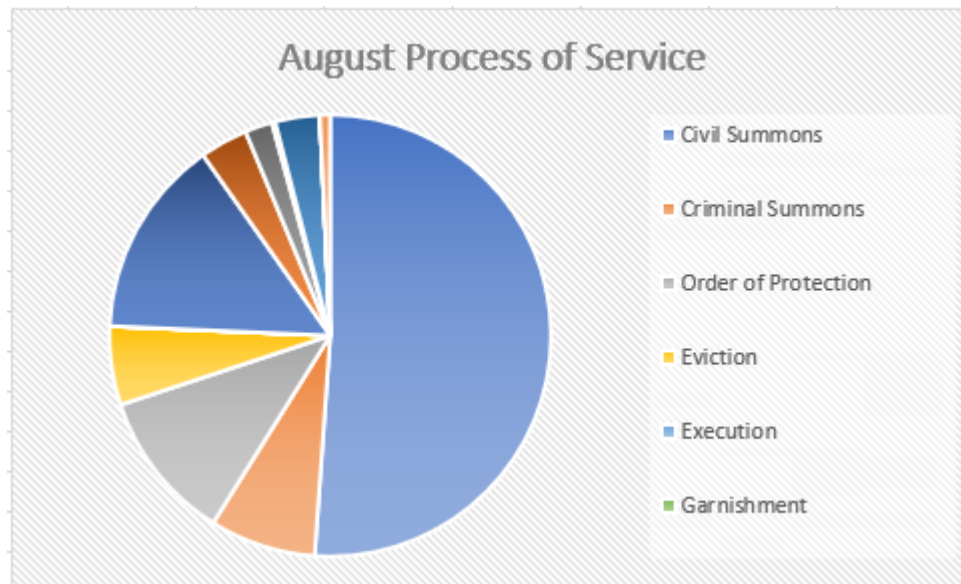
Deputies also serve warrants and issue citations. During the month of August Deputies and Court Security Officers served 17 warrants. The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. This month deputies were able to assist one person get back into the vehicle.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes during the collection period of November 1st through April 15th of the following year. In August the Sheriff's Office received the Quietus for the 2020 tax year from the Revenue Cabinet. This document verifies that the auditors completed the review of the taxes collected by the Sheriff's Office and the appropriate disbursement of those funds. The office also handles processing and serving Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of August the Campbell County Sheriff's Office processed 399 documents for Service of Process; 72 CCDW applications, renewals, requests for duplicate licenses, or changes of information; and performed 879 vehicle inspections both at the Sheriff's Office location and off site.

Training

Training sessions for the Special Operations Unit (SWAT) meets twice a month for training exercises. The Sheriff's Office has one deputy on the SWAT Team, Sgt. Mark Grisik. Each month the SWAT Team holds tactical training sessions and firing range practice. This month's tactical training focused on clearing large warehouses.

Process of Service Documents Processed by the Campbell County Sheriff's Office

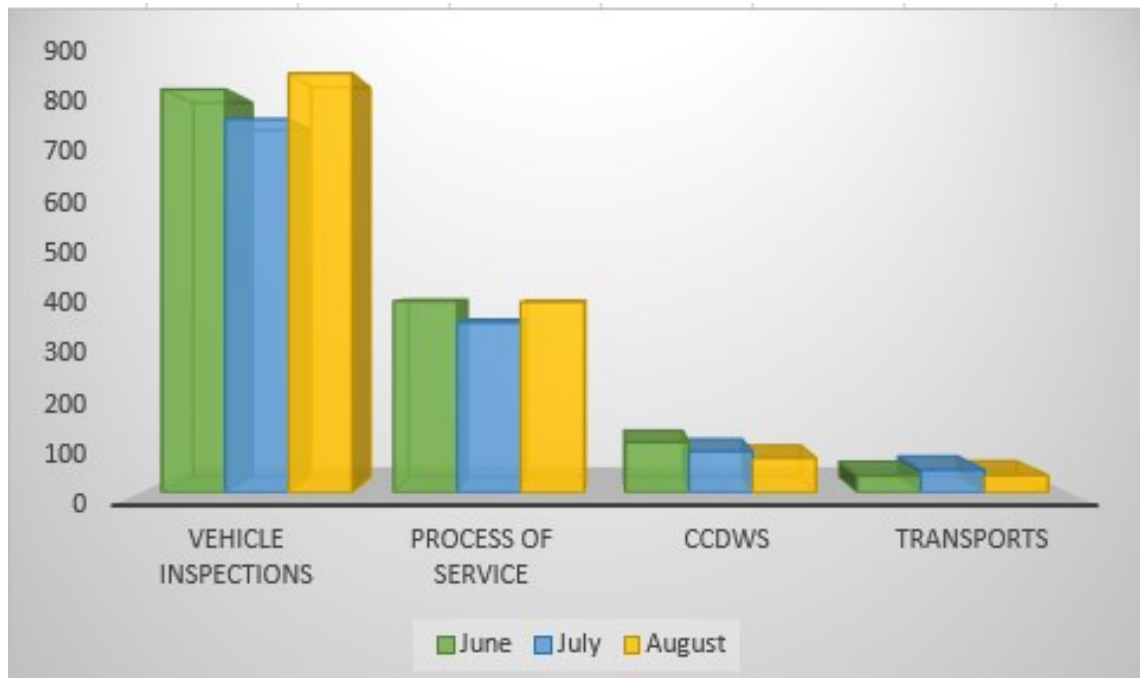


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of August. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	204	101
Criminal Summons:	31	10
Order of Protection	44	28
Eviction:	23	23
Garnishment:	0	0
Juvenile Summons:	58	26
Motion/Order/Notice/Other	14	4
Show Cause Order:	8	3
Small Claims:	1	1
Subpoena:	13	4
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	3	3
Total	399	203

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc. Additionally, attempts at service continue past the month the document is received in so it may be served in the following month.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in June was 845, in July was 783, and in August was 879. The number of documents received for Process of Service in June was 401, in July was 356, and in August was 399. The number of CCDWs licenses processed in the month of June was 105, in July was 86, and in August was 72. As for prisoner transports, in June 35 transports were made, in July 47 transports were made, and in August 36 transports were made.

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of August 2021**

Deputy	Long Distance	Short Distance
Sgt. Grisik	0	0
Deputy Garnick	1*	1*
Deputy Harney	2*	3*
Deputy Caudill	3*	2*
Deputy Windgassen	3	0
Deputy Schreiner	1	3
Sgt. McKenna	0	4*
Deputy Stephens	2*	4
Deputy Metz	2*	4*
Deputy Selby	2*	0
Deputy Strange	0	1*
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	4*
Court Security Officer Weinell	0	0
Court Security Officer Fornash	0	3*
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Agency CC Sheriff's Office
 Dates 08/01/2021 Thru 08/31/2021

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
00001 Alarm	0	0	0	0	1	0	0	1
00019 Property (Found/Dispute)	0	0	0	0	1	0	0	1
00026 Traffic Stop	0	0	1	0	0	0	0	1
00032 Miscellaneous	0	0	3	1	2	5	0	11
00037 Disabled Motorist	0	0	1	1	1	0	0	3
00045 Transporting	0	2	2	0	3	1	0	8
00048 Investigation/Follow Up	0	1	2	0	0	0	0	3
00066 Paper Service	0	54	71	37	36	26	0	224
00073 Lockout	0	1	0	0	0	0	0	1
00078 Eviction	0	8	0	1	0	0	0	9
CC Sheriff's Office Agency Total	0	66	80	40	44	32	0	262
Total	0	66	80	40	44	32	0	262

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of August that involved calling into Dispatch.