



Campbell County Sheriff's Office

May 2018 Monthly Report



Sheriff Mike Jansen (Center), Lt. Mike Jansing, Erlanger Police (left) and Officer Mike Jansen Jr., Covington Police (Right). (Photo compliments of Lucy Riffle)

Submitted by: Sheriff Mike Jansen

Prepared by Katrina Armstrong, Clerk

Campbell County Sheriff's Office

Mike Jansen

Sheriff



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May 2018 Monthly Report Summary

Training

In the month of May Campbell County Sheriff's Office employees were sent to a variety of trainings. Taser training and Firing Range training was conducted for deputies. Two Sheriff's deputies attended the Duties of the Sheriff's Office class offered through the Department of Criminal Justice Training Center, one deputy and one clerk attended a Vehicle Inspector Certification class through the Department of Transportation, and one Deputy traveled to New Mexico where he attended a training on Incident Response to Terrorist Bombings through the Department of Homeland Security.

Services of the Sheriff's Office

The Sheriff's Office provides courthouse security at the Campbell County Justice Center during courthouse business hours. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court and more. During the month of May the Sheriff's office provided security for four jury trials in addition to the multitude of cases on the daily court schedules.

Deputies and Court Security Officers (CSO's) are also responsible for transporting prisoners to and from court as well as from various detention centers. During the month of May Deputies and CSO's made forty-eight trips within the state of Kentucky transporting prisoners. A total of eleven trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. For the month of May Sheriff's Deputies traveled approximately 2,211 miles within the state of Kentucky and 2,438 miles outside of the state transporting prisoners.

While deputies and Court Security Officers work primarily in and through the

courthouse, the administrative staff of the Campbell County Sheriff's Office operates in the County Administration Building located at 1098 Monmouth Street in Newport and the satellite office located at 8330 West Main Street in Alexandria. During the month of May the administrative division of the Sheriff's Office processed 461 process of service papers; 175 CCDW applications, renewals, requests for duplicate licenses or changes of information; provided fingerprinting for 33 individuals; and performed 850 vehicle inspections both at Sheriff's Office locations and off site.

Notable

The week of May 14th was designated as "Police Memorial Week". During this week time is taken to honor and remember all those officers that gave the ultimate sacrifice for the citizens they served in their communities. Their families, friends and co-workers go through everyday thinking about the loss of these heroes and loved ones. May 16th was the annual community memorial service at the "Northern Kentucky Police Memorial" located at the Foot of the Suspension Bridge in Covington, Ky. This event is attended annually by Sheriff Jansen.



On May 26th the Kentucky Chapter of Concerns of Police Survivors (C.O.P.S.) held their second annual Benefit Ride in Campbell County. C.O.P.S. is an organization that works to support survivors including spouses, children, parents, siblings, significant others, and affected co-workers of officers killed in the line of duty according to Federal government criteria. This year's benefit saw approximately 120 motorcycle riders in their trek through southern Campbell County, as well as officers from multiple local agencies participating in their marked vehicles, and several semi-truck cabs in a procession to support law enforcement. Deputy Ray Metz proudly served as the representative from the Campbell County Sheriff's Office.

The 2018 Primary Elections were held on Tuesday, May 22nd. The Campbell County Sheriff's Office is involved with election proceedings in an effort to maintain security in polling places as well as to maintain the security of the ballot boxes. On election days Sheriff's Deputies are on duty circulating throughout the county to provide assistance with voter compliance and any issues arising at polling places. Additionally, the Sheriff serves on the County Election Board. Due to 2018 being an election year for the office of Sheriff, Chief Deputy Ken Fecher served as the representative of the Sheriff's office. The Election Board members are based in the Campbell County Administration Building and must be present there for the duration of the election. The Election Board is responsible for conducting all federal, state, and local elections. The staff also maintains all records of voter registration for Campbell County and past election history.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mike Jansen". The signature is written in black ink and is positioned above the typed name and title.

Mike Jansen
Campbell County Sheriff

Campbell County Sheriff's Office Staff Training

From May 7, 2018 through May 11, 2018 Deputies Mark Grisik and Chris Ratcliff attended the Duties of the Sheriff's Office course conducted by the Kentucky Department of Criminal Justice Training Center. This was a forty hour course held at the Boone County Kentucky Sheriff's Office. This course is an overview of law enforcement duties that are particular to sheriff's offices in the state of Kentucky. The learning objectives for this course include gaining an understanding of tax collection and disbursements, evictions, writs of possession, protective orders, and other civil processes. In addition, attendees learn duties associated with high risk trial planning, jury requirements, and handling prisoners or other persons associated with court proceedings.

Deputy Marty Hart attended a four day training entitled Incident Response to Terrorist Bombings located in Socorro, New Mexico. Funding for this training was provided through the Department of Homeland Security. This course provides first responders with the knowledge and skills necessary to safely respond to terrorist incidents involving explosives. The course focuses on first responder health and safety by addressing personal protection issues that arise when responding to terror incidents involving commercial and homemade explosives. Additionally, the course includes information on the recognition of Improvised Explosive Devices (IEDs); terrorist organizations, both foreign and domestic; and lessons learned from past terrorist incidents. This information better prepares first responders to safely recognize and respond to terrorist bombing threats.

On May 18th Deputy Tim Harney conducted a Taser training for Deputies Jim McKenna, Chris Ratcliff, and Ray Metz.

On May 23rd Deputy Jim McKenna and Clerk Katrina Armstrong traveled to General Butler State Park in Carroll County Kentucky to receive their recertification in Vehicle Inspections. This class is a one day training conducted by the Kentucky Department of Transportation in conjunction with the Kentucky State Police. This training focuses on inspections of vehicle titles and vehicles in order to identify potentially altered titles, VIN plates, and vehicles in an attempt to stop stolen vehicles from receiving new titles in the state of Kentucky. Vehicle Inspectors must be recertified every four years pursuant to state law.

Services of the Sheriff's Office

The Campbell County Sheriff's Office performs a variety of services, some of those services performed in the Campbell County Justice Center and some performed in our administrative offices located in the Campbell County Administration Building and annex building in Alexandria.

The Sheriff's Office provides courthouse security at the Campbell County Justice Center; Court Security Officers and Deputies are stationed at the entrance to the Justice Center where visitors must pass through a security and safety checkpoint before proceeding farther into the building. Deputies and Court Security Officers are present for all court proceedings ranging from arraignments to trials, Family Court and more.

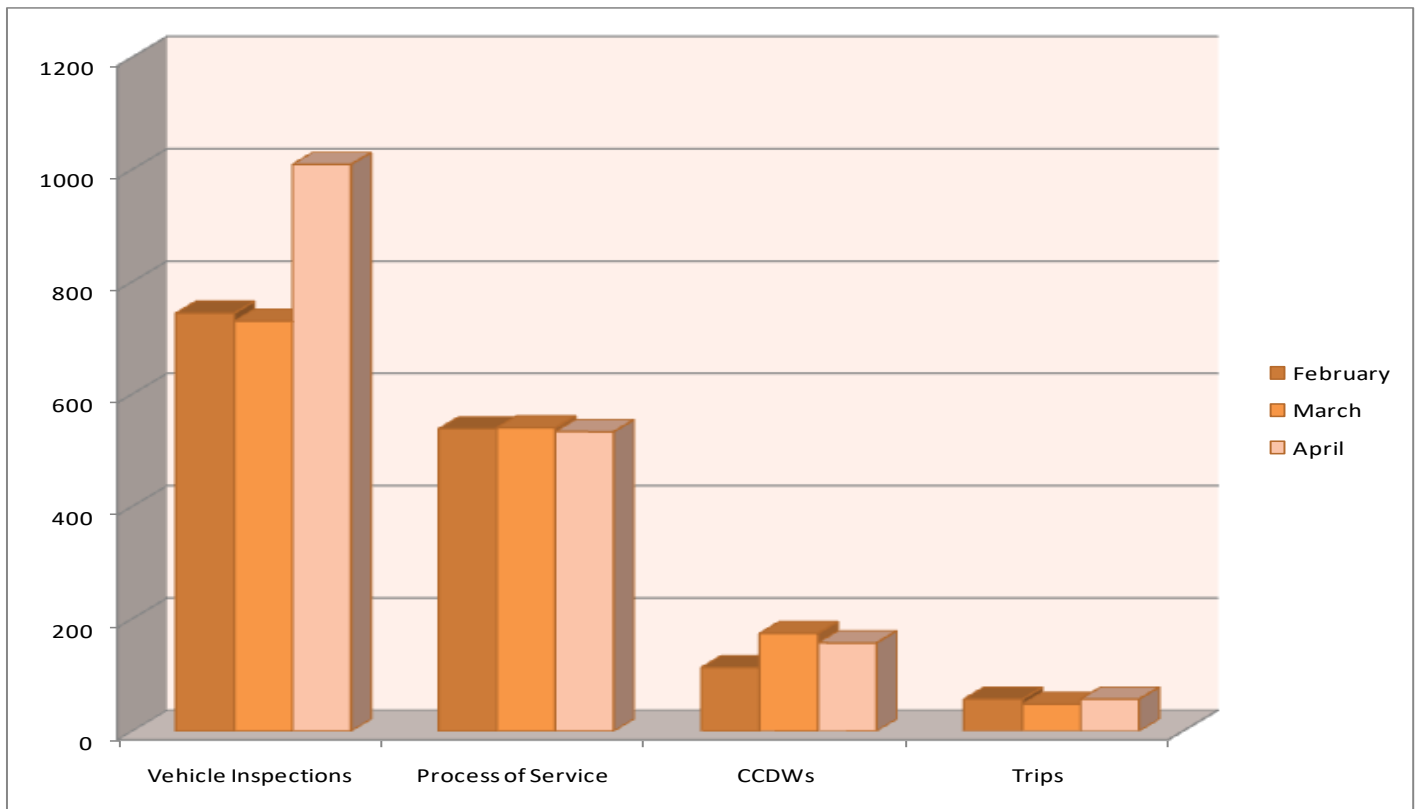
Deputies and Court Security Officers are also responsible for transporting prisoners to and from court as well as from detention centers outside of Campbell County to the Campbell County Detention Center, and to institutions such as the Eastern Kentucky Mental Health Hospital and the Kentucky Correctional Psychiatric Center. During the month of May Deputies and CSO's made 48 trips within the state of Kentucky transporting prisoners. A total of 11 trips were made transporting prisoners from facilities outside of Kentucky to the Campbell County Justice Center and the Campbell County Detention Center. Please note that additional trips may have been made during the month and not accounted for as there are several counties such as Kenton County in Kentucky and Hamilton County in Ohio that the Sheriff's Office transports prisoners from on a daily or near daily and as needed basis. Those trips are not always scheduled and therefore not always counted into monthly totals. Counties within Kentucky that were traveled to during the month of May include Kenton, Boone, Greenup, Henderson, Grant, Oldham, Scott, Lincoln, Mason, Pulaski, and Rowan. Out of state trips were made to Ohio, Indiana, and Tennessee. For the month of May Sheriff's Deputies traveled approximately 1,492 miles within the state of Kentucky and 1,716 miles outside of the state transporting prisoners. A professional prisoner transportation service is utilized to transport prisoners on long distance trips when it is not fiscally reasonable for Sheriff's office deputies to transport prisoners to the Campbell County Detention Center. Three such trips were made in the month of May.

Services performed in the administrative offices of the Sheriff's Office include processing and service of court documents to be served to individuals and businesses. These papers include civil and criminal summonses, subpoenas, evictions and various other document types. Carrying Concealed Deadly Weapons (CCDW) Permits; Finger printing; and Vehicle Inspections are also done in the administrative offices of the Sheriff's Office. During the month of May the Campbell County Sheriff's Office processed 461 papers; processed 175 CCDW applications, renewals, requests for duplicate licenses, or changes of information; provided fingerprinting for 33 individuals; and performed 850 vehicle inspections both at Sheriff's Office locations and off site.

Another service that the Campbell County Sheriff's Office provides outside of the Justice Center and County Administration Building is vehicle lock-outs. When a vehicle owner locks their car keys in their car they are able to contact the Sheriff's office and ask for an available deputy to assist in unlocking their car. During the month of May the Sheriff's Office was able to assist a citizen with a lock-out.

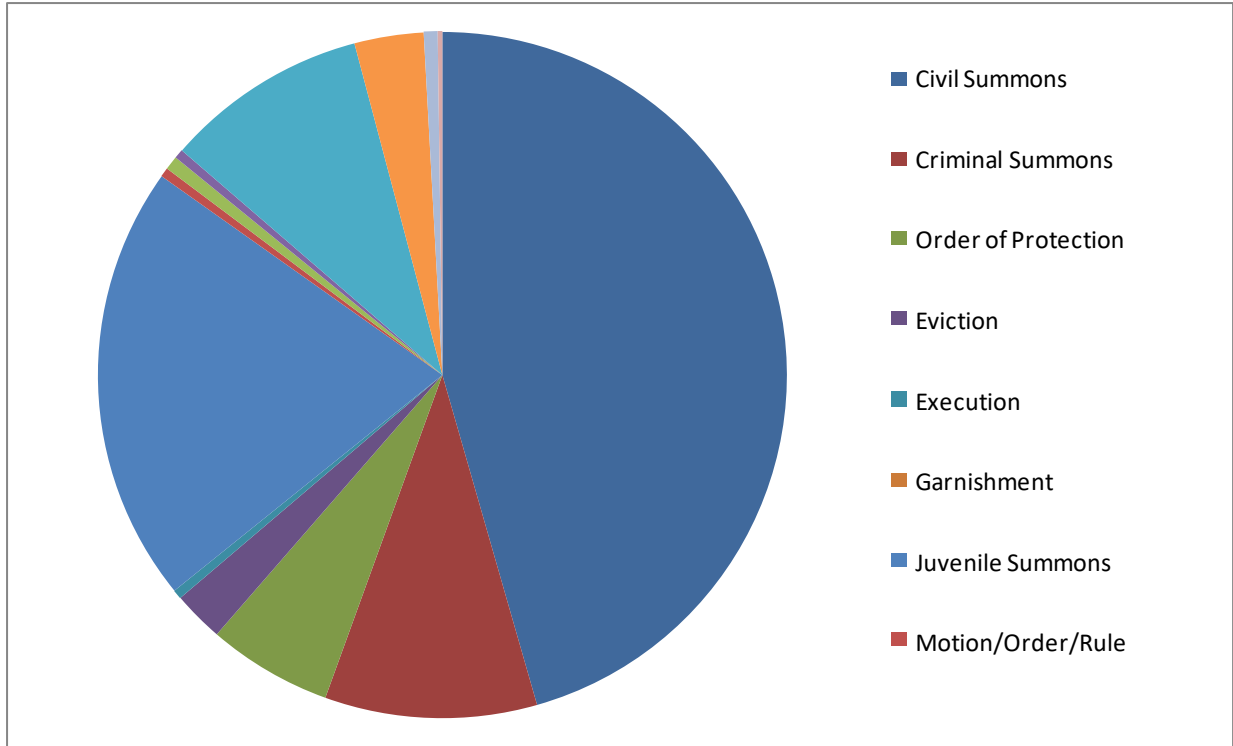
The Campbell County Sheriff's Office also serves Warrants, writes Citations and Call Response Run Reports and Collision Reports. In the month of May twenty-one warrants were served by the Sheriff's Office and one Collision Report was written.

Three Month Comparison of Services Performed by the Campbell County Sheriff's Office



The month of May saw a slight decrease in the number of vehicle inspections, with 744 inspections done in March, followed by a jump up to 1,009 vehicle inspections in April, then a decrease to a more average number of 850 inspections done in the month of May. The number of documents to be served decreased slightly over this three month period dropping from 540 documents processed in March to 533 documents in April to 461 documents processed in May. The number of CCDW permits spiked in May with a slight decline in the month of April, going from 174 CCDWs in March to 157 CCDWs in April, then increasing to 175 CCDW permits in May. The number of trips made by Deputies and Court Security Officers rose during this period with 48 trips made in March, 57 trips made in April, and 59 trips made in May.

May Process of Service Documents



Below is a listing of document types received by the Campbell County Sheriff's Office for process of service in the month of May. The above graphic reflects the volume of the various types of documents received during the month of May.

<u>Type of Document</u>	<u># of Documents Received</u>	<u># of Documents Served</u>
Civil:	210	125
Criminal Summons:	46	28
Orders of Protection:	27	17
Eviction:	11	11
Execution:	2	1
Garnishment:	0	0
Juvenile Summons:	95	66
Motion/Order/Rule:	2	2
Show Cause Summons:	3	2
Small Claims:	2	2
Subpoena:	44	34
Summons:	15	4
Summons for Involuntary Commitment:	3	2
Warrant & Writ and Order of Possession:	1	1
Total	533	295

Please note that due to situations beyond the control of the Sheriff's office the recipient of a document may be unable to served because they have moved, been evicted, be deceased, be incarcerated in another jurisdiction, etc. All documents are taken out for attempts at service at least three times unless during an initial attempt we receive notice that would halt service attempts, such as the recipient does not live there, is deceased, the residence is vacant, etc.

Prisoner Transports Performed by the Campbell County Sheriff's Office

Deputy	Long Distance Trans- port	Short Distance Transport
Sgt. Grisik	0	0
Deputy Kowolonek	2	2
Deputy Harney	1	9
Deputy Caudill	1	4
Deputy Hart	2	4**
Deputy Schreiner	0	7**
Deputy McKenna	0	2
Deputy Stephens	1	6**
Deputy Metz	0	5**
Deputy Ratcliff	0	4**
Court Security Officer Weinel	0	1
Court Security Officer Sayers	0	0
Court Security Officer Feldman	0	0
Court Security Officer Sheanshang	0	3**
Court Security Officer Roderick	0	0
Court Security Officer Fornash	0	6**
Court Security Officer Harber	0	2
Court Security Officer Otto	0	0

Prisoner transports within the state of Kentucky were made from the counties of Boone, Clark, Johnson, Kenton, Mason, Pulaski, and the Kentucky Correctional Psychiatric Center. Transports were also made throughout the state of Ohio.

Deputies or CSO's with a "0" number of trips are generally assigned to duties occurring solely with the Justice Center and are not often assigned to transporting prisoners.

Trips in this count includes two deputies or CSO's traveling together to transport prisoners for safety reasons such as multiple prisoners being transported, female prisoners being transported, etc.