



Campbell County Sheriff's Office

2020 October Monthly Report

Submitted by: Sheriff Mike Jansen

Prepared by: Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



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October 2020 Monthly Report Summary

Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; Finger printing; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen
Campbell County Sheriff

Services of the Sheriff's Office

Deputies and Court Security Officers provide security for court hearings and court operations. During the month of October security was provided for 2 jury trials in addition to all of the standard court dockets. Deputies and Court Security Officers also transport prisoners to and from court, from detention centers outside of Campbell County, to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center (KCPC). This month more trips transporting prisoners was done than during previous months that were effected due to pandemic safety measures. This month Deputies and CSO's made twelve trips, traveling approximately 628 miles, within the state of Kentucky transporting 32 prisoners to the Campbell County Detention Justice Center. These trips were made to Boone, Bourbon, Fayette, Grant, Jefferson, Kenton, Laurel, and Mason Counties as well as to the prison in La Grange Kentucky. Ten trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. In the course of these trips Deputies traveled 2,192 miles outside of the state and made one transportation via plane flight. Transports outside of Kentucky were made to Batavia, Butler, Georgetown, and Hamilton Counties in Ohio. Trips were also made by driving to Hendricks County, Indiana and Mason, Michigan as well as flying to Bartow Florida. One prisoner was transported from Texas using the Prisoner Transport Service, a third party utilized when trips are at a greater distance or conflicted with trips already scheduled for the Sheriff's Office.

The Sheriff's Office also serves Warrants, issues Citations, and writes reports. During the month of October the Sheriff's Office wrote two reports regarding Sex Offender Registry compliance.

The Campbell County Sheriff's Office offers the service of assisting individuals who have locked their keys in their car. If a deputy is available he can meet the vehicle owner at the locked vehicle and assist in opening a door to retrieve the keys. In the month of October deputies were able to assist nine individuals.

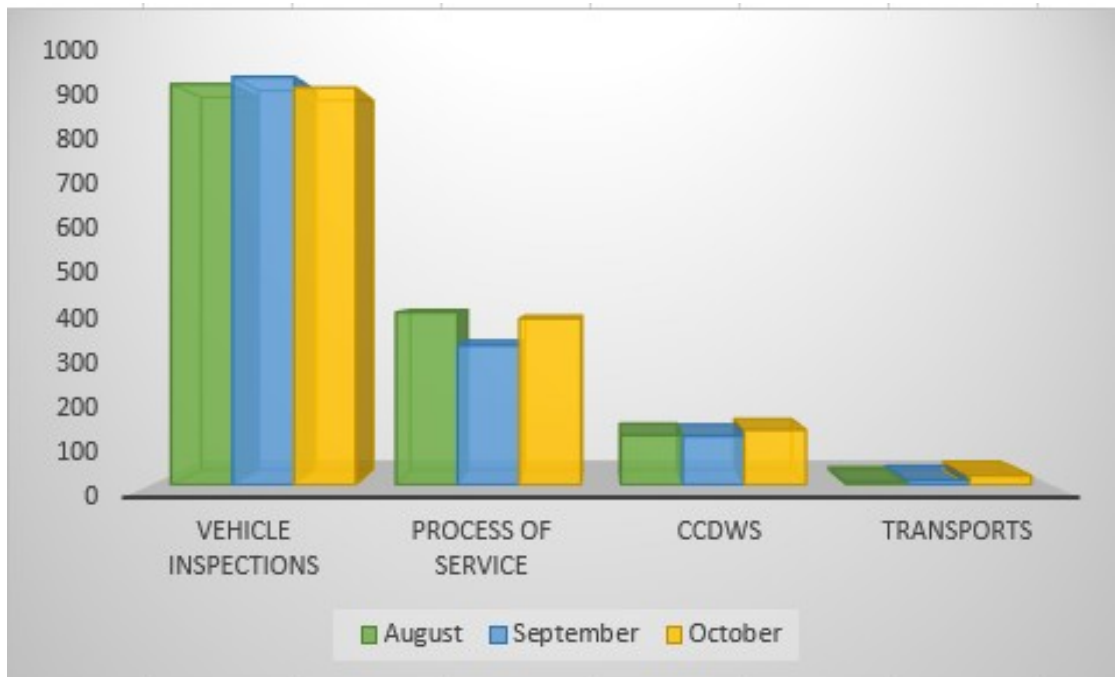
Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and service of process papers, these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Finger printing; and Vehicle Inspections. Throughout the month of October the Campbell County Sheriff's Office processed 393 papers; processed 130 CCDW applications, renewals, requests for duplicate licenses, or changes of information; and performed 940 vehicle inspections both at the Sheriff's Office location and off site.

Training

While most in-person trainings were postponed this year due to the Coronavirus Pandemic, online training was made available through the Department of Criminal Justice Training Center. This month Deputies Ray Metz, George Schreiner, Tim Harney, Dean Windgassen, Mike Ward, and Craig Stephens, as well as Court Security Officer Fred Otto took the eight hour online Ethics Training Course.

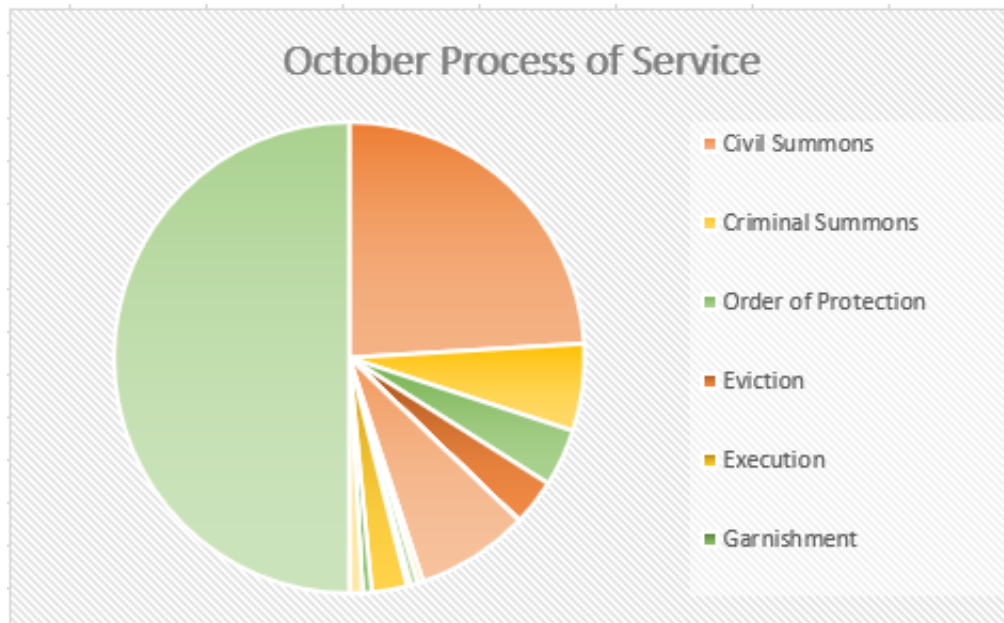
In person bi-monthly training was held for the Northern Kentucky Special Operations Team (SWAT) as usual. This month training was held on October 14th and October 28th. The Campbell County Sheriff's Office has two employees on the SWAT Team, Sgt. Mark Grisik and Deputy Jim McKenna.

Three Month Comparison of Services Performed by the Campbell County Sheriff's Office



The above graph represents a comparison of the main services performed by the Campbell County Sheriff's Office. The specific numbers for each service are broken down here. The number of Vehicle Inspections remained steady throughout this period with 948 inspections performed in August, 965 inspections performed in September, and 940 inspections performed in October. The number of documents processed also remained steady during this time with 408 documents processed in August, 330 processed in September, and 393 papers processed in October. The number of CCDW's licenses remained high with 118 processed in August, 116 CCDW's processed in September, and 130 processed in October. After months of seeing few prisoner transports occurring due to Pandemic safety measures October saw an increase in activity with Deputies and Court Security Officers making trips 7 trips in August, 11 trips in September, and 22 trips in October.

Process of Service Documents Processed by the Campbell County Sheriff's Office



Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of September. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	189	111
Criminal Summons:	47	19
Order of Protection	31	15
Eviction:	28	25
Execution:	0	0
Garnishment:	0	0
Juvenile Summons:	61	35
Motion/Order/Rule	3	1
Show Cause Order:	4	2
Small Claims:	2	1
Subpoena:	19	11
Summons:	5	3
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	7	7
Total	393	230

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to be served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, etc.

**Prisoner Transports Performed by the
Campbell County Sheriff's Office
in the Month of October 2020**

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Grisik	0	1
Deputy Garnick	2*	1
Deputy Harney	1*	4
Deputy Caudill	1*	2
Deputy Windgassen	0	1
Deputy Schreiner	2*	1
Deputy McKenna	1*	0
Deputy Stephens	1*	1
Deputy Metz	7*	2
Court Security Officer Weinel	0	0
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	0
Court Security Officer Roderick	0	1
Court Security Officer Fornash	0	0
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.