

Campbell County Sheriff's Office

2021 March Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



1098 Monmouth Street

Newport, Kentucky 41071

(859) 292-3833

www.campbellcountysheriffky.org

March 2021 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Services of the Sheriff's Office

Deputies and Court Security Officers provide security for court hearings and court operations as well as transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made 17 trips within the state of Kentucky traveling approximately 908 miles transporting nine prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Boone, Bourbon, Fayette, Grant, Kenton, Jefferson, Mason, Oldham, and Sott Counties. Eleven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 2,414 miles outside of the state. Transports outside of Kentucky were made to Batavia; Chillicothe; Lancaster; London; Mt. Orab; Orient; and Toledo, Ohio. Transports were also made to Franklin, Indiana and Jackson, Tennessee. Fifty-eight prisoners were transported through the course of these trips.

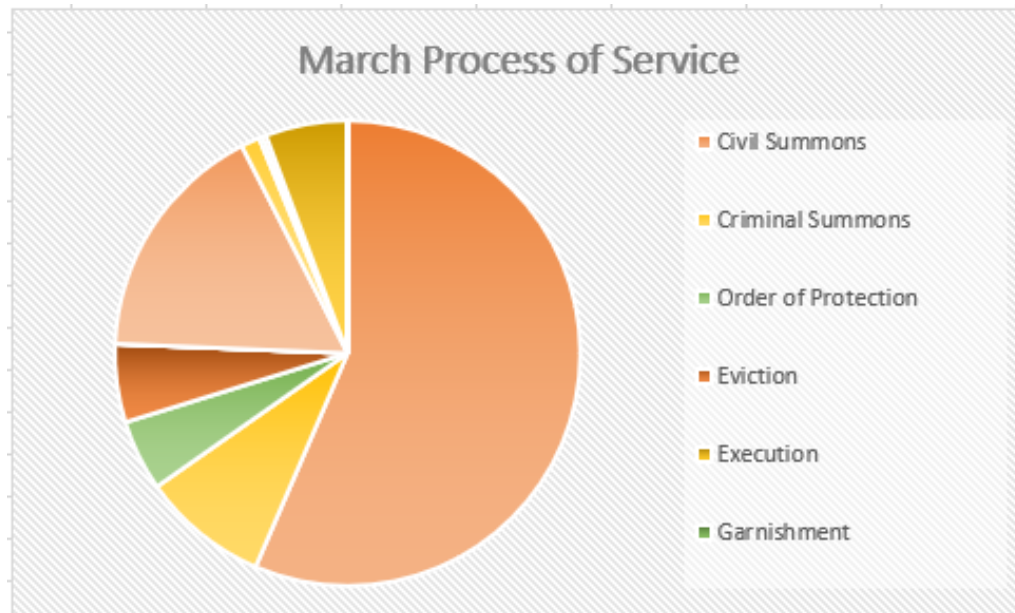
The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. In the month of March deputies were able to assist three individuals with gaining entry to their car.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and servicing Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of March the Campbell County Sheriff's Office processed 386 documents for Service of Process; 190 CCDW applications, renewals, requests for duplicate licenses, or changes of information; and performed 979 vehicle inspections both at the Sheriff's Office location and off site.

Taxes

The Campbell County Sheriff's Office collects annual property taxes on behalf of the county and the state. The Kentucky Revenue Cabinet sets the collection periods dictating when taxes can be paid with the 2% early discount, the face value, and the delinquent periods. If taxes are paid late, late fees are assessed. If taxes are paid after the actual due date of December 31st late fees are assessed in January at the face value of the taxes plus a 5% late fee. For the remainder of the collection period ranging from February through April 15th the amount due becomes the face value plus a 21% late fee. During the month of March the total amount of property and tangible taxes collected was \$ 584,481.25. Franchise Corporation taxes are also paid during the property tax payment periods and during this month \$1,772,709.91 in franchise corporation taxes was collected by the Sheriff's Office.

Process of Service Documents Processed by the Campbell County Sheriff's Office

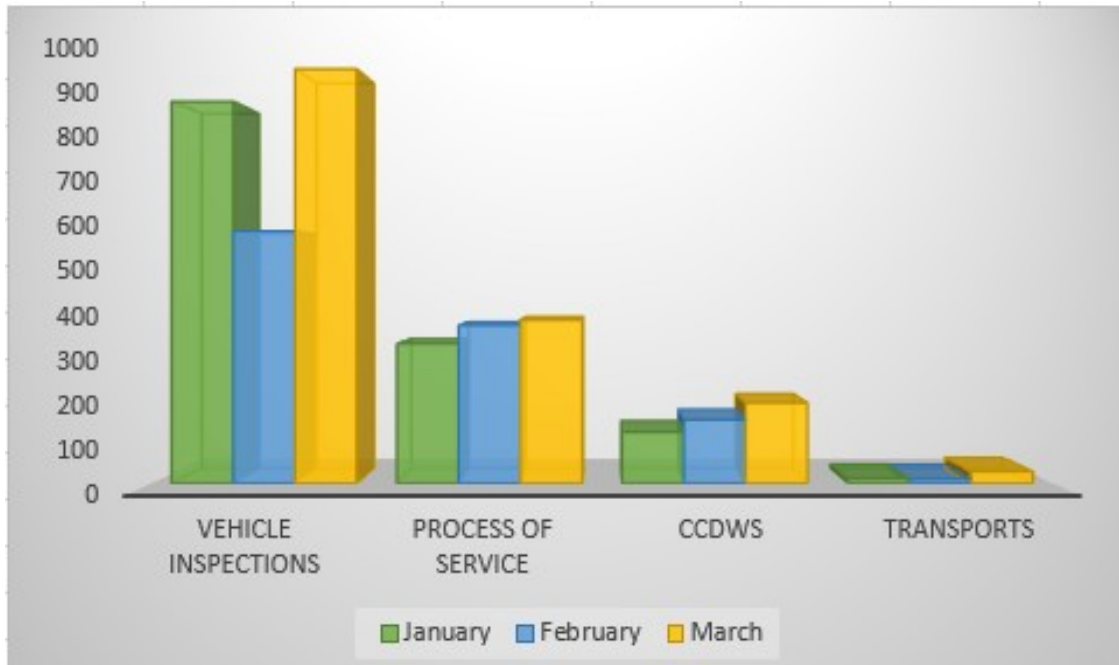


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of March. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	218	113
Criminal Summons:	34	16
Order of Protection	19	11
Eviction:	21	21
Garnishment:	0	0
Juvenile Summons:	65	54
Motion/Order/Notice/Other	5	4
Show Cause Order:	1	0
Small Claims:	1	1
Subpoena:	22	12
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	0	0
Total	386	232

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc.

Monthly Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in January was 902, in February was 596, and in March was 979. The number of documents received for Process of Service in January was 330, in February 303 documents were received, and in March 386 documents were received. The number of CCDWS licenses processed in the month of January was 121, then 150 CCDW's were processed in February, and 190 CCDW's were processed in March. There was a good deal of fluctuation in the number of prisoners transported each month throughout 2020 and into 2021 due to the pandemic. In January of 2021 there 11 prisoner transports made. In February there were 10 transports, then in March 28 trips were made transporting prisoners.

Prisoner Transports Performed by the Campbell County Sheriff's Office in the Month of March 2021

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Grisik	0	0
Deputy Garnick	2*	0
Deputy Harney	6*	0
Deputy Caudill	4*	2
Deputy Windgassen	3*	0
Deputy Schreiner	5	2
Sgt. McKenna	1	1
Deputy Stephens	2*	3
Deputy Metz	1*	2
Court Security Officer Weinel	1	0
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	0
Court Security Officer Roderick	0	0
Court Security Officer Fornash	0	0
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.

INCIDENT ANALYSIS - DAY

Date 04/29/2021

Time 13:58:53

Agency CC Sheriff's Office

Report CFS03

Dates 03/01/2021

Thru 03/31/2021

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: CCSO CC Sheriff's Office								
	0	1	0	0	1	0	0	2
00001 Alarm	0	0	0	0	0	1	0	1
00002 Area Check.Sig13	0	0	0	0	1	1	0	2
00008 Business Check.Sig12	0	4	0	2	7	8	0	21
00024 Suspicious Person/Vehicle	0	0	0	1	0	0	0	1
00026 Traffic Stop	0	1	1	0	0	1	0	3
00031 Warrants	0	0	0	1	0	0	0	1
00032 Miscellaneous	0	6	2	3	1	2	0	14
00036 Assist Other Agency	0	0	0	0	0	1	0	1
00037 Disabled Motorist	0	0	0	0	1	0	0	1
00041 Multiple Business Checks	0	1	0	0	0	0	0	1
00045 Transporting	0	0	0	1	0	0	0	1
00046 Detail	0	0	2	0	0	1	0	3
00048 Investigation/Follow Up	0	0	1	0	0	0	0	1
00051 Roadway Obstruction	0	0	0	1	0	0	0	1
00055 Public Contact	0	0	0	0	0	2	0	2
00066 Paper Service	0	55	7	50	52	60	0	224
00078 Eviction	0	1	3	1	5	1	0	11
CC Sheriff's Office Agency Total	0	69	16	60	68	78	0	291
Total	0	69	16	60	68	78	0	291

The above listed information is taken from the Multi Data Computer System (MDC) utilized by deputies in their cruisers. When a deputy performs a task that involves calling in to the Campbell County Consolidated Dispatch Center to report where they are or what they are doing, that information is logged into the shared system and totals can be tracked. The listing above breaks down the various tasks that Deputies performed during the month of March that involved calling into Dispatch.