



Campbell County Sheriff's Office 2020 September Monthly Report

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Campbell County Sheriff's Office

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August 2020 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; Finger printing; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive style with a long horizontal stroke at the end.

Sheriff Mike Jansen
Campbell County Sheriff

Services of the Sheriff's Office

Deputies and Court Security Officers provide security for court hearings and court operations. During the month of September security was provided for two jury trials in addition to all of the standard court dockets. Deputies and Court Security Officers also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). During the month of September due to pandemic safety measures implemented by Detention Centers, Deputies and CSO's made only three trips, traveling approximately 240 miles, within the state of Kentucky transporting prisoners to the Campbell County Detention Justice Center. Two of those trips were made to KCPC and one trip was made to the Fayette County Detention Center. Eight trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 1,706 miles outside of the state. Transports outside of Kentucky were made to Batavia, Chillicothe, and Lebanon, Ohio. Trips were also made to Connersville, Indiana and Sumpter, South Carolina.

The Sheriff's Office also serves Warrants and issues Citations. During the month of September the Sheriff's Office served four warrants.

The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. In the month of September deputies were able to assist one individual.

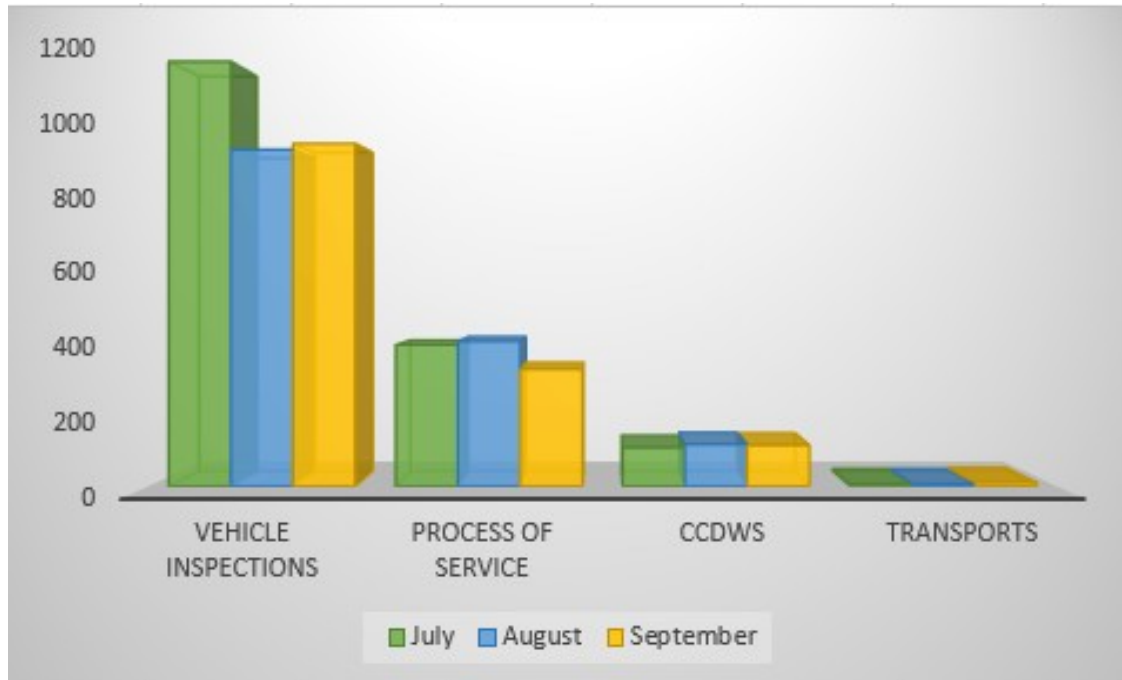
Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and service of process papers, these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Finger printing; and Vehicle Inspections. Throughout the month of September the Campbell County Sheriff's Office processed 330 papers; processed 116 CCDW applications, renewals, requests for duplicate licenses, or changes of information; and performed 965 vehicle inspections both at the Sheriff's Office location and off site.

Training

While most in-person trainings were postponed during September, online training was made available through the Department of Criminal Justice Training Center. This month Deputies Jim McKenna, Les Caudill, Dave Garnick, and Court Security Officer Mike Sheanshang took the eight hour online Ethics Training Course.

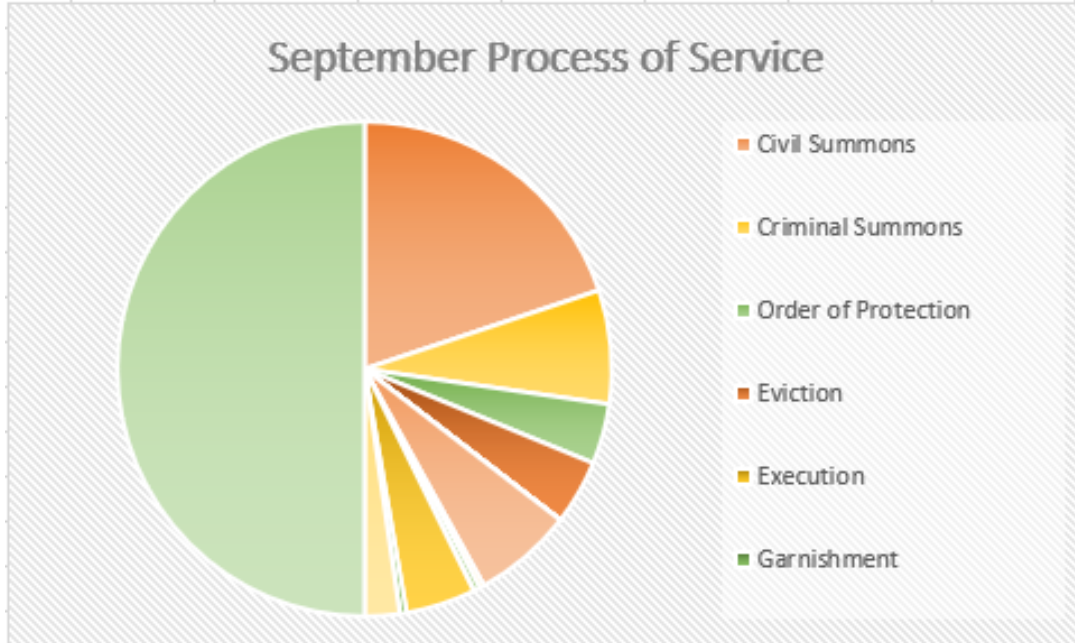
In person training was held for the Northern Kentucky Special Operations Team (SWAT) as usual. The Campbell County Sheriff's Office has two employees on the SWAT Team, Sgt. Mark Grisik and Deputy Jim McKenna.

Three Month Comparison of Services Performed by the Campbell County Sheriff's Office



Nearly all services listed here experienced a decrease in activity during the Spring as the State of Kentucky closed offices in an attempt to address the Covid-19 pandemic. Upon the Sheriff's Office re-opening in June there was a sharp increase in several areas of service. The increase in certain areas continued into the summer. The number of Vehicle Inspections greatly increased on a monthly basis upon reopening. During the month of July 1,196 inspections performed. In August there was a slight decrease with 948 inspections performed. And then a very slight increase occurred in September with 965 inspections performed. The number of documents processed also began to slowly increasing during this time with 398 documents processed in July, 408 documents processed in August, and then 330 processed in September. The number of CCDWs licenses processed continued to see slightly higher numbers with 109 processed in July, 118 processed in August, and 116 CCDWs processed in September. Due to ongoing Covid measures, the number of prisoner transports saw very little fluctuation during this time with Deputies and Court Security Officers making trips 7 trips in July, 7 trips in August., and 11 trips in September.

Process of Service Documents Processed by the Campbell County Sheriff's Office



Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of September. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	131	67
Criminal Summons:	49	34
Order of Protection	26	12
Eviction:	28	28
Execution:	0	0
Garnishment:	0	0
Juvenile Summons:	43	28
Motion/Order/Rule	2	2
Show Cause Order:	3	3
Small Claims:	0	0
Subpoena:	30	22
Summons:	3	0
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	15	15
Total	330	211

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to be served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, etc.

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of September 2020**

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Grisik	0	0
Deputy Kowolonek	0	0
Deputy Harney	2*	1
Deputy Caudill	1*	1
Deputy Windgassen	0	2
Deputy Schreiner	0	0
Deputy McKenna	2	0
Deputy Stephens	3	1
Deputy Metz	0	0
Deputy Garnick	0	0
Court Security Officer Weinel	0	0
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	0
Court Security Officer Roderick	0	0
Court Security Officer Fornash	0	0
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.