

**Campbell County Sheriff's Office
2019 Annual Report**



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Message from the Sheriff

Dear Citizens of Campbell County,

It is my distinct honor and privilege to present the Campbell County Sheriff's Office 2019 Annual Report. This report contains information about your Sheriff's Office that continues the mission we have set forth ourselves as we serve the citizens of Campbell County. As the chief constitutional law enforcement agency of Campbell County, we must hold ourselves to the high standard of integrity.

Integrity to provide leadership in the community, recognize and respect the diversity of our citizens and be involved in our community. We have and will always assist other law enforcement agencies in a professional manner while protecting and serving the public where you live, work and play. We will live by these values every day as we go about our constitutional duties as public servants.

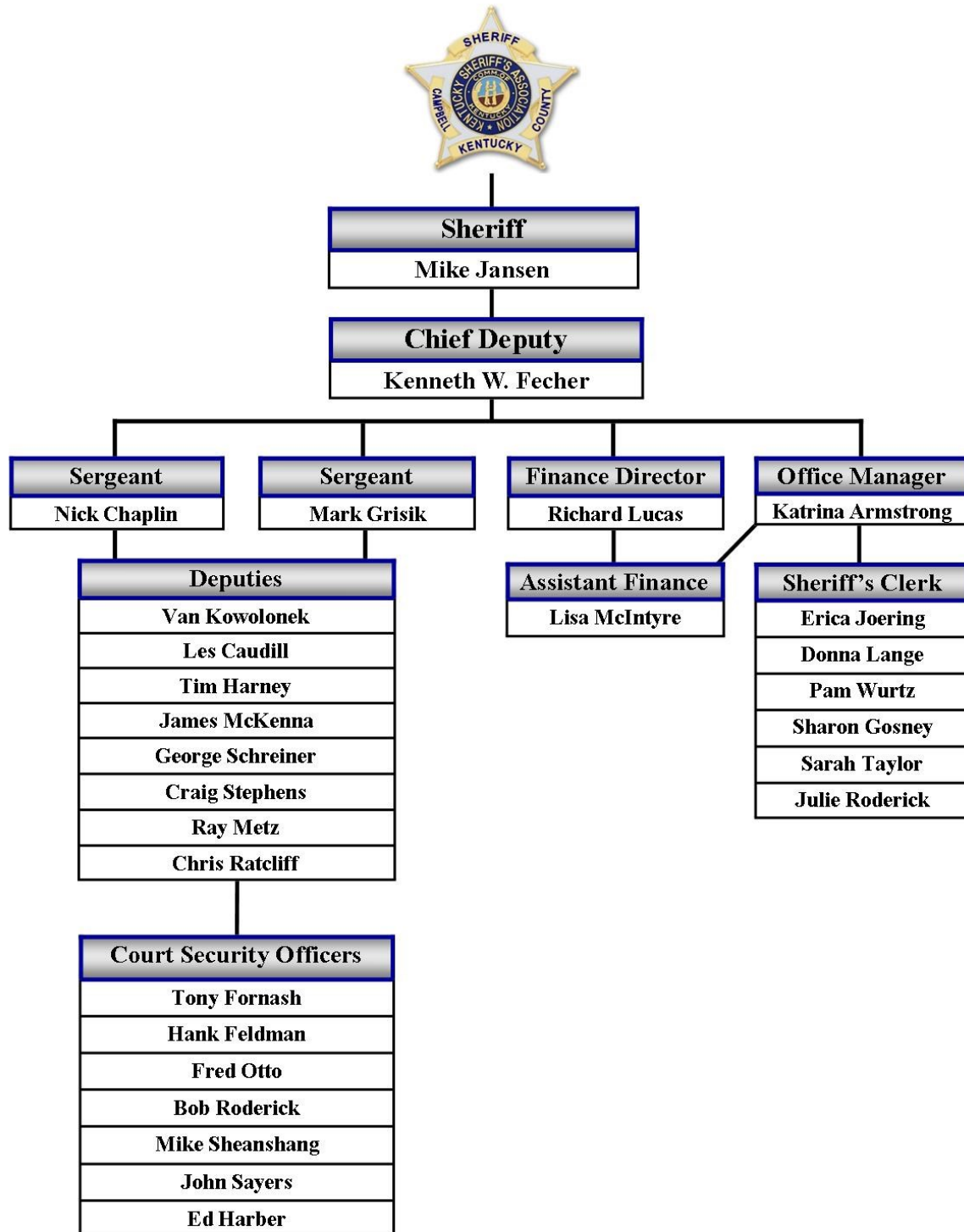
By being a member of our community, this allows our office to be that conduit for the service you expect and the respect you deserve. I thank you for the trust and confidence you have entrusted in me with every day to protect, serve, and to improve the quality of life you as we live and work in Campbell County.

Respectfully,

A handwritten signature in cursive script that reads "Mike Jansen".

Mike Jansen, Sheriff

Organization of the Campbell County Sheriff's Office



Retirement Information

On June 28th the Campbell County Sheriff's Office celebrated the career of Court Security Officer John "Johnny" Sayers as he retired from the Campbell County Sheriff's Office after ten years of service. Johnny began his career in Law Enforcement in 1957 and retired as the Chief of Police in the City of Silver Grove, KY in 2009. One day after retiring from that position Johnny began his role as a Court Security Office with the Sheriff's Office. Johnny became known as the face of the Sheriff's office in the Campbell County Courthouse as he greeted people entering the courthouse each day. Research shows that Johnny is the longest serving officer in the state of Kentucky and may be the longest serving officer in the US.



Johnny pictured center surrounded by members of the Sheriff's Office.



Johnny with his wife Vivian Sayers and Sheriff Mike Jansen.



Recognition of Service presented to Johnny from the Campbell County Sheriff's Office.

Campbell County Senior Citizens Picnic 2019

The 52nd Annual Campbell County Senior Citizens Picnic was held on Wednesday, September 24th. This year's theme was "Let the Good Times Roll". Staff from the Sheriff's Office assisted with the festivities.



Cops & Kids 2019 with FOP Lodge 10

Sheriff Mike Jansen and Deputy George Schreiner participated in this year's Cops and Kids program that our FOP Lodge provides every year. Fifty-five children we provided a hot breakfast, then went Christmas shopping at Meijer in Cold Spring with law enforcement officers from all over Campbell County. There were photos with Santa, a wrapping party and lunch afterwards.



Trainings

During the month of March Sgt. Nick Chaplin, Deputy George Schreiner, and Court Security Officers Ed Harber and Anna Weinel attended a Court Security In-Service Training through the Department of Criminal Justice Training Center. This training was a forty hour course held at the Boone County Sheriff's Office. The training provides Court Security Officers (CSOs) with material relevant to their work in a court setting. Topics included ethics, security equipment for courts, citation writing, defensive tactics updates, and drug and security threat group recognition.

During the month of April Deputy Dean Windgassen and Clerk Julie Roderick attended a Vehicle Inspection class through the Department of Transportation in Frankfort. This class certifies sheriff's office employees to perform inspections on vehicles being brought into Kentucky from other states and receiving new Kentucky titles. Deputy Tim Harney conducted Taser training for Deputy Jim McKenna and Court Security Officer Bob Roderick during April.

During the month of May Deputies Tim Harney and Jim McKenna attended the Duties of the Sheriff's Office Training Course. This is a forty hour course offered through the Department of Criminal Justice Training Center. This course is an overview of law enforcement duties that are particular for a sheriff's office in Kentucky. The objectives for this course are for the attendee to gain an understanding of tax collection and disbursements, eviction, writs of possession, protective orders, and other civil processes. In addition, attendees will learn duties associated with high risk trial planning, jury requirements, and handling prisoners or other persons associated with court proceedings.

Court Security Officer Fred Otto attended a forty hour course entitled Sexual Assault Investigations through the Department of Criminal Justice Training Center. This course is designed to enhance the skills of law enforcement officers who are responsible for the investigation of sexual assault crimes. The objectives for this course are to train police to identify and collect the kind of evidence that is appropriate for cases involving known offenders. The course familiarizes the trainee with the fact that the vast majority of sexual assaults are committed by someone known to the victim, that most investigations should not focus exclusively on the kind of evidence that establishes identity (like DNA, trace and associative evidence). Such evidence is relevant in acquaintance cases, but it is not as crucially important as it is in a stranger rape case where identity is the primary issue. The trainee was taught that police investigations in cases of acquaintance rape should focus on evidence that establishes the absence of consent and/or the presence of force or threat, because this is the type of evidence necessary to overcome a consent defense. The course also covers the importance of the Sexual Assault kit, process of evidence collection and Kentucky laws as they relate to sex crimes.

Trainings

Also during the month of May, Deputies Craig Stephens, George Schreiner, Chris Ratcliff, Ray Metz, and Van Kowolonek completed a two hour online training course from the Department of Criminal Justice Training Center concerning domestic abuse committed by law enforcement officers. Information in this presentation includes how to respond when the law enforcement officer is the suspect or when the law enforcement officer is the victim.

During the month of August Deputy Craig Stephens attended a training course entitled Leadership is a Behavior, offered through the Department Criminal Justice Training Center. This was a forty hour training held at the Boone County Sheriff's Office.

In the month of October Deputy Ray Metz attended a training through the Department of Criminal Justice Training Center entitled Crisis Intervention Team (C.I.T.) Training. This 40 hour course took place from October 14th through October 18th at the Boone County Sheriff's Office. This course is designed to train law enforcement officers on how to safely and effectively interact with individuals with psychiatric disabilities. The learning goals for this course are for the student to identify "verbal de-escalation techniques" and active listening skills, techniques that increase officer safety and the safety of others when interacting with people with psychiatric disabilities and to identify medications used to treat people with psychiatric disabilities. C.I.T. is also designed to familiarize officers with social services and mental health facilities located in their area.

Also in October Deputy Dean Windgassen attended a 24 hour training class through the Department of Criminal Justice Training Center entitle Legal Update: Penal Code. This class is a "review" of the Basic Training Academy training on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes. This class meets the statutory requirements regarding Domestic Violence Response training. In this class, students will be able to define legal terms specific to statutes, discuss elements of statutes in the Kentucky Penal code and will be able to determine what offense has occurred by applying elements to a given set of facts.

Throughout the year Sgt. Mark Grisik and Deputy Jim McKenna participate in trainings with the Northern Kentucky Special Operations Team (SWAT). Trainings are held bi-monthly and cover a variety of activities and scenarios such as: hostage rescue tactics for scenarios in which hostages are held in cars or buses, scenarios in which suspects are barricaded in vehicles, room and building entry techniques, and tactical communication while clearing buildings. The SWAT Team also trains to utilize special equipment for responding to events that may involve chemical agents, and to utilize specialized vehicles such as the Mine-Resistant Ambush Protected (Mrap) vehicle. To effectively utilize an Mrap vehicle training must be conducted in loading, operating and deploying from the vehicle. In addition to such specialized trainings, routine fire range training is conducted each month.

Services of the Sheriff's Office

The Campbell County Sheriff's Office performs a variety of services, some of those services performed in the Campbell County Justice Center and some performed in our administrative offices located in the Campbell County Administration Building and annex building in Alexandria.

The Sheriff's Office provides courthouse security at the Campbell County Justice Center where Court Security Officers (CSOs) and Deputies are stationed at the entrance to the Justice Center where visitors must pass through a security and safety checkpoint before proceeding on to the courtrooms and offices located in the building. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court hearings and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from detention centers in other jurisdictions to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. During 2019 Deputies and CSO's made approximately 535 trips transporting prisoners, traveling approximately 42,089 miles. This mileage does not include trips in which transports were made via plane. Prisoner transports are regularly made throughout the states of Kentucky and Ohio as well as to other states within the US. Prisoners being returned to Kentucky from states too far away to travel to and from via car would necessitate a transport made by plane. Please note that additional trips may have been made during the year and not accounted for as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners from on a daily or near daily and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals.

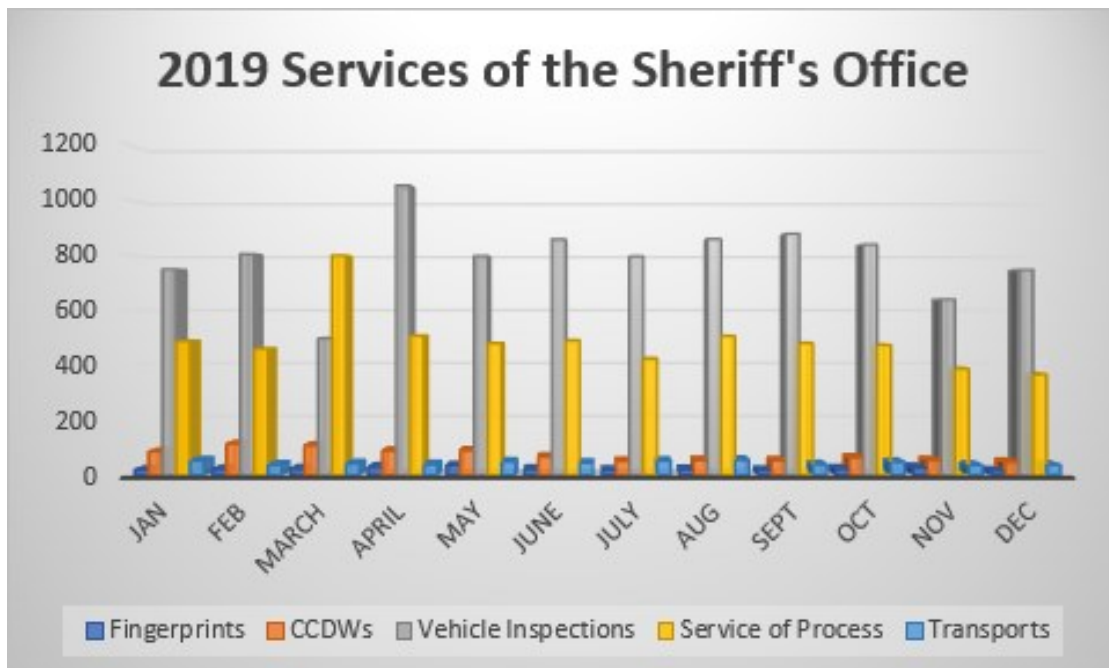
The Sheriff's Office also serves Warrants, issues Citations, and completes Call Response Runs and Reports. With the exception of serving Warrants in the course of processing and transporting prisoners these tasks are secondary to the main works of the office. During 2019 approximately 181 warrants were served, 11 citations were written, 5 Call Response Runs were completed, 1 Collision Reports, and 2 KYIBRS Reports were done.

Services of the Sheriff's Office

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and service of legal documents to be served, these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Fingerprinting; and Vehicle Inspections.

County Property Tax collection for each year begins on November 1st and continues through to April 15th. Upon the close of business on April 15th any unpaid taxes are transferred to the Campbell County Clerk's Office for processing. The 2018 County Property Tax collection began on November 1, 2018 and ran through April 15, 2019. The Gross Tax amount collected by the Campbell County Sheriff's Office for the 2018 tax year was \$60,336,667.86. On July 10, 2019 the Kentucky State Office of Property Valuation Division of Local Support signed the 2018 County Property Tax Quietus. A Quietus must be completed and filed confirming that the Kentucky Department of Revenue conducted a review of the record of taxes collected by a Sheriff's Office and that all property taxes have been accounted for. Pursuant to state law a Quietus must be completed before collection can begin for a subsequent tax year.

For the year 2019 the administrative staff of the Campbell County Sheriff's Office administrative processed 5,200 papers; 1,503 CCDW applications, renewals, requests for duplicate licenses, or changes of information; 268 fingerprints; and 9,532 vehicle inspections performed both at Sheriff's Office locations and off site at residences and businesses.

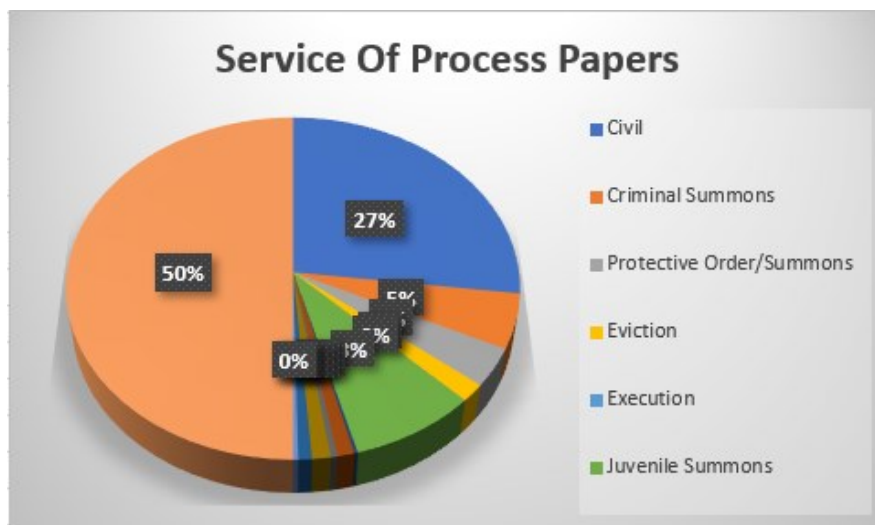


Services of the Sheriff's Office

Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service. The graphic reflects the volume of the various types of documents received.

| <u>Type of Document</u> | <u># of Documents Received</u> | <u># of Documents Served</u> |
|----------------------------------|--------------------------------|------------------------------|
| Civil: | 2505 | 1499 |
| Criminal Summons: | 505 | 309 |
| Order of Protection: | 364 | 182 |
| Eviction: | 177 | 175 |
| Execution: | 4 | 2 |
| Juvenile Summons: | 723 | 487 |
| Motion/Order/Rule/Other: | 46 | 19 |
| Show Cause Order: | 107 | 42 |
| Small Claims: | 36 | 20 |
| Subpoena: | 574 | 503 |
| Summons: | 113 | 48 |
| Sum. For Involuntary Commitment: | 9 | 9 |
| Writ & Warrant for Possession: | 37 | 39 |
| Total | 5200 | 3334 |

Please note that due to situations beyond the control of the Sheriff's office the recipient of a document may be unable to served because they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, or the address given by the plaintiff may be an address that does not exist in this county. All documents are taken out for attempts at service at least three times unless during an initial attempt we receive notice that would halt service attempts, such as the recipient does not live there, is deceased, the residence is vacant, etc.



The Campbell County Sheriff's Office would like to thank all of the employees and those that worked hard to make 2019 a successful and enjoyable year.



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Armstrong, Clerk