



# **Campbell County Sheriff's Office 2019 December Monthly Report**



**Submitted by: Sheriff Mike Jansen**

Prepared by: Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

*Sheriff*



1098 Monmouth Street

Newport, Kentucky 41071

(859) 292-3833

[www.campbellcountysheriffky.org](http://www.campbellcountysheriffky.org)

## December 2019 Monthly Report Summary

### Services of the Sheriff's Office

The Campbell County Sheriff's Office has two main divisions. The uniformed division based in the Campbell County Justice Center and the administrative division based in the Campbell County Administration Building. The Sheriff's Office provides courthouse security at the Justice Center during business hours. Deputies and Court Security Officers (CSOs) are present for all court proceedings ranging from arraignments to trials, Family Court and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from area detention centers to the Campbell County Justice Center and Campbell County Detention Center.

In the administrative division of the Sheriff's Office, services such as the collection of property taxes; management of process of service of papers; processing of Carrying Concealed Deadly Weapons (CCDW) Permits; Finger printing; and Vehicle Inspections are performed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen".

Sheriff Mike Jansen  
Campbell County Sheriff

## **Services of the Sheriff's Office**

Deputies and Court Security Officers provide security for court hearings and operations. During the month of December security was provided for three jury trials in addition to all of the standard court dockets. Deputies and Court Security Officers also transport prisoners to and from court as well as from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. During the month of December Deputies and CSO's made 33 trips within the state of Kentucky transporting prisoners. Five trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. Sheriff's Deputies and CSO's traveled approximately 2,300 miles within the state of Kentucky and 1,324 miles outside of the state on these trips. Prisoner transports within the state of Kentucky were made from the counties of Boone, Caldwell, Carroll, Casey, Clay, Crittenden, Fayette, Grant, Kenton, Larue, and Mason. Transports were also made to Columbus, Lancaster, and London, Ohio; Rutherford, Tennessee; and Kansas City, Missouri. Approximately 62 prisoners were transported in these trips.

Please note that additional trips may have been made during the month and not counted into monthly totals as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners from on a daily, or near daily, and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals.

The Sheriff's Office also serves Warrants, completes Call Response Runs and issues Citations. During the month of December the Sheriff's Office served five Warrants and completed one Call Response.

When Deputies are available, they are able to assist citizens with vehicle lock-outs within the county. When a vehicle owner locks their car keys in their car they are able to contact the Sheriff's office and ask for an available deputy to assist in unlocking and getting back into the car. During the month of December the Sheriff's Office was able to assist one individual in gaining entry to their vehicle.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and service of process papers, these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Finger printing; and Vehicle Inspections. During the month of December the Campbell County Sheriff's Office processed 367 papers; processed 48 CCDW applications, renewals, requests for duplicate licenses, or changes of information; provided fingerprinting for 15 individuals; and performed 747 vehicle inspections both at Sheriff's Office locations and off site.

## Taxes

The 2019 County Property Tax collection began on November 1st. During the first month of tax collection property owners may pay their tax bill with a 2% discount. During the month of December the base, or regular, amount of the tax bill may be paid. The total amount of taxes collected during the month of December was \$6,127,019.43.

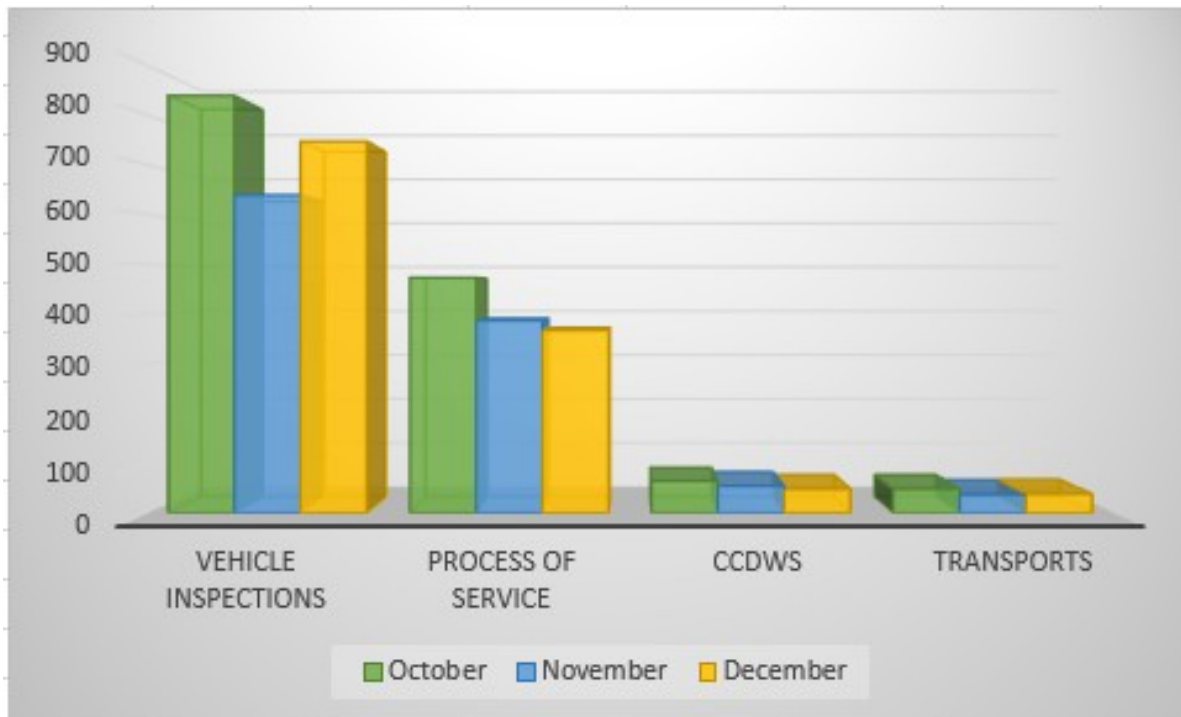
## Cops and Kids

The 2019 FOP Lodge 10 Cops and Kids event was held on December 7, 2019. Sheriff Jansen and Deputy George Schreiner participated in this special community event. This year 55 children were able to attend and were treated to a hot breakfast, a shopping trip at Meijer in Cold Spring, and a pizza party after

s h o p p i n g .

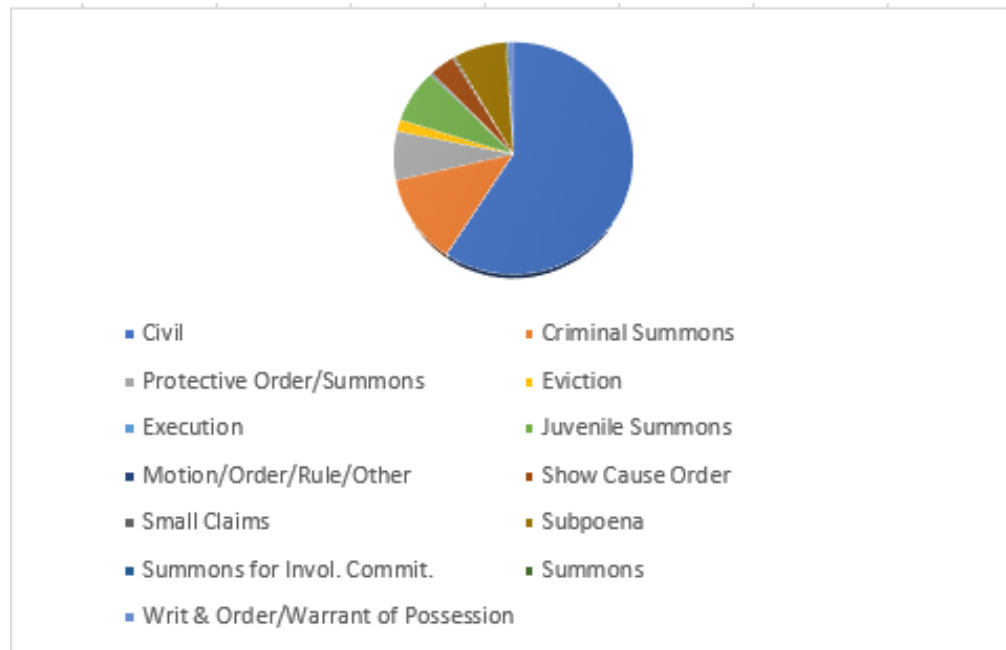


## Three Month Comparison of Services Performed by the Campbell County Sheriff's Office



Over the months of October, November, and December there was a decrease in the number of vehicle inspections with 839 inspections being done in October, 639 inspections done in November, and 747 inspections done in December. The number of documents to be served also saw a decline during this time period with 473 documents processed in October, 387 documents processed in November, and 367 documents processed in December. The number of CCDW permits also declined during this time. In the month of October there were 64 CCDWs processed, 54 CCDWs were processed in November, and 48 CCDWs were processed during December. The number of trips made by Deputies and Court Security Officers also changed slightly during this time with 37 trips made in October, 37 trips made in November and 38 trips made in December.

## Process of Service Documents Processed by the Campbell County Sheriff's Office



Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of December. The above graphic reflects the volume of the various types of documents received in relation to each other.

<b><u>Type of Document</u></b>	<b><u># of Documents Received</u></b>	<b><u># of Documents Served</u></b>
Civil:	217	110
Criminal Summons:	45	29
Order of Protection	25	14
Eviction:	6	14
Execution:	0	0
Garnishment:	0	0
Juvenile Summons:	28	17
Motion/Order/Rule	1	0
Show Cause Order:	13	5
Small Claims:	1	1
Subpoena:	27	23
Summons:	1	0
Sum. for Involuntary Commitment:	0	0
Writ & Warrant of Possession:	3	3
<b>Total</b>	<b>367</b>	<b>216</b>

Please note that due to situations beyond the control of the Sheriff's Office the recipient of a document may be unable to served because: they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, etc. All documents are taken out for attempts at service at least three times unless during an initial attempt we receive notice that would halt service attempts; such as the recipient does not live there, is deceased, the residence is vacant, etc.



# Prisoner Transports Performed by the Campbell County Sheriff's Office in the Month of December 2019

Deputy	Long Distance Transport	Short Distance Transport
Sgt. Grisik	0	0
Deputy Kowolonek	0	2
Deputy Harney	3*	2
Deputy Caudill	1*	1
Deputy Windgassen	3*	0
Deputy Schreiner	1	3
Deputy McKenna	0	0
Deputy Stephens	2	5
Deputy Metz	3	10
Court Security Officer Weinel	0	1
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	0
Court Security Officer Roderick	0	1
Court Security Officer Fornash	0	1
Court Security Officer Harber	0	0
Court Security Officer Otto	0	0

\* Denotes that a trip included in this count involved two deputies traveling together. Deputies are teamed together for transports for reasons such as safety.