

Campbell County Sheriff's Office

2021 January Monthly Report



Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



1098 Monmouth Street

Newport, Kentucky 41071

(859) 292-3833

www.campbellcountysheriffky.org

January 2021 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Services of the Sheriff's Office

Deputies and Court Security Officers provide security for court hearings and court operations as well as transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month Deputies and CSO's made seven trips within the state of Kentucky traveling approximately 511 miles transporting prisoners to the Campbell County Detention Center and/or Justice Center. These trips were made to Bourbon, Fulton, Kenton, Grant, and Mason Counties. Six trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 1282 miles outside of the state. Transports outside of Kentucky were made to Batavia; Lebanon; Hamilton; and West Union, Ohio. Transports were also made to Indianapolis, Indiana and Chattanooga, Tennessee.

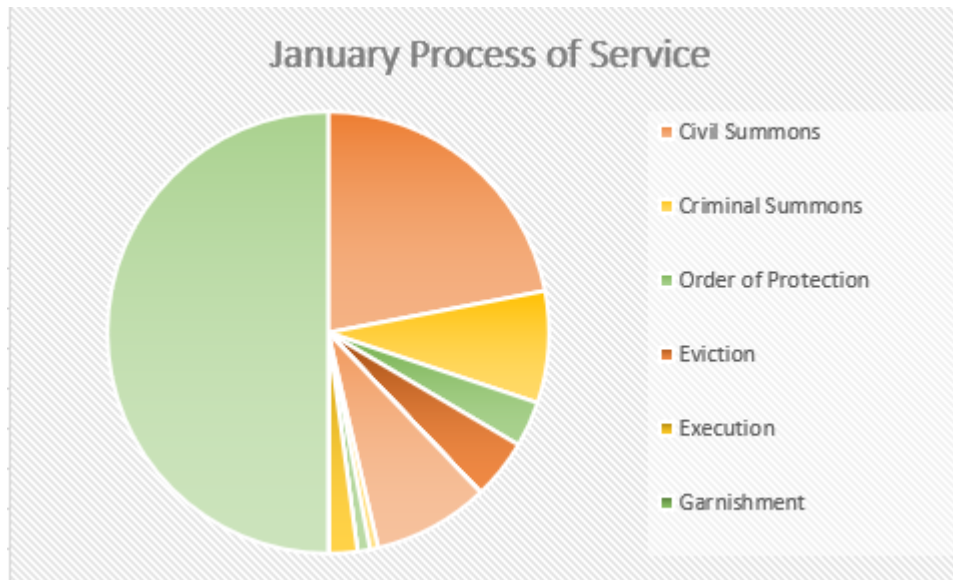
The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. In the month of December deputies were able to assist three individuals with gaining entry to their car.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and servicing Service of Process documents, these documents include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; and Vehicle Inspections. Throughout the month of January the Campbell County Sheriff's Office processed 106 documents for Service of Process; 121 CCDW applications, renewals, requests for duplicate licenses, or changes of information; and performed 902 vehicle inspections both at the Sheriff's Office location and off site.

Taxes

The Campbell County Sheriff's Office collects annual property taxes on behalf of the county and the state. The Kentucky Revenue Cabinet sets the collection periods dictating when taxes can be paid with the 2% early discount, the face value, and the delinquent periods. If taxes are paid late, late fees are assessed. To qualify for the early payment discount taxes must be submitted by November 30th. The majority of property owners in Campbell County take advantage of this discount and pay during this month. Tax bills that are paid during the month of December are paid at the face value, meaning the actual assessed value of the taxes. If taxes are paid after the actual due date of December 31st late fees are assessed in January at the bill total plus 5%. During the month of January the total amount of property and tangible taxes collected was \$1,504,727.56. Franchise Corporation taxes are also paid during the property tax payment periods and during this month \$738,003.61 in franchise corporation taxes was collected by the Sheriff's Office.

Process of Service Documents Processed by the Campbell County Sheriff's Office

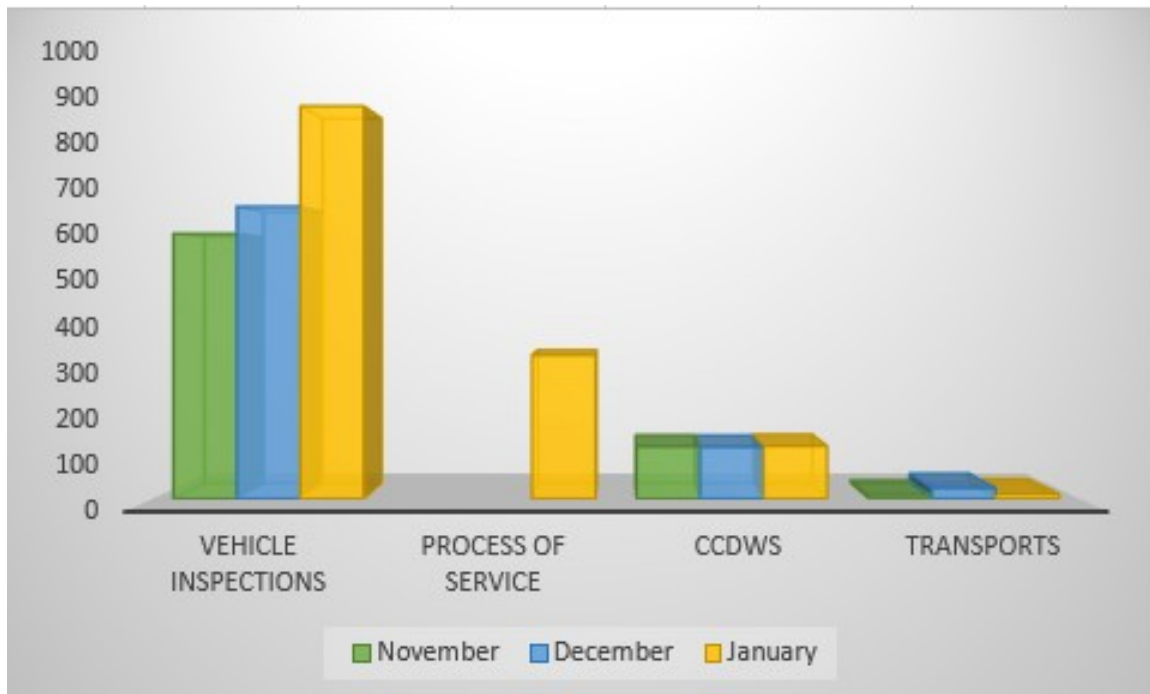


Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of January. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	145	79
Criminal Summons:	54	24
Order of Protection	22	8
Eviction:	29	29
Garnishment:	0	0
Juvenile Summons:	56	34
Motion/Order/Notice/Other	4	2
Show Cause Order:	6	2
Small Claims:	0	0
Subpoena:	14	7
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	0	0
Total	330	185

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, the address listed by the petitioner is an old address, etc.

Three Month Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections performed in November was 609, in December 671 inspections were performed, and in January 902 inspections were performed. Due to software issues and a subsequent change the totals for the number of documents processed for Process of Service could not be retrieved for November and December. New software was in place to be able to track the numbers in January and so we have a total of 330 documents received and processed for January. The number of CCDWs licenses processed in the month of November was 120, in December 119 were processed, and in January 121 CCDW's were processed. There was a good deal of fluctuation in the number of prisoners transported each month throughout 2020 due to the pandemic. At the end of the year 2020 there were 8 transports made in November, then 25 made in December. In January of this year there 11 prisoner transports made.

Prisoner Transports Performed by the Campbell County Sheriff's Office in the Month of January 2021

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Grisik	0	0
Deputy Garnick	0	1
Deputy Harney	1*	0
Deputy Caudill	1*	0
Deputy Windgassen	2	0
Deputy Schreiner	1	2
Sgt. McKenna	3*	1
Deputy Stephens	0	0
Deputy Metz	1*	0
Court Security Officer Weinel	1*	0
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	0
Court Security Officer Roderick	0	0
Court Security Officer Fornash	0	0
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.