



Campbell County Sheriff's Office 2018 September Monthly Report



The 2018 Campbell County Senior Picnic, theme of Aloha.
Pictured left to right: Sgt. Mark Grisik, Finance Director Richard
Lucas, Sgt. Nick Chaplin, Sheriff Mike Jansen

Submitted by: Sheriff Mike Jansen

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Campbell County Sheriff's Office

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September 2018 Monthly Report Summary

Training

On September 19th Campbell County Sheriff's Sgt. Mark Grisik participated in the monthly training exercises of the Northern Kentucky Special Operations Group (SWAT). This month's training exercises included tactical topics such as treating and rescuing team members wounded in action, rescuing downed victims without the availability of tactical armored vehicles, and a semi-annual qualification shoot. All team members performed well in the exercises undertaken.

Services of the Sheriff's Office

The Sheriff's Office provides courthouse security at the Campbell County Justice Center during business hours. Deputies and Court Security Officers (CSO's) are present for all court proceedings ranging from arraignments to trials, to Family Court and more. During the month of September the Sheriff's office provided security for four jury trials in addition to the multitude of daily cases on the court schedules.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from the Campbell County Justice Center as well as from other detention centers in other jurisdictions. During the month of September Deputies and CSO's made trips throughout the state of Kentucky transporting prisoners, as well as trips out of state transporting prisoners from facilities outside of Kentucky, to the Campbell County Justice Center and the Campbell County Detention Center. During the month of September Sheriff's Deputies traveled approximately 3, 098 miles within the state of Kentucky and 1,038 miles outside of the state transporting prisoners.

In the month of September the administrative division of the Campbell County Sheriff's Office performed the duties of managing process of service of papers, these papers

include civil and criminal summonses, subpoenas, evictions and various other document types; processing Carrying Concealed Deadly Weapons (CCDW) Permits paperwork; Fingerprinting; and Vehicle Inspections.

Notable

The 51st Annual Campbell County Senior Citizens' Picnic was held on Thursday, September 20th. This year's theme was Aloha. Staff from the Sheriff's Office assisted.



Sheriff Jansen greets attendees of the 2018 Campbell County Senior Citizen's Picnic



CCSO Finance Director Richard Lucas and Sgt. Mark Grisik assist at the Senior Citizens' picnic



Sheriff Jansen speaks with attendees of the Senior Citizens' picnic



Sgt. Mark Grisik, Finance Director Richard Lucas, Sgt. Nick Chaplin and Sheriff Mike Jansen pose with a CCSO golf cart used to shuttle picnic attendees to and from the parking area



Sgt. Nick Chaplin driving a golf cart from the parking area to the picnic and activity area

On September 30th area law enforcement, first responders, and military agencies collaborated to put on the Annual Heroes Day in Alexandria at the Campbell County Middle School. The Campbell County Sheriff's office was represented by Sheriff Jansen and Deputy Les Caudill who was present with a cruiser for children to explore. Deputy McKenna attended Heroes Day and assisted with a SWAT demonstration.



Sheriff Jansen speaks with John Martin of the Campbell County Fire Dept. and Officer Wilke of the Highland Heights.



Sheriff Jansen speaks with Mike Klein of the Northern Kentucky Special Operations Group (SWAT) and Chief Mike Ward of the Alexandria.



Deputy Les Caudill shows off his cruiser to a mother and son for a fun photo opportunity.

Photos of Heroes Day 2018 courtesy of Lisa Childers, Alexandria Police Department

Services of the Sheriff's Office

The Campbell County Sheriff's Office performs a variety of services, some of those services performed in the Campbell County Justice Center and some performed in our administrative offices located in the Campbell County Administration Building and annex building in Alexandria.

The Sheriff's Office provides courthouse security at the Campbell County Justice Center where Court Security Officers and Deputies are stationed at the entrance to the Justice Center where visitors must pass through a security and safety checkpoint before proceeding on to the courtrooms and offices located in the building. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court hearings and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from detention centers in other jurisdictions to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. During the month of September Deputies and CSO's made forty-five trips within the state of Kentucky, transporting approximately 85 prisoners. Nine trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. During the month of September Sheriff's Deputies traveled approximately 3,098 miles within the state of Kentucky and 1,038 miles outside of the state transporting prisoners. Prisoner transports within the state of Kentucky were made from the counties of Boone, Boyd, Clark, Calloway, Franklin, Jefferson, Johnson, Kenton, Leslie, Mason, Nelson, Oldham, Rowan, Scott and Webster. Transports were also made to the cities of Batavia, London, and West Union in Ohio, Brookville and Lawrenceburg in Indiana, and to West Virginia.

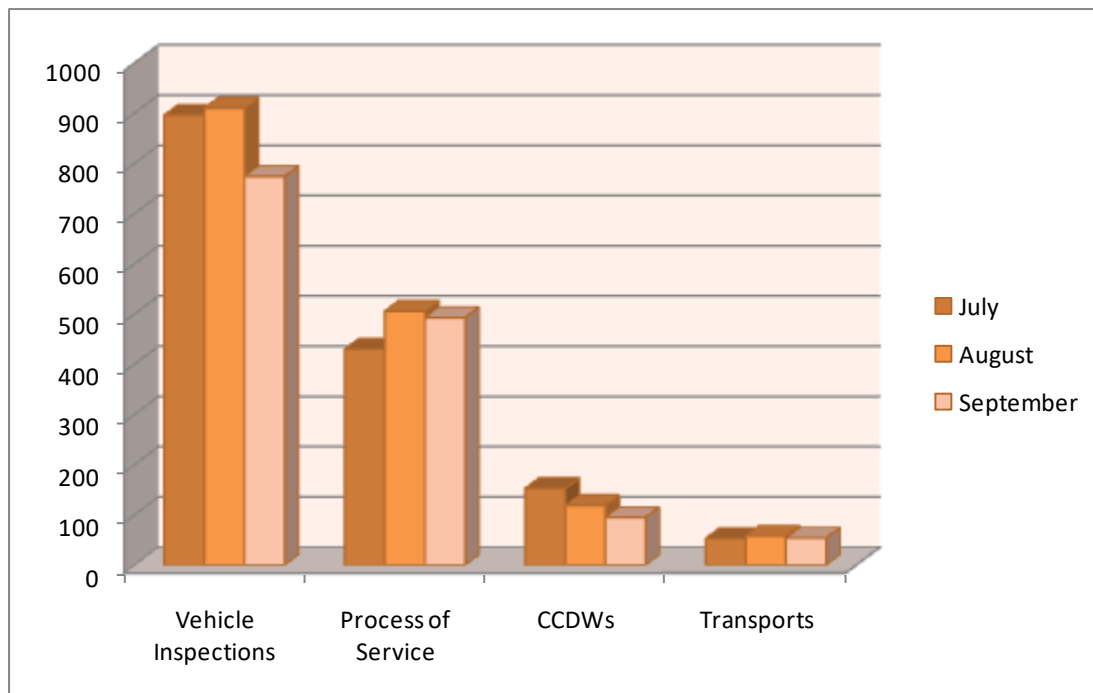
Please note that additional trips may have been made during the month and not accounted for as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners from on a daily or near daily and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals.

The Sheriff's Office also serves Warrants and issues Citations. During the month of September the Sheriff's Office served 19 Warrants and wrote one Citation.

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and service of legal documents to be served, these papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Fingerprinting; and Vehicle Inspections. During the month of September the Campbell County Sheriff's Office processed 493 papers; processed 95 CCDW applications, renewals, requests for duplicate licenses, or changes of information; provided fingerprinting for 43 individuals; and performed 774 vehicle inspections both at Sheriff's Office locations and off site.

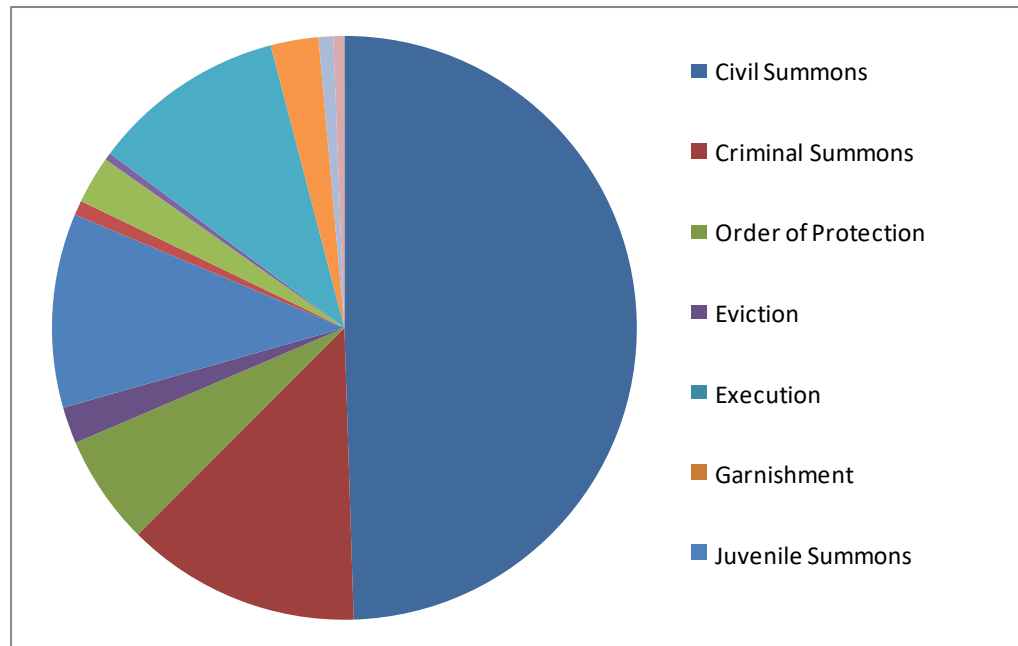
Another service that the Campbell County Sheriff's Office provides outside of the Justice Center and County Administration Building includes vehicle lock-outs. When a vehicle owner locks their car keys in their car they are able to contact the Sheriff's office and ask for an available deputy to assist in unlocking their car. During the month of September deputies were able to assist with two vehicle lock outs.

Three Month Comparison of Services Performed by the Campbell County Sheriff's Office



The month of September saw a drop in the number of vehicle inspections performed; going from 896 inspections in July, to 910 inspections in August, then decreasing to 774 inspections in September. The number of documents to be served saw an increase from the month of July; going from 430 documents processed in July, to 506 documents in August, then to 493 documents processed in September. The number of CCDW permits spiked in July before declining in both August and September. During the month of July 153 CCDWs were processed, during the month of August 119 CCDWs were processed, and in September 95 CCDWs were processed. The number of trips made by Deputies and Court Security Officers varied little within the three month period; 53 trips were made in July, 58 trips were made in August, and 54 trips were made in September.

Process of Service Documents Processed by the Campbell County Sheriff's Office



Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service in the month of September. The above graphic reflects the volume of the various types of documents received in relation to each other.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	244	77
Criminal Summons:	64	32
Order of Protection	30	19
Eviction:	10	10
Execution:	0	0
Garnishment:	0	0
Juvenile Summons:	53	29
Motion/Order/Rule	4	3
Show Cause Order:	6	3
Small Claims:	2	1
Subpoena:	53	33
Summons:	13	4
Sum. for Involuntary Commitment:	4	1
Writ & Warrant of Possession:	3	3
Total	493	215

Please note that due to situations beyond the control of the Sheriff's office the recipient of a document may be unable to served because they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, or the address given by the plaintiff may be an address that does not exist in this county. All documents are taken out for attempts at service at least three times unless during an initial attempt we receive notice that would halt service attempts, such as the recipient does not live there, is deceased, the residence is vacant, etc.

Prisoner Transports Performed by the Campbell County Sheriff's Office in the Month of July 2018

Deputy	Long Distance Trans- port	Short Distance Transport
Sgt. Grisik	0	0
Deputy Kowolonek	0	2
Deputy Harney	7	7
Deputy Caudill	3	1
Deputy Hart	2	1
Deputy Schreiner	3	3
Deputy McKenna	0	0
Deputy Stephens	2	7
Deputy Metz	1	5
Deputy Ratcliff	2	0
Court Security Officer Weinel	0	1
Court Security Officer Sayers	0	0
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	1
Court Security Officer Roderick	0	0
Court Security Officer Fornash	0	3
Court Security Officer Harber	0	3
Court Security Officer Otto	0	0

Prisoner transports within the state of Kentucky were made from the counties of Boone, Boyd, Clark, Calloway, Franklin, Jefferson, Johnson, Kenton, Leslie, Johnson, Mason, Nelson, Oldham, Rowan, Scott and Webster. Transports were also made to the cities of Batavia, London, and West Union in Ohio, Brookville and Lawrenceburg in Indiana, and to West Virginia.

Please note that a Deputy or CSO with "0"s listed next to their name is generally stationed solely in the Justice Center for duties occurring specifically within that location, such as entryway security.