



Campbell County Sheriff's Office 2018 Annual Report



Submitted by: Sheriff Mike Jansen

Prepared by Katrina Armstrong, Clerk

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On the Cover: Pictured is one of our uniform Ford Explorer Cruisers. It has taken 4 years to properly renew the sheriff's patrol fleet to these updated and marked cruisers. Thanks to our vehicle fleet and maintenance plan that was put in place in 2015, the sheriff's office finally has a complete fleet of reliable and near identical cruisers.

Message from the Sheriff

To the Citizens of Campbell County,

I want to thank everyone for allowing me to serve as your Sheriff. It is truly an honor that you have put your trust in me for this important responsibility. Since being elected Sheriff 4 years ago, the men and women of this office have completely transformed the Campbell County Sheriff Office bringing the level of professionalism to today's standard.

Since 2015, the Campbell County Sheriff Office have rebranded all uniforms to the Kentucky Sheriff Association brown and tan colors per the states statues. We developed an automotive fleet and maintenance plan which allowed us to have a reliable and efficient series of vehicles and adopted the State's Kentucky Sheriff cruiser decals for the deputy's vehicles. We developed an inter-office tracking computer program for all facets of the office, and purchased a new tax collection software service to better track all monies collected during tax season.

In the summer of 2017 the Campbell County Sheriff Office was awarded the distinction of being a "State Accredited Law Enforcement Agency". This designation showed that all policies, equipment and day-to-day activity follows what is mandated by the Accreditation Standards. Of the 120 sheriff offices in Kentucky, there are only 20 that are accredited. One of the mandates for the State Accreditation is to provide an annual report to the citizenry that is served by the Sheriff Office. With that said, I am proud to present the first ever "2018 Annual Report for the Campbell County Sheriff Office" to the Citizens of Campbell County.

I look forward to the next four years as your Sheriff. As we all move forward into the next year and years, my office will always continue to strive to be the best Sheriff Office for the citizens of Campbell County.

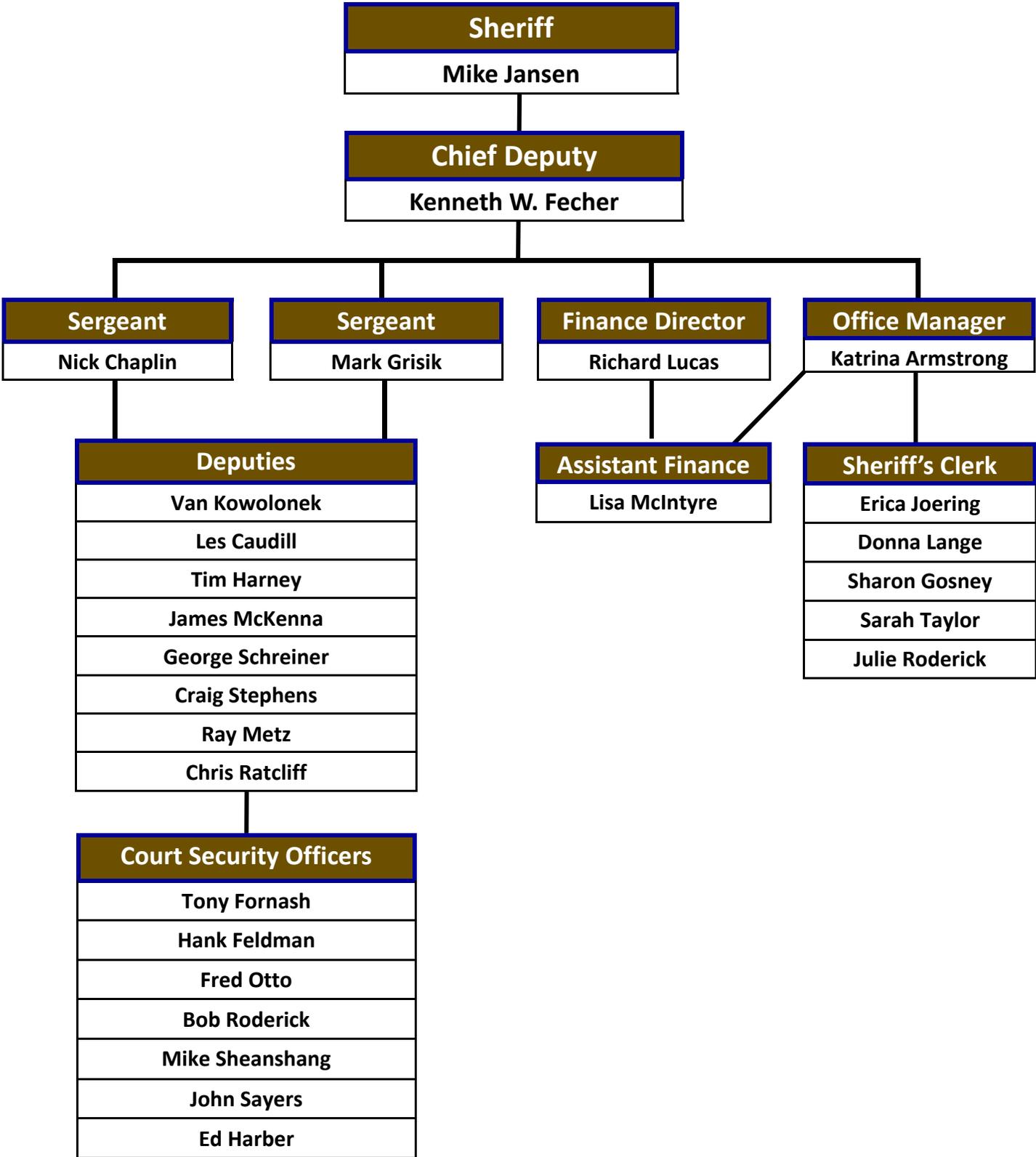
Respectfully,

A handwritten signature in black ink that reads "Mike Jansen". The signature is written in a cursive, flowing style.

Sheriff Mike Jansen

Campbell County Sheriff's Office

Organizational Chart



Police Memorial Week & 2nd Annual C.O.P.S. Benefit Ride

The week of May 14, 2018 was designated as “Police Memorial Week”. During this week, time is taken to honor and remember all those officers that gave the ultimate sacrifice for the citizens they served. May 16, 2018 was the annual community memorial service at the “Northern Kentucky Police Memorial” located at the Foot of the Suspension Bridge in Covington, Ky. Pictured below left to right is Lt. Mike Jansing of the Erlanger Police Department, Sheriff Mike Jansen, and Officer Michael Jansen Jr. of the Covington Police Department (*photo compliments of Lucy Riffle*).



On May 26th, the Kentucky Chapter of Concerns of Police Survivors (C.O.P.S.) held their second annual Benefit Ride in Campbell County. C.O.P.S. is an organization that works to support survivors including spouses, children, parents, siblings, significant others, and affected co-workers of officers killed in the line of duty according to Federal government criteria. This year’s benefit saw approximately 120 motorcycle riders in their trek through southern Campbell County, as well as officers from multiple local agencies participating in their marked vehicles, and several semi-truck cabs in a procession to support law enforcement. Deputy Ray Metz proudly served as the representative from the Campbell County Sheriff’s Office. Pictured below is the Campbell County Police Department Honor Guard and attendees of the event.



Fourth of July Parade Fort Thomas, KY



The Campbell County Sheriff's Office participated in the Fort Thomas Fourth of July Parade and various other parades throughout the year.

Pictured left is Sheriff Mike Jansen walking the parade route followed by one of the Sheriff's Office vehicles.



Pictured right and below is Sgt. Mark Grisik driving our electric DUI education car that we use at the schools throughout the County.



Pictured right is Deputy George Schreiner driving in the parade.



Pictured right is Sheriff Jansen passing out candy along the parade route.



Heroes Day

On September 30th, area law enforcement, first responders, and military agencies collaborated to put on the Annual Heroes Day in Alexandria at the Campbell County Middle School. The Campbell County Sheriff's Office was represented by Sheriff Jansen and Deputy Les Caudill, who was present with a cruiser for children to explore. Deputy Jim McKenna attended Heroes Day as a member of the Northern Kentucky Special Operations Group (SWAT) demonstration.



Sheriff Jansen speaks with of the Campbell County Fire Dept. and Officer Wilke of the Highland Heights Police Dept.



Sheriff Jansen speaks with Chief Mike Ward of the Alexandria Police Dept. and Mike Klein of the Northern Kentucky Special Operations Group (SWAT) .



Deputy Les Caudill shows off his cruiser to a mother and son for a fun photo opportunity.



Deputy Jim McKenna assists with a SWAT demonstration.

(Photos by Lisa Childers of Alexandria PD)

2018 Campbell County Senior Citizens Picnic

The 51st Annual Campbell County Senior Citizens Picnic was held on Thursday, September 20th., at Penderly Park in Campbell County. This year's theme was Aloha. Staff from the Sheriff's Office assist with the festivities and help transport the seniors from their car to the venue by golf cart.



Sheriff Jansen enjoys greeting attendees at the picnic.



Sgt. Mark Grisik and CCSO Finance Director Richard Lucas



Sheriff Jansen meets attendees at the picnic.



Sgt. Mark Grisik, Finance Director Richard Lucas, Sgt. Nick Chaplin and Sheriff Mike Jansen pose with a CCSO golf cart used to shuttle picnic attendees to and from the parking area.

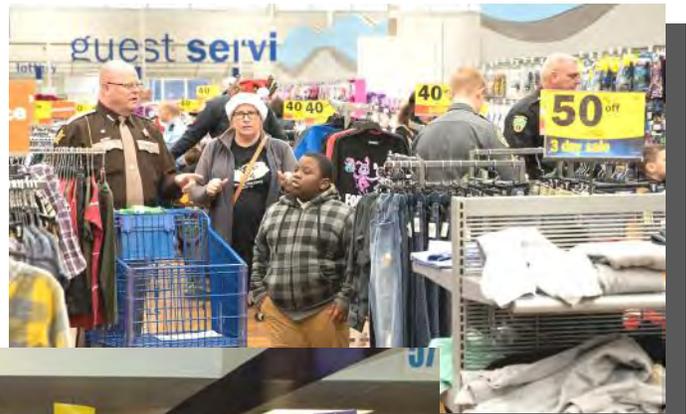


Sgt. Nick Chaplin drives a golf cart and stops to speak with an attendee of the picnic.

Cops & Kids 2018 with FOP Lodge 10

The Campbell County Sheriff's Office participates each year in the FOP's Cops and Kids Program. Twelve of the County's law enforcement agencies take part in the event. The children are selected from candidates that the councilors from the schools throughout the county present to the FOP as, "in need".

One Saturday prior to Christmas, the kids are all picked by an officer in their cruiser and taken to Meijer's in Cold Spring to go Christmas shopping for family and to acquire much needed things for themselves. After shopping, they all return to a group location to wrap the gifts and enjoy a pizza party.



Retirements and Awards



On July 31st Donna Lange retired from the position of Clerk with the Campbell County Sheriff's Office after twenty-one years of service. Donna always wore a genuine smile everyday when she came to work. She has a wonderfully positive attitude that was extended to employees and the public alike. On August 18th, Sheriff's Office employees gathered at the Greyhound Tavern to wish Donna a happy retirement. And to show our appreciation for her and all of our Campbell County Sheriff's Office employees.

The 2018 Kentucky Sheriff's Association Annual Conference was held from December 3rd through December 7th in Louisville Kentucky. Sheriff Mike Jansen, Chief Deputy Ken Fecher, Sgt. Nick Chaplin, and Sgt. Mark Grisik attended the conference.

At this year's conference Chief Deputy Ken Fecher was presented the Deputy of the Year Award. Since his start with the Campbell County Sheriff's Office, Chief

Fecher has been instrumental in updating the computer programs and equipment utilized by the office, updating and completing the Sheriff's Office Policy and Procedure manual, and qualifying the office to receive Accreditation through the Kentucky Law Enforcement Professional Standards Committee of the Kentucky Association of Chiefs of Police.



Trainings

In April Campbell County Sheriff's Office staff participated in a variety of trainings. Deputies Marty Hart, Tim Harney, Les Caudill, and Chris Ratcliff, Court Security Officer Anna Weinel, and Clerks Lisa McIntyre and Sally Taylor attended Vehicle Inspection Certification Classes through the Kentucky Department of Transportation located in Frankfort. This training focuses on inspection of vehicles and titles in an effort to identify stolen vehicles with potentially altered VIN plates, titles, and vehicles before they are given new Kentucky titles. This greatly reduces the ability of someone to bring a stolen vehicle into Kentucky.

Deputy Ray Metz attended a training course offered through the Department of Criminal Justice Training Center (DOCJT) entitled Emerging Issues for Law Enforcement and Diminishable Skills for Law Enforcement. This is a forty hour course designed to enhance an officer's knowledge concerning current issues and problems influencing law enforcement, identifying possible solutions dealing with police and community relations, police ethics, threat groups, street crime, veterans issues, conflict resolution, and technology. Deputy Tim Harney attended a training entitled Diminishable Skills for Law Enforcement through DOCJT. A sixteen hour course focusing on five topics related to skills such as firearms, driving, defensive tactics, legal updates, and officer survival first aid. Court Security Officer Fred Otto attended an in-service training on Criminal Investigation for Patrol, a forty hour course offered through DOCJT.

Sgt. Mark Grisik and Deputy Chris Ratcliff attended the Duties of the Sheriff's Office class offered through the Department of Criminal Justice Training Center. This forty hour course is an overview of law enforcement duties that are specific to Sheriff's Offices in the state of Kentucky. Topics covered included tax collection and disbursement, evictions, protective orders and other civil processes, handling of prisoners or other persons associated with court proceedings, jury requirements, and high risk trial planning. Deputy Marty Hart traveled to New Mexico where he attended a training on Incident Response to Terrorist Bombings through the Department of Homeland Security. This course provides first responders with the knowledge and skills to safely respond to terrorist incidents involving explosives.

Deputy Jim McKenna and Clerk Katrina Armstrong attended Vehicle Inspector Certification class through the Department of Transportation for re-certification.

Deputy George Schreiner attended a training entitled Current Issues for Patrol through the Department of Criminal Justice Training Center.

Firearms training is conducted several times throughout the year for Deputies and Court Security Officers at the Covington Police Department. During one session each year deputies also train in use of the T a s e r .

Throughout the year Sgt. Mark Grisik and Deputy Jim McKenna participated in the monthly trainings of the Northern Kentucky Special Operations Group (SWAT).

Services of the Sheriff's Office

The Campbell County Sheriff's Office performs a variety of services, some of those services performed in the Campbell County Justice Center and some performed in our administrative offices located in the Campbell County Administration Building and annex building in Alexandria.

The Sheriff's Office provides courthouse security at the Campbell County Justice Center where Court Security Officers (CSOs) and Deputies are stationed at the entrance to the Justice Center where visitors must pass through a security and safety checkpoint before proceeding on to the courtrooms and offices located in the building. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court hearings and more.

Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from detention centers in other jurisdictions to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. During 2018 Deputies and CSO's made approximately 653 trips transporting prisoners, traveling approximately 41,305 miles. Prisoner transports are regularly made throughout the states of Kentucky and Ohio as well as to other states within the US. In 2018 we traveled by car for a prisoner transport as far as southern Florida and two deputies went as far as San Diego, California by plane to bring back a prisoner for court.

It is important to note that there are an extremely high number of additional trips that are made during the year and not accounted for as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners to and from on a daily or near daily and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals.

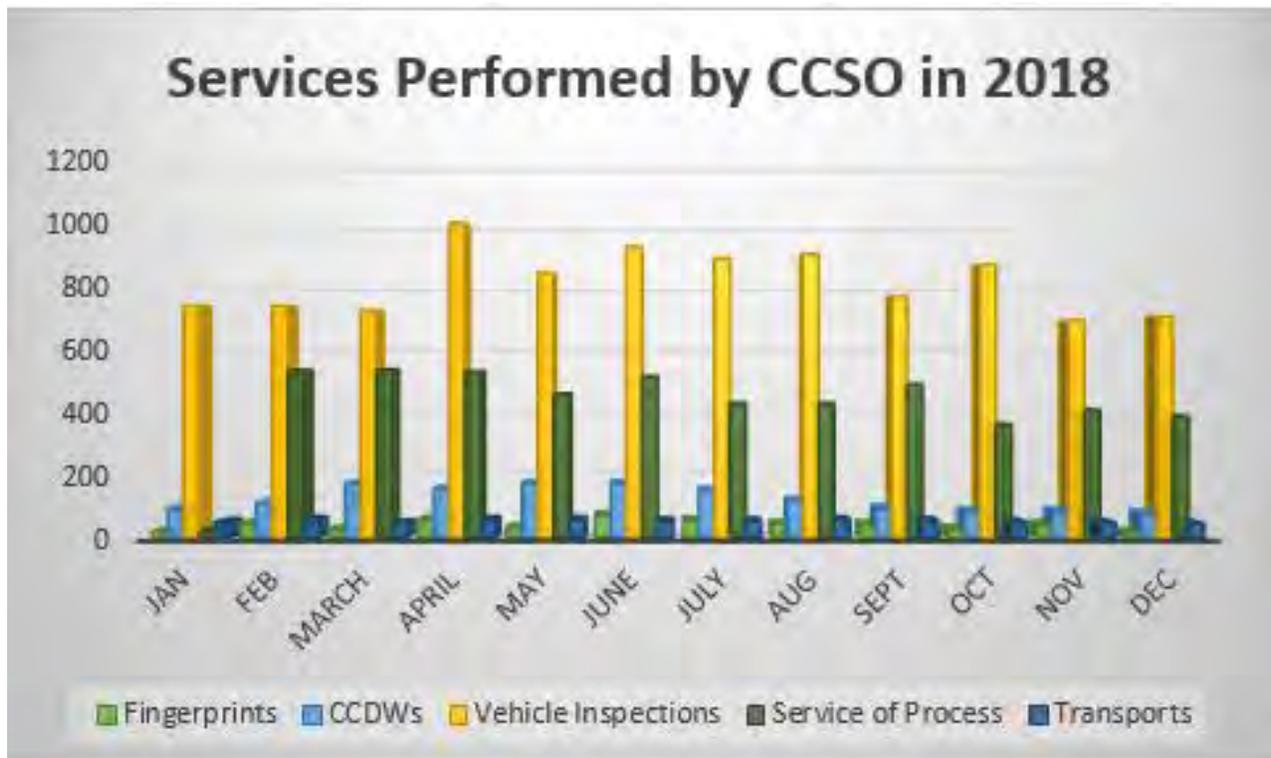
The Campbell County Sheriff's Office is unique in that we do not have to answer calls for service, patrol the county, enforce traffic laws or respond for criminal investigations because Campbell county is one of three counties left in the state that still has a County Police Department. That being said, the Sheriff's Office also serves Warrants, issues Citations, and completes Call Response Runs and Reports as needed and can and will perform routine law enforcement duties if they are put in a position that they must or are requested to do so. With the exception of serving Warrants in the course of processing and transporting prisoners these tasks are secondary to the main works of the office. During 2018 approximately 177 warrants were served, 32 citations were written, 3 Call Response Runs were completed, 2 Collision Reports, and 2 KYIBRS Reports were completed.

Services of the Sheriff's Office

Services performed in the administrative offices of the Sheriff's Office include collection of property taxes; processing and service of legal documents to be served. These papers include civil and criminal summonses, subpoenas, evictions and various other document types; Carrying Concealed Deadly Weapons (CCDW) Permits; Fingerprinting; and Vehicle Inspections.

County Property Tax collection for each year begins on November 1st and continues through to April 15th. Upon the close of business on April 15th, any unpaid taxes are transferred to the Campbell County Clerk's Office for processing. The 2017 County Property Tax collection began in November 2017 and ran through mid-April 2018. The Gross Tax amount collected by the Campbell County Sheriff's Office for the 2017 tax year was \$57,810,226.94. On July 25, 2018 the Kentucky State Office of Property Valuation Division of Local Support signed the 2017 County Property Tax Quietus. A Quietus must be completed and filed confirming that the Kentucky Department of Revenue conducted a review of the record of taxes collected by a Sheriff's Office and that all property taxes have been accounted for. Pursuant to state law a Quietus must be completed before collection can begin for a subsequent tax year.

For the year 2018 the administrative staff of the Campbell County Sheriff's Office administrative processed 5,126 papers; 1,503 CCDW applications, renewals, requests for duplicate licenses, or changes of information; 484 fingerprints; and 9,876 vehicle inspections performed both at Sheriff's Office locations and off site at residences and businesses.

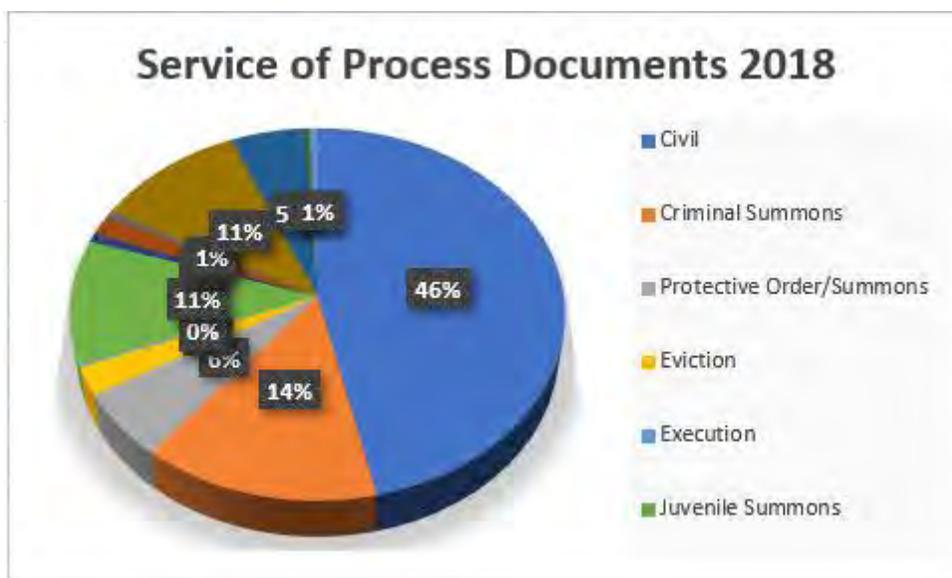


Services of the Sheriff's Office

Below is the listing of types of documents received by the Campbell County Sheriff's Office for process of service. The graphic reflects the volume of the various types of documents received.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	2908	1452
Criminal Summons:	654	375
Order of Protection:	330	185
Eviction:	143	129
Execution:	3	3
Juvenile Summons:	927	576
Motion/Order/Rule/Other:	38	25
Show Cause Order:	110	41
Small Claims:	41	34
Subpoena:	577	435
Summons:	181	71
Sum. For Involuntary Commitment:	27	13
<u>Writ & Warrant for Possession:</u>	<u>40</u>	<u>38</u>
Total	5980	3379

Please note that due to situations beyond the control of the Sheriff's office, the recipient of a document may be unable to served because they have moved, been evicted, are deceased, are incarcerated in another jurisdiction, or the address given by the plaintiff may be an address that does not exist in this county. All documents are taken out for attempts of service at least three times unless during an initial attempt we receive notice that would halt service attempts, such as the recipient does not live there, is deceased, or the residence is vacant, etc.



The Campbell County Sheriff's Office would like to thank all of the employees and those that worked hard to make 2018 a successful and enjoyable year.

